

Presbytery of Santa Fe Stated Meeting
October 16, 2021
Virtual Meeting through Zoom

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#1- DRAFT Docket Stated Annual Presbytery Meeting

DRAFT Docket STATED ANNUAL PRESBYTERY MEETING **Presbytery of Santa Fe** **Online on Zoom** **October 16, 2021**

<i>SATURDAY, OCTOBER 16</i>		
9:00 AM	If needed- New Business Committee	
9:30 AM	New Commissioner Orientation	Stephen Rhoades, Stated Clerk
10:00 AM	Welcome/Announcements	
	Call to Order/ Convene with Prayer Acknowledgement of Whose Land We Are On <i>*You are invited to share in the chat whose land you live/worship on.</i>	Kathy Westmoreland, Moderator
	Declaration of Quorum	Stephen Rhoades
	Nature, Scope and Legality of Virtual Meeting Suspension of Certain Bylaws and Standing Rules by CT(#20a) Future Ratification of Actions Taken	Stephen Rhoades
	Approval of Docket (#1) and Rules of Decorum (#1a) Action: That the Presbytery adopt the docket for this meeting, as submitted/as amended, subject to adjustment as may be necessary and at the discretion of the Presbytery Moderator. Action: That the Presbytery adopt the Rules of Decorum (#1a), as attached to and made a part of this proposed docket.	Kathy Westmoreland
	Introduction of New Commissioners in the Chat Introduction and Seating of Corresponding Members/Partners in Ministry Action: That the Presbytery seat the following corresponding members, with voice but without vote (the Stated Clerk will provide the list).	
	Approval of Consent Agenda (#1b) Action: That the Presbytery approve the Consent Agenda (Report #1b) as submitted OR as amended.	

	<p>Approval of Presbytery Minutes (#2)</p> <p>Action: That the Presbytery approve the February 2021 Presbytery Minutes (#2). Any minor spelling/editing to the minutes can be emailed to the Stated Clerk.</p> <p>NOTE: Approval of February 2021 stated meeting minutes are being considered at this annual meeting since the June 2021 stated meeting was not held due to the COVID-19 pandemic and other considerations.</p>	
	Greetings from the Presbyterian Historical Society	David Staniunas
	Introduction and Commissioning of the 2021 Young Adult Volunteers	Luke Rembold Kathy Westmoreland
10:35 AM	<p><i>Reports from Committees, Commissions and Officers of the Presbytery:</i></p> <p>Report from the Youth/YAV Coordinator</p> <ul style="list-style-type: none"> Youth Triennium 2022 <p>Report from the Stated Clerk (#4)</p> <ul style="list-style-type: none"> Revision of By-Laws: to include counties to the Territory (#4a) <p>Action: The Presbytery votes on the proposed revision to the By-Laws.</p> <ul style="list-style-type: none"> First reading of revision to electronic meetings and voting in the Standing Rules (#4b) Report on Completion of Disciplinary Case Report on Balance of Ruling Elder Commissioners (#4c) Report of the Presbytery Statistics (#4d) Report on Sessions Records Review (#4e) Request for Deeds and Insurance Declarations Receipt of Annual Reports (#AR) <p>Report from Administrative Commission for Gallup, Westminster (#17)</p> <p>Report from Camino de Vida Task Force/ Commission on Ministry Report & Motion (#18)</p> <ul style="list-style-type: none"> Action: To authorize and charge an Administrative and Advocacy Commission to Camino de Vida. <p>Report from Finance & Property Commission (#60)</p> <ul style="list-style-type: none"> Presentation and approval of the Budget 	<p>Luke Rembold</p> <p>Stephen Rhoades</p> <p>Louis Knowles, Elizabeth Morgan</p> <p>Jeff Finch Seth Finch</p> <p>Kathy Rhoades Bill Belvin</p>

2:30 PM	<p>Closing Worship with the Sacrament of the Lord's Supper, the Necrology, and Installation of the Moderator and the Moderator-Elect</p> <p>Meeting is adjourned upon the Charge and Benediction at Closing Worship</p>	
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#1a – Rules of Decorum

That these be the guidelines for the conducting of business at this meeting:

- a. Out of courtesy, when Presbytery is debating, all remarks shall be addressed to the moderator and shall be made from the floor.
- b. In the interest of time and to allow as many as possible to speak, speeches will be strictly limited to 2 minutes. Persons wishing to speak should move to the appropriate microphone. So there is clarity, a speaker should begin by saying, "I speak for (or against) the amendment..."The moderator will rotate between calling on a person in favor, and then a person opposed, etc.
- c. Remarks shall be confined to the pending question. The moderator will interrupt if in his/her judgment the speaker has drifted from the pending question.
- d. Commissioners may not refer adversely to prior acts of Presbytery not pending now.
- e. Remarks shall not impugn another commissioner or that person's motives.
- f. Distribution of reports or documents shall not be done during the meeting.
- g. Commissioners shall not disturb the meeting, by applause or verbal response to remarks made by a commissioner, or in response to a vote.
- h. Each commissioner may speak twice on a subject but may not speak the second time until everyone who wishes has spoken.
- i. Any docket time allocated to a presbytery entity should not be used for fundraising purposes, capital or otherwise, unless approved by CT prior to that presbytery meeting.

#1b- Consent Agenda

October 2021

Consent and Enabling Motions:

1. That the roll for this meeting of Presbytery be made up of those persons whose names have been recorded through Zoom registration.
2. That Presbytery grant to the Moderator the authority to grant privilege of the floor to persons for the purpose of reporting to this meeting.
3. That the Moderator and Stated Clerk be empowered to make adjustments in the docket during the meeting, as may be necessary, to provide for efficiency in reporting.
4. That the Presbytery RECEIVE the Stated Clerk's Report ([#4](#)), the Report on Balance of Ruling Elder Commissioners ([#4c](#)), the 2020 Presbytery Statistical Report ([#4d](#)), and the Report on Sessions Records Review 2019 & 2020 ([#4e](#)).
5. That the Presbytery RECEIVE the Commission on Preparation for Ministry's Report ([#10](#)).
6. That the Presbytery RECEIVE the Commission on Ministry's Report ([#12](#)).
7. That the Presbytery RECEIVE the Coordinating Team's Report ([#20](#)) and the Coordinating Team Action regarding the Standing Rules for any required digital calendar year 2021 Presbytery Meeting ([#20a](#)).
8. That the Presbytery RECEIVE the Finance and Property Commission Report ([#60](#)), the 2020 Financial Review ([#60a](#)), and the financial reports ([#62](#), [67](#), [68](#)).
9. That the Presbytery RECEIVE the Annual Reports from the various constituencies of Presbytery ([Report #s AR](#)) (from Stated Clerk).

#2- February 2021 Presbytery Stated Meeting Minutes

Presbytery of Santa Fe Stated Meeting Virtually on Zoom February 20, 2021

I. OPENING

The Presbytery of Santa Fe met on Saturday, February 20, 2021 for a Stated Meeting virtually on Zoom. The Presbytery met virtually due to public health emergency orders issued by the governor restricting in-person meetings due to the Coronavirus pandemic. The meeting was opened 10:07 a.m. with prayer and acknowledgement of whose land we are on by Moderator, Minister of Word and Sacrament Kathy Westmoreland

II. ROLL

Stated Clerk, Ruling Elder Stephen Rhoades, declared a **quorum** was present.

Roll was taken through the Zoom participant list and 133 persons indicated attendance, of which 117 were voting members. (The number before elder commissioners indicates the number of commissioners allotted for that church).

Ministers of Word and Sacrament (MWS) Members of Presbytery in Attendance

Ginna Bairby	Dori Hjalmarson	Katie Palmer
Bob Bos	Richard Holmes	Jeff Pearson
Jim Brown	Doug Huckle	Randy Pence
Randy Campbell	Kay Huggins	Roger Scott Powers
Sarah Chivington-	Bill Humphreys	Susan Quass
Buck	Dewey Johnson	Catherine Robinson
Jim Collie	Kay Johnson	James Roghair
Ken Cuthbertson	Ed Katzenburger	Richard Safford
Asher Dean	Lorelei Kay	Richard Stoops
Harry Eberts	Louis Knowles	Takako Terino
Seth Finch	Andy Konigsmark	Judith Todd
Ann Graham-	Mary Kuhns	Stephanie Urban
Johnson	Jerry Kuyk	Christine Vogel
Larry Graham-	Lorna Kuyk	Shannon Webster
Johnson	Linda Loving	Kathy
Trey Hammond	Ted Mattie	Westmoreland
Tom Hart	Bobbie McGarey	David Whiteley
Madeline Hart-	Matthew Miller	Robert Woodruff
Andersen	Rebecca Morgan	Deb Worley
Drew Henry	Georgia Ortiz	

*Temporary member for a period of service pursuant to G-2.0506

Certified Christian Educators in Attendance

Libby Whiteley

Commissioned Pastors of Presbytery in Attendance

Terry Buckman
Stephen Daniels
Marjorie Davison
Siobhan O'Connell- Croto

Churches-Elder Commissioners Present

ABQ, Covenant	(3)	Melinda Kelly, Carol Pierce, Suzanne Winsor
ABQ, First	(5)	Ron Halbgewachs, Kirsten Marr, Barbara Seaton
ABQ, Immanuel	(2)	Charmaine Sides, Roy Morgan
ABQ, La Mesa	(3)	Judy Belvin, Dyanna Monahan, Pat Laws
ABQ, New Life	(1)	Bonnie Crispin
ABQ, St. Andrew	(2)	Rod Kirchmeyer, Rubin Martinez
ABQ, Sandia	(6)	Greg Chalmers, David Marsh, Linda Marsh, Phyllis Moore
ABQ, Second	(3)	Ella Porragas, Abel McBride
ABQ, Shepherd of the Valley	(4)	Janice Beck, Beverly Garrett, Deborah Moya, Bill Schaedla
Aztec	(1)	Kris Jones
Belen, First	(1)	Leslee Gill
Chimayo, El Buen Pastor	(1)	David Loren Bass
Cuba	(1)	Larry Gore
Farmington, First	(3)	Martia Glass, Gwen Tedrow
Gallup, Westminster	(1)	Serenea Robare
Grants, First	(1)	Jeffrey Smith
Jemez Springs, Community	(1)	Susanna Cooper
Laguna, United	(1)	Lou Ann Johnson
Las Vegas, United	(1)	D.R. Palmer
Magdalena, Community	(1)	Marcia Ann Thornton
Placitas, Las Placitas	(2)	Jacqueline Fletcher, Virginia Watkins
Raton, First	(1)	Roxie Shirley
Rio Rancho	(3)	Meredith Beaton, Arlene Thomas
Santa Fe, First	(4)	Judy Crawford, Judi Haines, Malissa Haslam
Santa Fe, Westminster	(1)	Margi Coxwell
Truchas, Smith Memorial	(1)	Margaret Franke
White Rock	(1)	Joyce Haven

