

Presbytery of Santa Fe, February 2018

Report of the Personnel Committee

Members of the committee include: Randy Campbell, Jan Micali, Toby Montoya, Nelson Capitan, Susan Keil Smith, Judith Todd.

Since the October meeting of the presbytery, the work of the committee has included scheduling meetings with the Stated Clerk and consultants for annual reviews and evaluation of the job descriptions. The committee has met with Bill Humphreys and Stephen Rhoades thus far.

In addition, the committee has assisted Sharon Yates in preparing job descriptions for a new position of Administrative Assistant and also updated the bookkeeper job description.

The committee accepted with regret the resignation of Griselda Sandoval, who is moving to a full time position with the Methodist Church.

The committee is pleased to announce that Christin Moreland, member of Covenant Presbyterian Church, has been hired as a part time Administrative Assistant.

The bookkeeper position is still pending.

Report submitted by Susan Keil Smith, 2/21/2018