

Presbytery of Santa Fe
2017 Review of Session Records

The Stated Clerk recommends:

That the following session records be approved without exception:

Albuquerque, Covenant	Gallup, Westminster
Albuquerque, First	Las Vegas, First
Albuquerque, La Mesa	Placitas, Las Placitas
Albuquerque, St. Andrews	Rio Rancho, Rio Rancho
Aztec, Aztec	Santa Fe, First
Cuba, Cuba	Taos, Ranchos de Taos
Farmington, First	White Rock, White Rock

That the following session records be approved with minor exceptions:

Albuquerque, Sandia
Need to distinguish election of Session Clerk and Treasurer as Corporate officers, with specified terms
Update register of deaths

Belen, First
November 113, 2016 minutes need to be placed in the books, draft only
Dates of January 17, 2017 minutes need to be changed from 1/17/2016

Chacon, El Rito
No separate rolls and register presented; only directory of current members provided

Dixon, Embudo
Actual Statistical Report to GA not included, but summary by clerk
Date of Ordination includes only month and year; lacking day
No review of Membership Roll

Magdalena, Magdalena Community
Report of annual financial review/audit missing; explanation: Treasurer died

Penasco, Emmanuel
Election of officers (elders, deacons and clerk) terms not noted

Santa Fe, Westminster
Missing birthdate of person to be baptized
Missing "liturgical days" communion will be served
Missing elders instructed and installed

Taos, First
Include term for Clerk (Specified for 2017 not 2016)
Noted the time on some minutes, but not on others
No copy of approved budget
Repeated material #265-268

Truchas, Smith Memorial
No minutes from May 16 to July 16 in Book; explanation serious illness of clerk
Minutes for October through December were not signed by clerk; see above

That the following session records be approved with major exceptions

- Albuquerque, Immanuel
 - Session does not appear to have approved adequacy of insurance
 - No evidence of annual financial review or audit
 - Minor: Budget included but no mention of approval
 - Minor: Some minutes not signed by Clerk
- Albuquerque, Rio Grande
 - No record of insurance approved
- Albuquerque, Second
 - No financial review/audit
- Albuquerque, Shepherd of the Valley
 - Clerk was unable to perform her duties and a replacement was not found
 - Session unable to recreate the minutes
- Chimayo, El Buen Pastor
 - Need numbered pages in chronological order; better if all typed
 - Routinely state meeting location and state if a quorum is present
 - Routinely list present and absent session members
 - Routinely record approval of prior session mines
 - Moderator needs to sign minutes of congregational meeting
- Datil, Community Presbyterian
 - No annual financial review
 - No evidence of adequate insurance
 - Session minutes and annual congregational meeting minutes not signed by clerk
 - Session minutes pages are not numbered
 - Minutes do not indicate approval of communion dates
- Grants, First
 - Neither elders nor deacons examined before installation
 - No financial review listed
 - No evidence of insurance review
 - No deed or title information
 - Removal of Barbara Gunderson not noted in register
- Jemez Springs, Jemez Springs
 - No mention of annual financial review
- Laguna, Laguna United
 - No statement of insurance
 - Minor: No mention of election of Clerk
- Socorro, First
 - Evidence of insurance not noted
 - No Financial review or audit noted

The following session records have not been received for approval

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| Albuquerque, New Life | Los Alamos, United |
| Angel Fire, United | Mora, First |
| Glenwood, Community | Raton, First |