Churches Not Represented by Ruling Elders

ABQ, Rio Grande	(1)
Angel Fire, United	(1)
Chacon, El Rito	(1)
Datil, Community	(1)
Dixon, Embudo	(1)
Los Alamos, United	(1)
Mora, First	(1)
Peñasco, Emmanuel	(1)
Ranchos de Taos, Ranchos	(1)
Socorro, First	(1)
Taos, First	(1)

Former Moderators in Attendance

Bryan Beck
 Marty Bruner
 Nelson Capitan
 Laura Niles Finch (also listed under MWS)
 Seth Finch (also listed under MWS)
 Margaret Franke (also listed under Elder Commissioner)
 Tom Hart (also listed under MWS)
 Kay Huggins (also listed under MWS)
 Lorelei Kay (also listed under MWS)
 Conrad Rocha
 Jane Stringfellow
 Shannon Webster (also listed under MWS)
 Rob Woodruff (also listed under MWS)

Officers of the Presbytery and Committee Moderators in Attendance

Ginna Bairby (also listed under MWS)
 Bill Belvin
 Tanya Blankinship
 Sarah Chivington-Buck (also listed under MWS)
 Seth Finch (also listed under MWS)
 Lou Ann Johnson (also listed as elder commissioner)
 Lorelei Kay (also listed under MWS)
 Lane Leckman
 Tiffany Lo-Finch
 Katie Palmer (also listed under MWS)
 Roger Powers (also listed under MWS)
 Stephen Rhoades
 Catherine Robinson (also listed under MWS)
 Susan K. Smith
 Jane Stringfellow (also listed under Former Moderator)

Nancy Thomas
Kathy Westmoreland (also listed under MWS)
David Whiteley (also listed under MWS)

Excused

MWS/CPs/Certified Christian Educator Members:

Elizabeth Morse
Charles Packard
Linda Roberts-Baca

MWS/CPs/ Certified Christian Educator Members Not Excused: Andrew Black

Megan Cullip	David Martinez
Lisa Easterling	Jamie Martinez
David Elton	Craig Nakagawa
Richard Gould	Ruth Reinhold
Elizabeth Graham	Shirley Sandoval
Robyn Kleinschmidt	Guillermo Yela
Laura Kuster	

III. NATURE, SCOPE AND LEGALITY OF VIRTUAL MEETING

The Stated Clerk advised the Presbytery regarding the special circumstances of a virtual meeting of the Presbytery. Following the Advisory Opinion from the PCUSA, all actions taken at this Presbytery meeting will need to be ratified at the next in-person meeting of the Presbytery. Certain Bylaws and Standing Rules were suspended by the Coordinating Team in order to conduct a virtual meeting.

COORDINATING TEAM MOTIONS REGARDING

ANY REQUIRED DIGITAL CALENDAR YEAR 2021 STATED PRESBYTERY MEETING
RESOLVED, due to the COVID-19 pandemic and public health emergency orders issued by civil authorities, an in-person meeting for the February 2021 Stated Presbytery Meeting is not possible and these orders may extend to the June 2021 Stated Presbytery Meeting and possibly the October 2021 Stated Annual Presbytery Meeting.

RESOLVED, the Coordinating Team, as a commission of and on behalf of the Presbytery, hereby finds and authorizes Calls to be issued for the February 2021 Stated Presbytery Meeting and the June 2021 and October 2021 Stated Presbytery Meetings (as necessary) to be virtual or digital meetings by electronic means.

RESOLVED, FURTHER, that the Coordinating Team, as a commission of and on behalf of the Presbytery, finds under this public health emergency that it should act in lieu of the Presbytery in suspending certain Bylaws and Standing Rules of the Presbytery for any applicable digital Stated Presbytery Meetings for the calendar year 2021.

THEREFORE, the Coordinating Team finds that the following Bylaws and Standing Rules of the Presbytery should be, and hereby are, waived and suspended for purposes of the digital February 2021 Stated Presbytery Meeting and any required digital June 2021 and October 2021 Stated Presbytery Meetings (as necessary):

1. Bylaws:
 - a. Article VII – Meetings of the Presbytery – paragraph 6a – Presbytery meetings in-person
 - b. Article XII – Amendments to, and Suspension of, Bylaws – By Presbytery with prior notice
2. Standing Rules:
 - a. Stated Meetings, Called Meetings, Attendance and Minutes – Lines 84-85 – Presbytery meetings shall be in-person; Lines 134-135 -- New Business submitted by Commissioners during first hour of the Presbytery meeting
 - b. New Business Committee – Line 665 – At the Presbytery Meeting, Moderator appoints New Business Committee; Lines 672-674 – New Business submitted to the Administrator during the Presbytery meeting
 - c. Amending or Suspending the Standing Rules – Lines 775-776 – Suspension of the Standing Rules by the Presbytery at a meeting

IV. DOCKET

Presbytery **APPROVED** the following Docket.

**Docket Stated Presbytery Meeting
Presbytery of Santa Fe
Virtual Meeting through Zoom
Saturday, February 20, 2021**

9:00 AM	New Business Committee (if needed)	
9:30 AM	New Commissioner Orientation -Breakout Room	Stephen Rhoades, Stated Clerk
10:00 AM	Welcome/Announcements	
10:05 AM	Call to Order/ Convene with Prayer Acknowledgement of Whose Land We Are On <i>*You are invited to share in the chat whose land you live/worship on.</i> Opening Devotional	Kathy Westmoreland, Moderator
	Declaration of Quorum	Stephen Rhoades
	Nature, Scope and Legality of Virtual Meeting Suspension of Certain Bylaws and Standing Rules by CT(#20b) Future Ratification of Actions Taken	Stephen Rhoades
	Approval of Docket (#1) and Rules of Decorum (#1a)	Kathy Westmoreland

	<p>Action: That the Presbytery adopt the docket for this meeting, as submitted/as amended, subject to adjustment as may be necessary and at the discretion of the Presbytery Moderator.</p> <p>Action: That the Presbytery adopt the Rules of Decorum (#1a), as attached to and made a part of this proposed docket.</p>	
	<p>Introduction of Corresponding Members/Partners in Ministry</p> <p>Lindsey Gilbert, Menaul School</p> <p>Clare Lewis, Presbyterian Investment & Loan</p> <p>Maggie Harmon, Presbyterian Foundation</p> <p>Greetings from Presbyterian Foundation</p>	Maggie Harmon
	Introduction of New Commissioners	
10:25 AM	<p>Approval of Presbytery Minutes (#2)</p> <p>Action: That the Presbytery approve the October 2020 Presbytery Minutes (#2). Any minor spelling/editing to the minutes can be emailed to the Stated Clerk.</p>	
	<p>Approval of Consent Agenda (#1b)</p> <p>Action: That the Presbytery approve the Consent Agenda (Report #1b) as submitted OR as amended.</p>	
	<p><i>Reports from Committees, Commissions and Officers of the Presbytery:</i></p> <p>Report from the Moderator</p> <ul style="list-style-type: none"> Expanding the Table <p>Report from the Faith Community Development Task Force</p>	<p>Kathy Westmoreland</p> <p>Ken Cuthbertson</p>

	<p>Report from Committee on Representation & Participation</p> <ul style="list-style-type: none"> Election of Nominees (#14) <p>Report from Coordinating Team (#20)</p> <p>Action: That the Presbytery approve the revised covenant with Menaul School (#20a)</p> <p>Greetings from Menaul School</p>	<p>GINNA BAIRBY</p> <p>JANE STRINGFELLOW</p> <p>LINDSEY GILBERT</p>
11:00 AM	<p>Small Group Fellowship Breakout Session #1</p> <p><i>Describe a time when you especially felt included. What made you feel included? From that experience is there anything to learn that could be useful in being more inclusive at your church?</i></p>	
11:15 AM	<p>RECESS AND CONVENING OF THE CORPORATION, The Presbytery of Santa Fe, a New Mexico Corporation</p> <p>Action: That the Presbytery recess and convene the Corporation, The Presbytery of Santa Fe, for the purpose of electing corporate officers, with prayer.</p> <p>Action: That the Presbytery elect the following persons to serve as officers of the Corporation, The Presbytery of Santa Fe, a New Mexico Corporation, effective January 1, 2021: MWS Kathy Westmoreland, President; Elder Bill Belvin, Treasurer; Elder Stephen Rhoades, Secretary</p> <p>Action: That the Corporation adjourn and reconvene as The Presbytery of Santa Fe, a mid-council of the Presbyterian Church (U.S.A.), with prayer.</p>	STEPHEN RHOADES
11:25 AM	<p>Report from the Stated Clerk (#4)</p> <ol style="list-style-type: none"> Presbytery meeting dates <p>Action: That the Presbytery approve the following recommendations for dates and locations of the 2022 stated presbytery meetings:</p> <ol style="list-style-type: none"> Saturday, February 19, 2022 – Santa Fe, First Saturday, July 16, 2022 – Las Vegas, First United 	STEPHEN RHOADES

	<p>3. Saturday and Sunday, October 15-16, 2022 – Ghost Ranch, Abiquiu (annual meeting)</p> <p>2. Report on the Presbytery's Loan Guaranty of the Taos First loan with the Presbyterian Investment and Loan Program</p> <p>3. Datil Community Administrative Commission (#4a) Action: That the presbytery concur with the request of the Datil Community Presbyterian Church to be dissolved effective October 11, 2020.</p> <p>4. Raton Administrative Commission (#4b)</p> <p>5. Decision of the Permanent Judicial Commission</p>	<p>Lorna Kuyk</p> <p>Shannon Webster</p>
12:00 PM	Adjourn for lunch	
12:30 PM	Announcements, Celebrations, & Concerns	
12:40 PM	Reconvene with Prayer	
12:45 PM	Greetings from PILP	Clare Lewis
12:50 PM	<p><i>Reports from Committees, Commissions and Officers of the Presbytery:</i></p> <p>Report from the Stewardship Team</p> <p>Report from Finance and Property Committee (#60)</p> <ul style="list-style-type: none"> Issues facing the Presbytery <p>Report from Mission Networking Coordinators (#30)</p> <p>Action: That the Presbytery become a Matthew 25 presbytery.</p> <p>Report from Youth/YAV Coordinator</p>	<p>Carol Pierce</p> <p>Bob Busch Bill Belvin</p> <p>Roger Scott Powers</p> <p>Luke Rembold</p>
1:25 PM	<p>Small Group Fellowship Breakout Session #2</p> <p><i>Describe a time when you especially felt excluded? What made you feel excluded? From that experience is there anything to learn that could be useful in thinking about being more inclusive</i></p>	

	<i>at your church?</i>	
1:40 PM	Report from Cuba Partners Network (#31) Report from the Commission on Ministry (#12) • Celebration of retirement of Trey Hammond	Susan Keil Smith Catherine Robinson & Seth Finch
2:00 PM	New Business, if necessary Announcements, Celebrations, and Concerns <i>Break before Worship</i>	
2:15 PM	Closing Worship Lord's Supper Installation of Moderator-Elect	
	Adjournment upon Benediction	

V. RULES OF DECORUM

Presbytery **APPROVED** the following Rules of Decorum.

Report #1a – Rules of Decorum

2. That these be the guidelines for the conducting of business at this meeting:
 - a. Out of courtesy, when Presbytery is debating, all remarks shall be addressed to the moderator and shall be made from the floor.
 - b. In the interest of time and to allow as many as possible to speak, speeches will be strictly limited to 2 minutes. Persons wishing to speak should move to the appropriate microphone. So there is clarity, a speaker should begin by saying, "I speak for (or against) the amendment..."The moderator will rotate between calling on a person in favor, and then a person opposed, etc.
 - c. Remarks shall be confined to the pending question. The moderator will interrupt if in his/her judgment the speaker has drifted from the pending question.
 - d. Commissioners may not refer adversely to prior acts of Presbytery not pending now.
 - e. Remarks shall not impugn another commissioner or that person's motives.
 - f. Distribution of reports or documents shall not be done during the meeting.
 - g. Commissioners shall not disturb the meeting, by applause or verbal response to remarks made by a commissioner, or in response to a vote.
 - h. Each commissioner may speak twice on a subject but may not speak the second time until everyone who wishes has spoken.
 - i. Any docket time allocated to a presbytery entity should not be used for fundraising purposes, capital or otherwise, unless approved by CT prior to that presbytery meeting.

VI. SEATING OF CORRESPONDING MEMBERS

The Presbytery **SEATED the following corresponding members, granting them voice but not vote:**

Lemuel Garcia, Presbyterian Mission Agency
Lindsey Gilbert, Menaul School
Maggie Harmon, Presbyterian Foundation
Clare Lewis, Presbyterian Investment and Loan Program
Sharon Yates, Synod of the Southwest

Maggie Harmon brought greetings from the Presbyterian Foundation.

VII. NEW COMMISSIONERS

The Presbytery **WELCOMED** all first-time commissioners introduced at the meeting.

VIII. APPROVAL OF MINUTES

The Presbytery **APPROVED** the October 2020 minutes, with amendments to the roll that were provided to the Stated Clerk.

IX. APPROVAL OF CONSENT AGENDA

The Presbytery **APPROVED** the Consent Agenda, with the amendment to remove receiving the report “Settlement Agreement of PC(USA) Disciplinary Case (#4c)”. The Settlement Agreement was not included in the meeting papers. No items were objected to and removed from the Consent Agenda.

February 2021

Consent and Enabling Motions:

10. That the roll for this meeting of Presbytery be made up of those persons whose names have been recorded through Zoom registration.
11. That Presbytery grant to the Moderator the authority to grant privilege of the floor to persons for the purpose of reporting to this meeting.
12. That the Moderator and Stated Clerk be empowered to make adjustments in the docket during the meeting, as may be necessary, to provide for efficiency in reporting.
13. That the Presbytery RECEIVE the Stated Clerk’s Report (#4), Final Report from the Administrative Commission for Datil Community (#4a), Final Report of the Administrative Commission to Raton First (#4b), ~~Settlement Agreement of PC(USA) Disciplinary Case (#4c).~~
14. That the Presbytery RECEIVE the Commission on Ministry’s Report (#12).
15. That the Presbytery RECEIVE the Presbyterian Women Report (#19).
16. That the Presbytery RECEIVE the Coordinating Team’s Report (#20) and the Coordinating Team Action regarding the Standing Rules for any required digital calendar year 2021 Presbytery Meeting (#20a).
17. That the Presbytery RECEIVE the Mission Networking Report (#30).
18. That the Presbytery RECEIVE the Finance and Property Commission Report (#60).

19. That the Presbytery RECEIVE Personnel Committee's Report (#70).

X. MODERATOR REPORT

Moderator Kathy Westmoreland introduced the theme of "Expanding the Table" for 2021. She encouraged churches to think about how they can be inclusive in the coming year.

XI. FAITH COMMUNITY DEVELOPMENT TASK FORCE

MWS Ken Cuthbertson invited members of the presbytery to attend the event "Rethinking Church: A conversation on what it means to be church community in the 21st Century". The focus of the conversation will be to think about new ways to approach ministry.

XII. COMMITTEE ON REPRESENTATION & PARTICIPATION

MWS Ginna Bairby presented the slate of nominees to be elected at the meeting.

There being no nominations from the floor, the Presbytery **APPROVED** the following slate of nominees.

- Motion to elect RE Clara Boling Storms to the position of Moderator-Elect
- Motion to elect MWS Randy Pence to the Commission on Ministry, Class of 2023
- Motion to elect RE Kirsten Marr to the commission on ministry, Class of 2023
- Motion to elect MWS Madeline Hart-Anderson to the Commission on Ministry, Class of 2023
- Motion to elect MWS Trey Hammond to the Commission on Ministry, Class of 2021
- Motion to elect RE Virginia Watkins to the Commission on Ministry, Class of 2022

XIII. COORDINATING TEAM REPORT

RE Jane Stringfellow presented the following CT written report that was received as part of the Consent Agenda.

Coordinating Team Report February 20, 2021

The Coordinating Team held its last meeting of 2020 on November 5 and its first meeting of the New Year on January 14, 2021. Both meetings were held via zoom.

Present November 5, 2020: Ginna Bairby, Bill Belvin, Judy Belvin, Nelson Capitan, Seth Finch, Louann Johnson, Tiffany Lo-Finch, Matthew Miller, Roger Scott Powers, Kathy Rhoades, Stephen Rhoades, Susan Keil Smith, Jane Stringfellow, Nancy Thomas and Kathy Westmoreland

Actions Taken on Behalf of the Presbytery on November 5, 2020

- 1) CT APPROVED using the Synod's revised policy to update the Presbytery's Sexual Misconduct Policy.

- 2) CT APPROVED the February Stated Meeting become an online meeting based on the public health emergency orders.
- 3) CT APPROVED bringing the Mission Networking Coordinators' recommendation that the Presbytery of Santa Fe become a Matthew 25 presbytery to the February presbytery meeting.

Present January 14, 2021: Ginna Bairby, Bill Belvin, Tanya Blankinship, Lorelei Kay, Tiffany Lo-Finch, Katie Palmer, Roger Scott Powers, Kathy Rhoades, Stephen Rhoades, Susan Keil Smith, Jane Stringfellow, and Kathy Westmoreland, David Whiteley

Actions taken on Behalf of the Presbytery on January 14, 2021

- 1) CT APPROVED the Stated Clerk's motions regarding any required digital stated Presbytery meetings for the calendar year 2021.
- 2) CT ELECTED Margie Coxwell, RE from Santa Fe Westminster, to the Commission on Ministry, Class of 2023.
- 3) CT APPROVED the following ACTION ITEM be brought before the Presbytery: **THAT THE PRESBYTERY APPROVE THE REVISED COVENANT WITH MENAUL SCHOOL.**

Jane Stringfellow, Coordinating Team Chairman
Presbytery of Santa Fe

RE Jane Stringfellow presented the revised covenant between Menaul School and the Presbytery of Santa Fe. The revised covenant establishes a relationship between the Presbytery, the School, and the School's chaplain.

Presbytery **APPROVED** the following revised covenant with Menaul School.



Mission Covenant Partnership Between the Presbytery of Santa Fe and Menaul School



The Presbytery of Santa Fe (the "Presbytery"), and Menaul School, Albuquerque, New Mexico ("Menaul") historically related in mission through the Presbyterian Church (U.S.A.) ("PCUSA"), in recognition of the enabling role of education in the

proclamation and understanding of the Gospel of Jesus Christ and in furthering the hopes for peace, justice and freedom of God's people, affirm a covenant partnership.

Whereas, in pledging our own commitment, the Presbytery of Santa Fe encourages our congregations to:

1. Pray regularly for the faculty and students and for the ministry and mission of Menaul;
2. Participate in available mission opportunities with Menaul School;
3. Celebrate Menaul School in worship annually on an appropriate Sunday and offer financial support to further the mission of Menaul;
4. Exchange resources for Christian Education, Stewardship, Youth Work, Worship, Mission and Leadership Development;
5. Be an advocate for Menaul in relations with other governing bodies and in ecumenical and other affiliations; and
6. Participate, through appropriate representation, on the Menaul Board of Trustees.
7. Support the relationship between Menaul School and the chaplain through the Presbytery's Commission on Ministry which fulfill the obligations of the presbytery stated in the *Book of Order of the PCUSA*: G3.0307.
8. Support the relationship between Menaul School and the Presbytery through the Committee on Representation and Participation by nominating the names of at least one Presbytery representative for each class to the Board of Trustees of Menaul School.

Whereas, the mission of Menaul School is to prepare students to succeed in mind, body and spirit; and

Whereas, in pledging our commitment to continue in partnership with the Presbytery of Santa Fe, Menaul School will:

1. Make every effort to fulfill its mission by upholding the central importance of diversity by providing an educational experience which furthers understanding of our global community;
2. Encourage our community to honor each other as diverse, unique and worthy individuals, inspired by God's grace, love and compassion;
3. Promote critical thinking and foster lifelong learning through the development of intellectual curiosity, free and open inquiry and teamwork for living in an ever-changing world;
4. Cultivate a sense of call to responsible citizenship based on community service, environmental stewardship, non-violence and peacemaking to transform the world;
5. Nurture moral development in a community grounded in the Christian tradition, encouraging exploration and understanding of other traditions with respect;
6. Invite partnerships with congregations of the Presbytery of Santa Fe to build programs to achieve common aims;
7. Ensure that Menaul School has a chaplain to provide spiritual guidance to students and staff and an educational experience in the Reformed Christian tradition.
 - a. The individual shall be a PCUSA Minister of Word and Sacrament or possess equivalent reformed credentials that meet the denominational formula of agreements with sister denominations.
 - b. The individual shall serve in a called position in accordance with the *Book of Order of the PCUSA*: G-2.0502. In the performance of that ministry, the minister of the Word and Sacrament shall be accountable to the presbytery and shall have membership in the presbytery by action of the presbytery and no pastoral relationship thus established may be changed, or dissolved without the approval of the presbytery, as provided by the presbytery's own rules (G-2.0901). However, recognizing Menaul School's right to manage its own employees, Menaul will consult with the presbytery, through its appropriate commission/committee, prior to making any changes to the chaplain's employment status, including termination or furlough, and/or elimination of the position.
8. Make Menaul School campus available at a reasonable cost for retreats, Presbytery meetings, and church gatherings;
9. In consultation with the Presbytery of Santa Fe, elect one person to each class of

the Menaul School Board of Trustees. Election of each representative will be communicated to the Stated Clerk of the Presbytery of Santa Fe; and

10. Report the programs and activities of the school to the Presbytery of Santa Fe annually, such as in reports at Presbytery meetings or by written summary.

We invite Menaul and the Presbytery to affirm this covenant partnership at their respective meetings of governing bodies.

_____	_____
Menaul School Chair, Board of Trustees	Presbytery of Santa Fe, Stated Clerk

_____	_____
Date	Date

To be reviewed every five years or as appropriate more often. *(last revised February 2021)*

Head of School Lindsey Gilbert brought greetings from Menaul School and shared the celebration of Menaul's 125th anniversary.

XIV. SMALL GROUP FELLOWSHIP SESSION

Participants met in breakout rooms to discuss the prompt “describe a time when you especially felt included. What made you feel included? From that experience is there anything to learn that could be useful in being more inclusive at your church?”

The Moderator adjusted the order of the meeting due to time constraints in the morning.

XV. STEWARDSHIP TEAM REPORT

RE Carol Pierce invited participants to attend the online Stewardship Fare event in April.

XVI. STATED CLERK REPORT

Stated Clerk, Stephen Rhoades, gave the Stated Clerk report. Several items on the Stated Clerk Report were approved or received as part of the consent agenda earlier in the meeting. Presbytery **APPROVED** the recommendations for dates and locations of the 2022 stated presbytery meetings:

1. Saturday, February 19, 2022- Santa Fe, First
2. Saturday, July 16, 2022- Las Vegas, First United
3. Saturday and Sunday, October 15-16, 2022- Ghost Ranch, Abiquiu (annual meeting)

Stated Clerk Rhoades informed the Presbytery of the Presbytery's loan guaranty of the loan by First Presbyterian Church in Taos with the Presbyterian Investment and Loan Program.

Additional actions:

MWS Lorna Kuyk was invited to bring the report from the Datil Community Administrative Commission. Rev. Kuyk shared the work completed by the Administrative Commission.

Presbytery **CONCURRED** with the request of the Datil Community Presbyterian Church to be dissolved effective October 11, 2020.

Led in prayer by MWS Randy Pence, the presbytery gave thanks for the work of the church over the years.

Presbytery **DISSOLVED** the Datil Community Administrative Commission with thanks.

MWS Shannon Webster reported the work of the Raton Administrative Commission. Raton has moved to a part-time stated supply position and the Commission feels they have completed their charge.

Presbytery **DISSOLVED** the Raton Administrative Commission with thanks and returned oversight of Raton First to the Commission on Ministry.

Stated Clerk Rhoades reported that the Permanent Judicial Commission had approved a Settlement Agreement of a disciplinary case as an Alternative Form of Resolution (D-10.0202j) between the Investigating Committee and Rev. Lorelei Kay. As provided by D-10.0202j(3)), the Stated Clerk read the name of the accused, Rev. Lorelei Kay, the nature of the charge and censure consisting of a rebuke with supervised rehabilitation (D-12.0103) for up to one year under a supervisory group. The Stated Clerk announced that the resolution of such supervised rehabilitation will be reported at a future Presbytery meeting. MWS Takako Terino led the Presbytery in an intercessory prayer.

Presbytery **DISSOLVED** the Investigating Committee formed under the Rules of Discipline in October 2020 to investigate the accusation involving Rev. Lorelei Kay.

Presbytery recessed for lunch at 12:25 pm.

The meeting reconvened with prayer by MWS Susan Quass at 1:10 pm

XVII. ANNOUNCEMENTS, CELEBRATIONS, AND CONCERNS

Members of the Presbytery shared joys, concerns and announcements with the body.

Clare Lewis from Presbyterian Investment and Loan Program brought greetings and shared loan opportunities from PILP.

XVIII. CORPORATION MEETING

The Presbytery RECESSED and CONVENED the Corporation, The Presbytery of Santa Fe, for the purpose of electing corporate officers, with prayer.

- 1) Our Presbytery Bylaws provide that the Presbytery establishes a Board of Trustees which shall be responsible for fulfilling the corporate responsibilities of The Presbytery of Santa Fe.
- 2) The members of the Finance and Property Committee and the Ecclesiastical Officers of the Presbytery shall comprise the Board of Trustees of the Presbytery.
- 3) The Officers of the Board of Trustees shall be a President, who is the Moderator of the Presbytery; a Secretary, who is the Stated Clerk of the Presbytery; and a Treasurer, who is the Treasurer of the Presbytery.

The Presbytery ELECTED the following persons to serve as officers of the Corporation, The Presbytery of Santa Fe, a New Mexico non-profit Corporation, effective January 1, 2021: MWS Kathy Westmoreland, President; Elder Bill Belvin, Treasurer; Elder Stephen Rhoades, Secretary

The Corporation ADJOURNED and RECONVENED as The Presbytery of Santa Fe, a mid-council of the Presbyterian Church (U.S.A.), with prayer.

XIX. FINANCE AND PROPERTY REPORT

RE Bob Busch informed the body of where the Presbytery ended financially in 2020. With per capita and mission giving down, expenses exceeded income for the year.

Treasurer Bill Belvin presented the financial reports.

XX. MISSION NETWORKING COORDINATORS REPORT

MWS Roger Scott Powers presented a video of church leaders sharing how the PCUSA's Matthew 25 vision has shaped their mission as a church.

Presbytery **APPROVED** that the Presbytery of Santa Fe become a Matthew 25 presbytery.

XXI. YOUTH/YOUNG ADULT VOLUNTEER COORDINATOR REPORT

Youth/YAV Coordinator Luke Rembold shared about upcoming youth Zoom events and the work of the YAV program during the non-programmatic year.

XXII. SMALL GROUP FELLOWSHIP SESSION

Participants met in breakout rooms to discuss the prompt "Describe a time when you especially felt excluded? What made you feel excluded? From that experience, is there anything to learn that could be useful in thinking about being more inclusive at your church?"

XXIII. CUBA PARTNERS NETWORK REPORT

RE Susan Keil Smith shared how the pandemic has affected Cuba and the Presbyterian-

Reformed Church of Cuba. The Presbytery APPROVED sending a letter to U.S. representatives and senators to support the U.S.-Cuba Trade Act of 2021 to end the U.S. embargo on Cuba and establish normal trade relations between our countries.

XXIV. COMMISSION ON MINISTRY REPORT

MWS Catherine Robinson and MWS Seth Finch presented the Commission on Ministry report. Presbytery received the report of the Commission on Ministry report as part of the Consent Agenda.

Presbytery of Santa Fe Report of the Commission on Ministry (COM) February 20, 2021 by zoom teleconference

Since the last report to Presbytery on October 17, 2020, the Presbytery's Commission on Ministry (COM) met on Fridays, November 6, December 4, 2020, and January 8, and February 5, 2021, by way of teleconference.

A. ACTION REQUIRING A VOTE BY PRESBYTERY: None

**B. ACTIONS TAKEN UNDER AUTHORITY AS A COMMISSION
*(No Presbytery Action Required)***

1. NEW PASTORS RECEIVED AND/OR ORDAINED AND/OR INSTALLED

Sunday, October 4, was the first Sunday for **the Rev. Andrew Konigsmark** to serve as Pastor of the **United Church of Angel Fire**. Andrew is PCUSA and comes here from the Presbytery of Western Colorado, beginning service at Angel Fire on October 4, 2020.

In November, COM celebrated that **the Rev. Madeline Hart-Andersen**, recently Called to **Santa Fe, Westminster**, was ordained on November 1, 2020, by the Presbytery of the Twin Cities Area at the Westminster Presbyterian Church in Minneapolis, MN. Her Call to SF, Westminster was approved by the Presbytery of Santa Fe at the Presbytery meeting on October 17, 2020.

In February, COM approved the tentative plans for the February 28, 4:00 PM installation of **the Rev. Richard Holmes at the Las Placitas Presbyterian Church**.

2. CONTRACTS APPROVED/DISSOLVED for Temporary Pastoral Positions:

In November, COM approved the proposed contract pending changes to be approved by the COM co-moderators prior to the commissioning service on November 29, between Raton and **Siobahn Croto**. And in December, COM celebrated Siobhan's Commissioning, as planned, on November 29!

In November, COM approved the contract for **the Rev. Catherine Robinson** to serve as Parish Associate at **St. Andrew Presbyterian Church**, Albuquerque.

In January, COM received the Covenant between **Rio Rancho, Las Placitas, and the Cuba, NM** congregation, with occasional pastoral services to be provided to Cuba by the clergy from Rio Rancho and Las Placitas.

3. CHANGE IN MINISTERIAL STATUS:

In October, 2020, COM approved moving forward for the commissioning of **Siobhan Croto** for pastoral service at **Raton**.

In January, COM learned of the plans for **the Rev. Matt Pooley** to move from **ABQ, Sandia**, to accept a Call in southern Maryland.

4. TRIENNIAL VISITS COMPLETED:

COM has suspended triennial visits for this COVID-19 quarantine season.

5. EXAMINATIONS APPROVED / EXIT INTERVIEWS CONDUCTED:

In January, COM approved the report of the exit interview on December 11, with **the Rev. Matt Pooley**, leaving **ABQ, Sandia** effective 12/31/2020.

In February, COM approved the report of the exit interview on January 16, with **the Rev. Trey Hammond**, retiring from **ABQ La Mesa**.

6. APPROVED MISSION STATEMENTS (MIF's) / JOB DESCRIPTIONS:

In November, COM approved changes in the MIF for **First Presbyterian Church, Santa Fe**, pending action by the Congregation. In February, COM learned that the search has been suspended while this quarantine season continues.

In December, COM approved the MIF for the search for a Transitional/Interim Pastor at **ABQ, La Mesa**, pending COM-proposed changes.

7. SESSION MODERATORS APPOINTED

With her November 29 Commissioning to serve at **Raton**, COM appointed **Siobahn Croto** as the Moderator of Session there.

8. NOTES: In November, 2020, COM, as asked to do so, approved the proposed Synod and Presbytery Covenant with **Menaul School**, related primarily to the school's connection to the PCUSA through the Synod and Presbytery, and in the work of the School Chaplain.

In February, COM approved the expenditure of up to \$1500.00 in response to a request for clergy support.

9. IN MEMORIUM

The Rev. J. Phillip Preston passed into the **Church Triumphant** in October, 2020.

The Rev. Margaret A. Welton passed into the **Church Triumphant** in May, 2020

The Rev. Robert Boughton passed into the **Church Triumphant** in January, 2021.

We celebrate their years of ministry and contributions to the life of the PCUSA With the Brief Statement of Faith (1991) we affirm: “In life and in death we belong to God.”

COM NOTES: COM MEMBERS PRESENT FOR THE MEETING ARE EXCUSED FROM CONVERSATIONS AND ACTIONS RELATED TO THE CONGREGATIONS WHERE THEY ARE MEMBERS AND/OR SERVE.

At its July, 2020 meeting, COM adopted the proposal that the Presbytery’s minimum Terms of Call will not be increased for 2021. Reminder: in November, 2019, COM approved the updated Terms of Call form.

In November, 2019, COM adopted the policy that executive checks should be conducted for all clergy coming into the presbytery, including retired clergy, along with distribution of “The guidelines for the Relations of Retired Pastors, POSF Sexual Misconduct Policy, Standards of Ethical Conduct, New Minister Information Form, and Criminal Background Check Authorization Form.”

Monthly COM meetings include devotions led by an assigned member of COM, and the celebration of anniversaries of ordination for clergy members of the Presbytery and anniversary dates of the establishment of congregations!

The monthly meetings of COM regularly include training sessions to better equip COM members for the work of serving the Presbytery and its congregations, clergy, Commissioned Pastors, and when appropriate, leaders in congregations.

COM ROSTER: Class year, name, RE for ruling elders; MWS for Ministers of Word and Sacrament; (1st or 2nd term and start date for serving an unexpired term).

Judy Belvin and David Elton, co-moderators in 2020; Catherine Robinson and Seth Finch in 2021. As of December 1, 2020, COM learned of the resignation of the Rev. Kay Johnson from COM, and prior to the February meeting, of the resignation of the Rev. Tom Hart from COM. COM thanks both of them for their service on the Commission!

**2020 Jim Brown MWS (2) Judith Mead RE (2) Beth Miller RE (2) (1:10/16)
David Elton MWS (1) Kay Huggins MWS (1)**

**2021 Bryan Beck RE (2) Judy Belvin RE (2)
Catherine Robinson MWS (1) Frank Yates MWS (2) [Beth Miller RE (2+ (1:10/16)]**

**2022 Bob Bos MWS (1) Georgia Ortiz MWS (1) John Sitler RE (2)
Terry Buckman (CP)(1)(2/22/2020) Elizabeth Morgan (RE)(1)(2/22/2020)**

Margi Coxwell RE (1) (1/2021) Randy Pence (MWS) (2/2021)

2023 Seth Finch,(MWS), Jerry Self(MWS), Lou Ann Johnson (RE)

COM Consultant Bill Humphreys MWS (2016) wwhumphreys@aol.com (262) 853-4918

—Associate Stated Clerk: Tiffany Lo-Finch

— COM Consultant Bill Humphreys. MWS (2016)

-0-0-0- end of COM report

RE John Sitler and RE Jeffrey Smith thanked the Rev. Ruth Reinhold for her many years of service as the moderator of Grants First.

MWS Seth Finch led the Presbytery in prayer to celebrate the ministry of Rev. Trey Hammond his recent retirement.

XXV. NEW BUSINESS

Moderator Kathy Westmoreland appointed a New Business Committee but no new business was received by the Stated Clerk by the deadline. New Business was not considered at this meeting.

Jim Roghair, MWS, chair

Majorie Davison, CRE

Drew Henry, MWS

Kay Huggins, MWS

D.R. Palmer, RE

Barbara Seaton, RE

XXVI. ANOUNCEMENTS, CELEBRATIONS, AND CONCERNS

Members of the Presbytery shared joys, concerns and announcements with the body.

XXVII. WORSHIP

At the closing worship service, the Reverend Kay Huggins preached and the Sacrament of the Lord's Supper was celebrated. The newly-elected moderator-elect, Ruling Elder Clara Boling Storms was installed. The meeting was adjourned at the giving of the benediction at worship.

Respectfully submitted,

Stephen Rhoades
Stated Clerk

Stated Clerk Report / Presbytery of Santa Fe

October 16, 2021

For Action by the Presbytery:

- (1) That the Presbytery receive Report [#4c](#) “Report on Balance of Ruling Elder Commissioners 2021” (CONSENT AGENDA)
- (2) That the Presbytery receive Report [#4d](#) “Presbytery Statistical Report” (CONSENT AGENDA)
- (3) That the Presbytery approve Report [#4e](#) “Updated Report on Review of Session Records 2019 & 2020” (CONSENT AGENDA)
- (4) That the Presbytery receive the 2021 Annual Reports ([Reports # AR](#)) (CONSENT AGENDA)
- (5) That the Presbytery consider the amendment to the Presbytery’s Bylaws clarifying definition of Presbytery territory (Report [#4a](#))

Clerk’s Announcements:

- (1) Receive the proposed changes to the Presbytery’s Standing Rules (First Reading) (Report [#4b](#))
- (2) Report of Completion of Alternative Resolution Requirements in Disciplinary Case
- (3) Stated Clerk’s Request for copies of congregational deeds of property owned and insurance declaration pages
- (4) Report from Administrative Commission to Gallup, Westminster
- (5) Report from Task Force to Camino de Vida
- (6) Report of Review of Presbytery’s Minutes by the Synod of the Southwest (September 13) -- No adverse comments

- (7) Report of Presbytery's Loan Guaranty on behalf of \$80,000 loan by Albuquerque, Covenant from the Presbyterian Church (U.S.A.) Investment and Loan Program (Coordinating Team approved May 13, 2021)
- (8) 2021 PC(USA) Annual General Assembly Statistical Report electronic portal will open in December 2021 (due in mid-February or early March 2022)
 - a. GA Annual Report and Clerk Questionnaire need to be approved by Session only and submitted to GA electronically
 - b. The Church Information form prepared by the Clerk of Session and Pastor's Terms of Call reviewed by Session and approved by the Congregation should be submitted to the Stated Clerk of Presbytery
- (9) NEXT STATED PRESBYTERY MEETING: Saturday, February 19, 2022 at Santa Fe, First

For information only:

- (1) Other activities of Stated Clerk:
 - a. Attended Coordinating Team virtual meetings (ex officio) (March 11, May 13, August 2 and August 12) and Leadership Team virtual meetings (ex officio) (May 6 and August 5)
 - b. Conducted 2020 Session Minute Reviews at Santa Fe, First (September 11)
 - c. Attended Presbytery Finance and Property Commission Retreat meeting (August 23)
 - d. Attended New Mexico Conference of Churches virtual board meetings (May 12 and September 8)
 - e. Attended Presbyterian Investment and Loan Program (PILP) Board virtual meetings (March 18-19 and July 22-23)
 - f. Attended Synod of the Southwest virtual Stated Meeting (March 20)

- g. Attended Anniversary Service of Gallup, Westminster by Zoom (February 28) and Joint Worship Service of Cuba, Las Placitas and Rio Rancho in Bernalillo, NM (October 3)
- h. Attended Presbytery In-Person Presbytery Meetings Task Force (March 24)
- i. Attended Church Mutual Safety Dividend virtual meeting (April 29) and Church Mutual insurance policy meeting (August 4)
- j. Attended Board of Trustees virtual meeting of the Austin Presbyterian Theological Seminary (May 14-15)
- k. Attended PCUSA National Executives Native American virtual meeting (July 8)
- l. Attended Presbytery La Jicarita Cluster meeting in Dixon (July 10)
- m. Attended final Sunday of Rev. Lorelei Kay at Gallup, Westminster (July 11); Rev. Ann Graham-Johnson at Truchas, Smith Memorial and Chimayo, El Buen Pastor (July 18); and Rev. David Whiteley at Jemez Springs Community (July 25)
- n. Attended Installation Service of Rev. Madeline Hart-Andersen at Santa Fe, Westminster (July 25) and Installation Service of Rev. Andrew Black at Santa Fe, First (September 19)
- o. Conducted orientation/training meeting with Administrative Commission to Gallup, Westminster (August 3)
- p. Attended Presbyterian Foundation virtual seminar on Day of Learning about Church Property (October 12) and PCUSA 2021 Polity, Benefits and Mission virtual conference (October 14-15)

Please note the following dates and tentative locations for the 2022 meetings of the Presbytery of Santa Fe:

Saturday, February 19, 2022 – Santa Fe, First (subject to change to virtual meeting)

Saturday, July 16, 2022 – Las Vegas, First United (subject to change to virtual meeting)

Saturday and Sunday, October 15 – 16, 2022 – Ghost Ranch (Annual Meeting) (subject to change to virtual meeting)

Respectfully submitted,

Stephen Rhoades

Stated Clerk

#4a- Revision of the Territory section of the Presbytery By-Laws

BYLAWS

OF

THE PRESBYTERY OF SANTA FE

**(Adopted June 6, 2003; Revised February 23, 2008; Revised October 13, 2012;
Revised June 27, 2015; Revised October 12, 2016; Revised February 25, 2017;
Edited by Stated Clerk October 5, 2017¹)**

PREAMBLE

The voting membership of the Presbytery of Santa Fe, hereinafter referred to as "Corporation" or "Presbytery", as a constituent governing body under The Presbyterian Church (U.S.A.) and as a not-for-profit corporation organized for religious purposes and existing under and by virtue of the laws of the State of New Mexico, hereby enacts the following Amended and Newly Adopted Bylaws as containing the principles under which the Corporation shall be governed.

ARTICLE I

Ecclesiastical Connection

This council is an integral part of the following councils of The Presbyterian Church (U.S.A.): the Sessions of established congregations constituting the Presbytery of Santa Fe, the Synod of the Southwest, and the General Assembly of The Presbyterian Church (U.S.A.), hereinafter referred to as "the PCUSA."

ARTICLE II

Constitution

The Presbytery of Santa Fe, being a particular council of the PCUSA, recognizes that the Constitution of the PCUSA is, in all of its provisions, obligatory upon this

¹ The Stated Clerk was authorized to edit any references in these Bylaws from "Teaching Elders" to "Ministers of the Word and Sacrament" and "Ruling Elder commissioned to pastoral service" to "Commissioned Pastor" upon approval of the amendments to the Book of Order by a majority of presbyteries which were approved by the 222nd General Assembly (2016) by Presbytery action taken in a stated meeting in February 2017.

particular council and its members. If any part of these Bylaws conflict with the Constitution of the PCUSA, the same shall be null and void and the provision, or provisions, of the Constitution of the PCUSA shall be substituted therein.

ARTICLE III

Territory

The territory in which the Corporation's operations are principally to be conducted is the territory shown within its geographical boundaries **described as Presbytery B** on Exhibit "A", which is attached to and made a part of these Bylaws.

The territory includes the New Mexico counties of Bernalillo, Catron, Cibola, Colfax, Harding, Los Alamos, McKinley, Mora, Rio Arriba, San Juan, San Miguel, Sandoval, Santa Fe, Sierra, Taos, Torrance, Union, Valencia, and most of Socorro county including Socorro and Magdalena.

ARTICLE IV

Membership

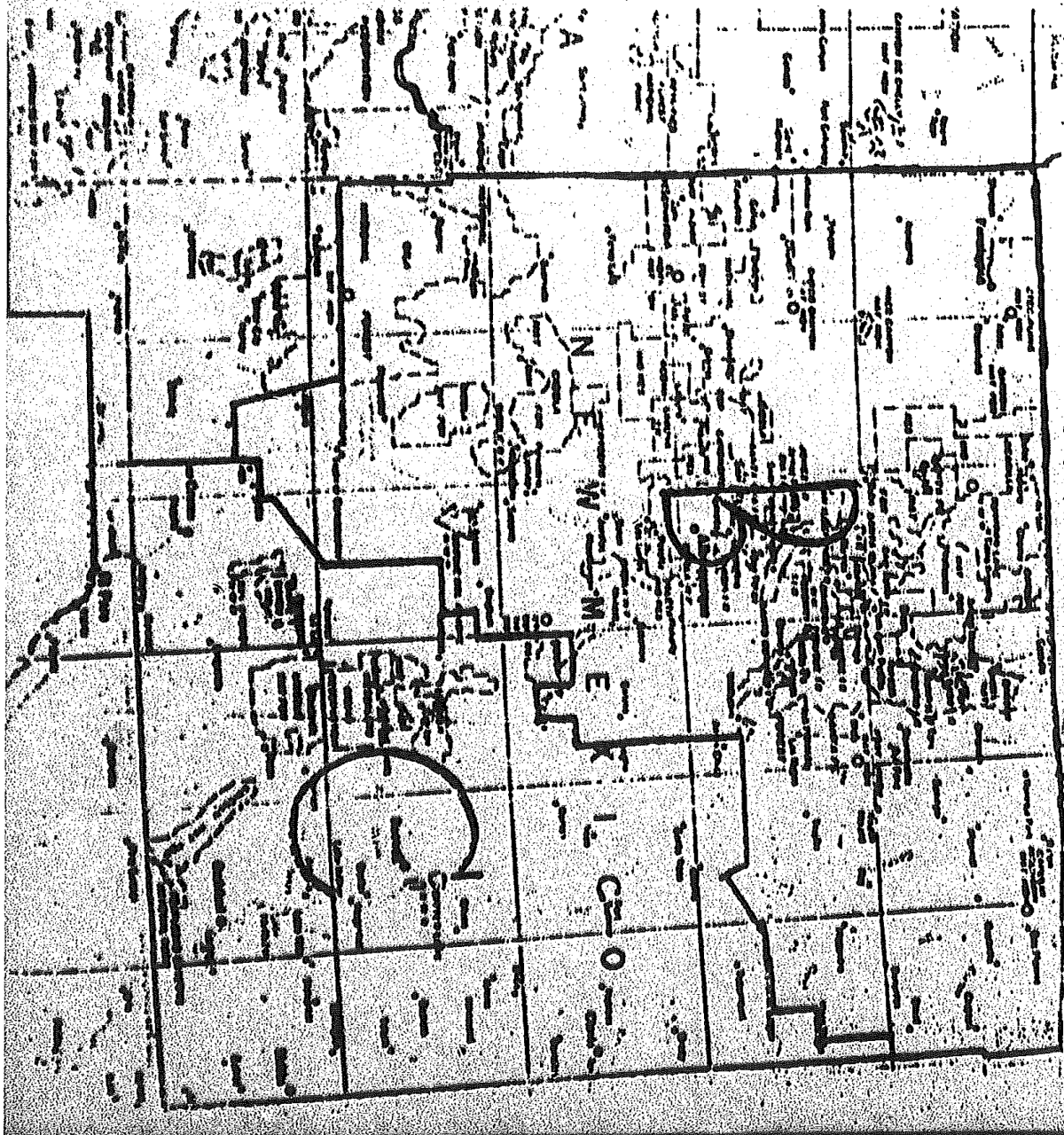
- 1) Voting Membership. The voting membership of this Corporation at any Presbytery meeting shall consist of those persons ordained as Ministers of the Word and Sacrament² who have been admitted as continuing members of the Presbytery, Ruling Elders who have a commission as a Commissioned Pastor³, and those Ruling Elders who have been received into membership of a PCUSA affiliated church corporation located in the Presbytery's territory and have been duly elected;
 - a) As a Ruling Elder Commissioner to the Presbytery by their respective

² The Book of Order 2017/2019 defines "Minister of the Word and Sacrament" as follows: "**Ministers of the Word and Sacrament (also called teaching elders and pastors)**..." See G-2.0501. For purposes of these Bylaws, the term "Ministers of the Word and Sacrament" is used, at the same time, acknowledging that the other terms are also acceptable alternatives.

³ The Book of Order 2017/2019 replaced the terms "Ruling Elder commissioned to pastoral service" and "Ruling Elder commissioned to particular pastoral service" with "Commissioned Pastor (also known as Commissioned Ruling Elder)". See, for example, W-4.0404, but note the continuing use of the term "Ruling Elders commissioned to pastoral service" in G-3.0307 and the use of the title "Commissioning Ruling Elders to Particular Pastoral Service" in G-2.10. For purposes of these Bylaws, the term "Commissioned Pastor" is used.

241115 0000 0000
(Geographical boundaries shown on Map as "B")

Best Available Copy



Standing Rules

of the Presbytery of Santa Fe

Who We Are as an Entity

The Presbytery of Santa Fe (hereinafter referred to as the “Presbytery” or the “Corporation”) is the governing body of the Presbyterian Church (U.S.A.) in the geographical area described in the Bylaws.

The Presbytery is a New Mexico not-for-profit corporation established under the Constitution of the Presbyterian Church (U.S.A.), the Articles of Incorporation of the Presbytery, the Bylaws of the Presbytery, and applicable laws of the federal government of the United States of America and of the State of New Mexico. In all matters of ecclesial government, the Constitution of the Presbyterian Church (U.S.A.) is the highest authority.

The Presbytery as a dynamic council is constituted by the (1) Ruling Elder commissioners elected by congregational councils and (2) Ministers of the Word and Sacrament on the roll of Presbytery. The powers of Presbytery in its governance of congregations and of its Teaching Elder members are described and limited by the Constitution of the Presbyterian Church (U.S.A.).

Offices of the Presbytery are on the campus of First Presbyterian Church, Albuquerque. Mailing address is 217 Locust NE, Albuquerque, New Mexico, 87102.

Representation

Ruling Elder commissioners shall be elected by each session according to the following table:

<u>Church Membership</u>	<u>Number of Commissioners</u>
1-120	1 Elder
121-190	2 Elders
191-250	3 Elders
251-500	4 Elders
501-1000	5 Elders
1001-1500	6 Elders
1501-2000	7 Elders
2001+	8 Elders

Alternate Ruling Elder commissioners are ordinarily elected by each session to substitute for the regular commissioners in the latter's absence.

Annually, at the fall meeting of presbytery, the Stated Clerk of the Presbytery shall report the difference in attendance between Ministers of the Word and Sacrament⁴ and Ruling Elder commissioners based upon the average of the last six presbytery meetings. If additional Ruling Elder commissioners are needed to address the imbalance, at the recommendation of the Stated Clerk, the Presbytery shall invite councils of particular congregations to elect additional Ruling Elder commissioners, bearing in mind the principles of unity in diversity in Book of Order F-1.0403.

Stated Meetings, Called Meetings, Attendance and Minutes

Presbytery shall hold three *stated* meetings each year. *Called* meetings may be requested as needed, in accordance with the Book of Order and these Standing Rules. **All meetings of the Presbytery may be either in person physical meetings with members in one location or virtual electronic meetings with members in various locations if there is the ability between all members simultaneously to discuss and vote on business items or a combination of both methods.**

The recommendations for the Presbytery meeting dates and locations for the following year will be made by the Stated Clerk at the first presbytery meeting of the year for approval by Presbytery. The recommendations will take into consideration balance in geographical meeting sites and accessibility for all members of the Presbytery in facilities conducive to full participation.

The annual meeting of the corporation will normally be the last meeting of the year.

Costs to attend presbytery meetings are to be assumed by the commissioners and/or their congregations. Those commissioners experiencing hardship related to bearing such costs may direct requests for assistance to the Administrator.

The Presbytery of Santa Fe in session shall always conform to the requirements of the Constitution of the Presbyterian Church (U.S.A.) and the requirements of the Presbytery's Manual of Operations. Meetings shall be conducted in accordance with the most recent edition of *Robert's Rules of Order*. ~~A quorum for presbytery meetings shall be ten Ministers of the~~

⁴ The Book of Order 2017/2019 defines "Minister of the Word and Sacrament" as follows: **"Ministers of the Word and Sacrament (also called teaching elders and pastors)..."** See G-2.0501. For purposes of these Standing Rules, the terms "Ministers of the Word and Sacrament" is used, at the same time, acknowledging that the other terms are also acceptable alternatives.

~~Word and Sacrament currently on the roll of the presbytery and one Ruling Elder commissioner each from ten congregations on the roll of the presbytery.~~

A quorum for presbytery meetings shall consist of any ten Ministers of the Word and Sacrament who are currently members of Presbytery on the roll of the presbytery and at least ten Ruling Elder commissioners from ten different congregations from the roll of the presbytery.

The minutes of presbytery shall list the names of Teaching Elder voting members who were present for all or part of the meeting and the names of those who were absent or excused from the meeting. Honorably Retired (HR) Ministers of the Word and Sacrament who are members of the Presbytery shall be excused from attendance at presbytery meetings, and will not be listed as Absent or Excused in official minutes if they do not attend.

Minutes of each presbytery meeting shall be approved at the following presbytery meeting.

~~Stated meetings of the Presbytery will be held in a specified location with the members being physically present with each other.~~ Notice of a stated meeting shall be sent not less than ten days in advance to each Teaching Elder and to the clerks of session of every congregation.

Called meetings may be held in accordance with the Book of Order, G-3.0304, at the request of the Coordinating Team, or by the following process: The Moderator shall convene a called meeting at the request, or with the concurrence, of two Ministers of the Word and Sacrament and two Ruling Elder Commissioners, the Ministers of the Word and Sacrament and Ruling Elders being of different congregations. Should the Moderator be unable to act, the Administrator shall, under the same conditions, issue the call. If both Moderator and Administrator are unable to act, any three Ministers of the Word and Sacrament and three Ruling Elder Commissioners (being of different churches) may convene a called meeting. The Synod may direct the Presbytery to convene a special meeting for the transaction of designated business. Called meetings of the Presbytery will be held in a specified location with the members being physically present with each other. Notice of a called meeting shall be sent not less than ten days in advance to each Teaching Elder and to the clerks of session of every congregation. The notice shall set out the purpose of the meeting, and no other business than that listed in the notice shall be transacted.

~~A quorum shall be established according to the Bylaws of the Presbytery, Article VII. 5.~~

Docket, Consent Agenda, and New Business

Docket: The docket for each meeting of the Presbytery is prepared by the Administrator, reviewed by the Coordinating Team and presented to the Presbytery for its adoption.

Consent Agenda: The Presbytery Coordinating Team may designate items of business for the Consent Agenda. The Consent Agenda shall be considered at Presbytery stated meetings and any member of the Presbytery may request that any item be removed, in which case that item shall be removed from the Consent Agenda for consideration by the Presbytery. Any items not so removed at the time set forth for consideration of the Consent Agenda shall be deemed adopted by the Presbytery as the action of the Presbytery. Overtures to amend the Book of Confessions, the Book of Order, the Presbytery Bylaws, Standing Rules or the Presbytery Manual of Operations shall not be set on the Consent Agenda.

New Business: New business, ordinarily in the form of a motion, may be brought to the Presbytery in the following ways:

- The Leadership Team, the Chairperson of the Coordinating Team, or the Moderator (or acting Moderator) may submit a motion to the Administrator no less than 14 days prior to the Presbytery meeting at which it is to be heard. The motion, and any accompanying background and rationale, shall be distributed via the Presbytery website with other meeting documents. The Administrator, in consultation with the Chairperson of the Coordinating Team, shall place the item of new business on the proposed agenda for the meeting.
- The Leadership Team, the Chairperson of the Coordinating Team, or the Moderator (or acting Moderator) may bring a motion concerning an item of an emergency or urgent nature to a meeting of Presbytery, with the motion and accompanying background and rationale distributed to presbyters early in the meeting. The item of business shall be added to the agenda, upon the Administrator's recommendation as to the time of day and the amount of time to be allotted.
- A commissioner may submit a motion in writing to the Administrator thirty days prior to the Presbytery meeting at which it is to be heard. The motion, and any accompanying background and rationale, would then be distributed via the Presbytery website with other meeting documents. The Administrator, in consultation with the Coordinating Team and/or Moderator, would then place the item of new business in the proposed docket for the meeting.
- A commissioner may submit a motion in writing to the Administrator within the first hour of a stated meeting of Presbytery. If found by the Administrator to be in order*, the motion shall be given to the New Business Committee for its consideration. If it is found by the New Business Committee to be business that is properly brought before the Presbytery, it will be considered by the Presbytery under the "new business" section of the docket.

* Timely, in respectful language, properly presented, and not an "improper motion" as defined by *Robert's Rules of Order*, Chapter X, Section 39

Officers

The ecclesiastical officers of the Presbytery are: Moderator, Moderator-Elect, Past Moderator, Stated Clerk, and Treasurer. All ecclesiastical officers shall be either Ministers of the Word and Sacrament or Ruling Elders.

The **Moderator's** duties are specified in the Book of Order G-3.0104, the articles of incorporation, and Bylaws of the Presbytery, and as the Presbytery may otherwise direct, and include:

- Serving as a member of the Coordinating Team.
- Serving as chairperson of the Leadership Team.
- Serving as President of the Board of Trustees.
- Appointing, in consultation with the chairperson(s) of the Commission on Ministry, the Stated Clerk, and Associate Stated Clerk, a committee of counsel as provided in the Rules of Discipline D-6.0302. Further, the Moderator shall at the next meeting of the Presbytery report such action.
- Appointing, with the advice and consent of the chairperson(s) of the Commission on Ministry and Stated Clerk, an investigating committee as provided in the Rules of Discipline D-10.0103. Further, the Stated Clerk shall at the next meeting of the Presbytery report such action.
- Appointing, in consultation with the chairperson(s) of Commission on Ministry, the Stated Clerk and the Associate Stated Clerk, a committee for Special Administrative Review, as provided in the Book of Order G-3.0108b. Further, the Moderator shall at the next meeting of the Presbytery report such action.

Candidates for the office of Moderator are presented to the Presbytery by the Committee on Representation and Participation at the annual meeting of the Presbytery, and that officer is elected and ordinarily installed at that meeting.

The **Moderator-Elect's** duties are specified in the bylaws of the Presbytery, and as the Presbytery may otherwise direct, and include:

- Serving as the Vice-Moderator of the Presbytery.
- Serving on behalf of the Moderator in any capacity when invited by the Moderator.
- Serving as a member of the Coordinating Team.

Should the position of Moderator become vacant for any reason during the Moderator-Elect's term, the Moderator-Elect shall immediately, without the need for an election or installation, become **Acting Moderator** with all of the powers, duties and responsibilities of Moderator under the Book of Order and the Presbytery's Bylaws and Standing Rules until the next annual meeting of the Presbytery. The Presbytery may, but is not required to, elect and install a **Successor Moderator-Elect**, with all of the powers, duties and responsibilities of Moderator-Elect under the Presbytery's Bylaws and Standing Rules; or elect but not install an **Acting Vice-**

Moderator, serving in any capacity requested by the Acting Moderator. Candidates for either office are presented to the Presbytery by the Committee on Representation and Participation and any such officer will serve until the next annual meeting of the Presbytery.

In electing the Moderator-Elect, the Presbytery stipulates that the Moderator-Elect will become the Moderator the following year, and will serve a three-year term on the Leadership Team by virtue of office. Candidates for the office of Moderator-Elect are presented to the Presbytery by the Committee on Representation and Participation at the annual meeting of the Presbytery, and that officer is elected and ordinarily installed at that meeting.

The **Treasurer's** duties are specified in the Articles of Incorporation, the Bylaws of the Presbytery and relevant secular law. In addition, the duties of the Treasurer shall include:

- Providing a financial report at stated meetings of the Presbytery.
- Presenting a year-end financial statement to Presbytery at its first stated meeting following the end of the fiscal year.
- Working with the Leadership Team, the Finance and Property Committee, the Administrator, the Coordinating Team, and others on matters pertaining to the financial life of the Presbytery, which shall include an annual audit/review of the Presbytery's year-end financial statements as soon as practicable following the close of each fiscal year. (See Bylaws, Article IX)
- Serving as a member ex officio, without vote, on the Finance and Property Committee.
- Serving as a member of the Coordinating Team.
- Serving as the Treasurer of the Board of Trustees.

The Treasurer is nominated by the Committee on Representation and Participation, and elected at the Annual Meeting to serve a three-year term. Consecutive terms may be served at the will of the Presbytery. The Treasurer assumes the duties of office at the close of the annual stated meeting of Presbytery.

Expenses for the Treasurer shall come from per capita budget funds assigned for use by the Finance and Property Committee. In carrying out his/her duties, the Treasurer may be assisted by such person or persons as the Presbytery or the Coordinating Team may deem advisable.

The **Stated Clerk's** duties are those specified in the Book of Order G-3.0104, the Articles of Incorporation, the Bylaws of the Presbytery, the Position Description, and as the Presbytery may otherwise direct. The Stated Clerk serves as the Secretary of the Board of Trustees of the Presbytery of Santa Fe. In addition, the Stated Clerk oversees the following ecclesiastical duties:

- Keeping an accurate record of the churches and Ministers of the Word and Sacrament, and preparing a roll of Ministers of the Word and Sacrament and Ruling Elders present at each meeting of Presbytery.
- Putting minutes of each meeting into permanent form and making available copies to members of Presbytery.
- Giving due notice (call) of Presbytery meetings to members of the Presbytery.
- Providing a docket for stated meetings to members of Presbytery.
- Referring communications and items of business or concern to the appropriate commission, committee, work group, task force, or team.
- Serving as staff to the Presbytery Leadership Team, Coordinating Team and Commission on Ministry as an ex-officio member without vote; performing duties specified by the Office of the Stated Clerk of General Assembly, the Synod of the Southwest, or by action of Presbytery.
- Maintaining the rolls of Presbytery, including: Moderators; Permanent Judicial Commission members; commissioners to Synod; and commissioners to General Assembly.
- Assessing and collecting per capita apportionment from churches as instructed by General Assembly, Synod, and Presbytery.
- Providing for an annual review of Session records for each congregation of the Presbytery.
- Providing annual training for Clerks of Session.
- Notifying the appropriate person(s) in the case of the resignation of any commission or committee members or officers, ecclesiastic or corporate, of the Presbytery
- Maintaining a Manual of Operations which shall include, but not be limited to, the following: reference to Presbytery's mission statement, a copy of the current Presbytery Articles of Incorporation and amendments thereto, filed with the office of the New Mexico Secretary of State; a copy of the current Presbytery Bylaws; a copy of the current Presbytery Standing Rules; the job descriptions of all Presbytery staff; such other operational documents as the Presbytery may from time to time approve, and policy statements and social witness statements approved by the Presbytery.
- Serving as custodian of the permanent records of the Presbytery and insuring their preservation.
- On behalf of the Commission on Ministry, granting permission for Teaching Elder members of other presbyteries to labor within the bounds of Presbytery for onetime events, such as weddings and funerals.

The Stated Clerk is elected by the Presbytery, ordinarily at the annual meeting, to serve a three-year term and is eligible for re-election to additional three-year terms. The Stated Clerk assumes the duties of office at the close of the annual meeting of Presbytery.

The Stated Clerk may call upon others to assist in carrying out the responsibilities of the office. The budget of Presbytery shall provide appropriate remuneration for the Stated Clerk.

General Rules for Organization

“The Presbytery is responsible for the government of the church throughout its district, and for assisting and supporting the witness of congregations to the sovereign activity of God in the world, so that all congregations become communities of faith, hope, love and witness. ” (Book of Order G-3.0301)

The Presbytery is responsible for:

- Directing, delegating and coordinating the work of its commissions, committees, teams, work groups, and task forces.
- Overseeing the mission of the church within the Presbytery, consistent with the Book of Order.
- Sending proposals to the Synod of the Southwest and/or General Assembly which may be of common concern to the mission of the whole church.
- Granting permission for a Presbyterian entity to celebrate the Sacrament of the Lord’s Supper within the bounds of presbytery providing the celebration is in keeping with W-3.6204.
- Approving minutes of Presbytery meetings and minutes of Administrative Commissions to ordain and/or install Ministers of the Word and Sacrament and Commissioned Pastors⁵.
- Reviewing the means by which commissions, committees, work groups, task forces, and teams implement the structure and mission of the Presbytery.
- Providing opportunities for relationships to be established among the congregations of the Presbytery through worship, education and mission, in order that resources, leadership and particular strengths and gifts for ministry may be used for the mutual benefit of congregations, the Presbytery and the communities within presbytery boundaries.

Responsibilities of Commissions and Committees

Each commission or committee, except for the Permanent Judicial Commission and the Finance and Property Committee, shall prepare a written annual report for the *annual meeting*. The Finance and Property Committee shall present their annual report at the Presbytery meeting following the close of the fiscal year.

For each *presbytery meeting*, each commission and committee (except for the Permanent Judicial Commission) shall prepare a written report of any activities since the previous presbytery meeting.

⁵ The Book of Order 2017/2019 replaced the terms “Ruling Elder commissioned to pastoral service” and “Ruling Elder commissioned to particular pastoral service” with “Commissioned Pastor (also known as Commissioned Ruling Elder)”. See, for example, G-3.0307 and W-4.0404. For purposes of these Standing Rules, the term “Commissioned Pastors” is used, at the same time, acknowledging that the term “Commissioned Ruling Elders” continues to be an acceptable alternative.

Terms of service on standing committees and commissions are for three years. Terms of service on administrative commissions, work groups, task forces and teams are ordinarily for the duration of a specific project except for the Permanent Judicial Commission, whose terms of service are in accordance with the Book of Order D-5.0102. For purposes of continuity, some persons may serve a second consecutive term. In no case shall a person serve more than six consecutive years on a particular structure.

A member or members of each commission /committee will be elected by the Presbytery to serve as chairperson or co-chairpersons, unless constitutionally stipulated. Each commission /committee chairperson or alternate, with the exception of the Permanent Judicial Commission, will serve on the Coordinating Team. All persons elected to serve as the chairperson of a commission/committee, including ecclesiastical or corporate officers of the Presbytery, shall at the time that person assumes such office be a Teaching or Ruling Elder, eligible to serve as a voting member of the Presbytery.

Along with carrying out its responsibilities, each committee or commission has fiduciary responsibilities as well:

- To recommend annual budget appropriations to the Finance and Property Committee, for consideration by the Presbytery.
- To manage the budget categories assigned to it.

The Administrator may serve as ex-officio members of all committees, commissions, work groups, task forces or teams with voice and no vote.

In all elections requiring the vote of presbytery members, nominations shall be accepted from the floor; provided the person being nominated has agreed, in advance of the nomination, to serve if elected and is otherwise eligible to serve in the position for which he/she has been nominated.

Commission and committee members are expected to participate actively in and attend the meetings of their respective bodies. Absences from more than two consecutive meetings without having notified the chairperson shall be considered the equivalent of a resignation from the committee and shall be reported to the Administrator. Upon receipt of such notice from the committee, the Administrator shall communicate, in writing, with the absentee member notifying the individual that his/her resignation from the committee has been accepted and the position is declared vacant as of the date of the letter of notification. Resignations or other vacancies, except the annual class replacements, are to be reported to the Administrator.

Each commission and committee may have its own Manual of Operations for its particular work. Such manuals are expected to be in concert with the policies of the Presbytery. The current version of these manuals shall be available through the Presbytery website.

Each commission and committee chairperson(s) shall ensure minutes are kept in an orderly manner, and a copy filed either with the Administrator or on that group's Presbytery web page.

Reports to Presbytery shall ordinarily be posted to the Presbytery website for inclusion in the meeting packet no later than two weeks before the date of the Presbytery meeting.

All persons serving on commissions, committees, work groups, task forces, or teams shall participate in training concerning avoidance of sexual misconduct, and will be given copies of the Presbytery's Standards of Ethical Conduct document and be asked to sign an agreement to abide by it.

Provisions for Electronic Meetings and Voting

Commissions, committees, work groups, task forces, and teams ~~may~~ **shall** meet either in person being physically present in the same location with one another **which method is preferred** or electronically **by virtual means or by telephone conference call where all persons participating in the meeting can engage in interactive dialogue and discussion simultaneously with everyone else present.** ~~using the guidelines in this document and in accordance with the Presbytery Bylaws.~~ **Votes of members may take place by oral or visible (raising of hands or standing) means, polling or secret ballot in either meeting format, as deemed appropriate by the Chair of such gathered body, and such votes are assumed to be valid.**

~~According to Robert's Rules of Order, electronic v~~ **Votes by email should not regularly occur unless the gathered body has had an opportunity to deliberate the topic in a meeting before the vote is taken beforehand. If a prior deliberative meeting has taken place on an issue, votes by email are assumed to be valid.** When absolutely necessary **for administrative non-controversial issues**, commissions, committees, work groups, task forces, and teams may vote by e-mail **without a prior deliberative meeting and are assumed to be valid.** ~~and shall use the following guidelines:~~ **Email votes shall not be used to conduct secret ballots.**

- ~~• All participants must have access to the necessary equipment, either through personal means or through the Presbytery, for participation in the e-vote. If any participants do not have access, an e-vote cannot be taken.~~
- ~~• The chairperson shall develop the time frame for the e-vote.~~
- ~~• From the time the chairperson(s) circulate the motion, a minimum of 2 days shall be provided to all participants, for purposes of review and discussion. Such notice shall include the motion and supporting documentation for the e-vote.~~
- ~~• A second is not necessary for the motion to be considered.~~
- ~~• Each new main motion must be made in a separate, new e-mail message, with the motion indicated on the subject line, with no other message thread included.~~
- ~~• Members shall use "Reply All" in all messages.~~
- ~~• The chairperson shall close debate by asking, "Are you ready for the question on the motion" (listed in the subject line).~~
- ~~• The chairperson shall put the question to a vote by restating the pending question and~~

~~requesting the members to vote now. The word “vote” shall be in the subject line.
(Example: Motion 1 Vote)~~

- ~~• The chairperson shall include the time frame/deadline for the vote.~~
- ~~• Members shall state, “I vote yes” or “I vote no” in the first line of the response and use “Reply All”.~~
- ~~• The secretary or the committee’s designee shall tally the votes and report the result of the vote to the participants, including the number of votes cast for and against the motion.~~
- ~~• The chairperson shall announce the results of the vote.~~
- ~~• The chairperson shall declare the “Motion (number) closed”.~~
- ~~• The secretary shall prepare minutes of the vote and shall send the minutes marked “draft” to all the members.~~
- ~~• These minutes shall be approved at the next regular meeting.~~
- ~~• Any member shall have the right to request a copy of the message thread of a motion.~~
- ~~• Electronic voting shall not be used to conduct secret ballots.~~

Commissions and Committees of the Presbytery

The responsibilities of these commissions and committees are set forth in the Book of Order, the Articles of Incorporation and Bylaws of the Presbytery, these Standing Rules and as Presbytery may otherwise direct.

Leadership Team

Mission: to coordinate the activities and life of the Presbytery between stated meetings.

Members: The LT is composed of the immediate Past Moderator, the current Moderator, the Moderator-Elect of the Presbytery, and the Chairperson of the Coordinating Team. The Administrator and the Stated Clerk attend with voice but no vote. The current Moderator serves as Chairperson of the Leadership Team.

Tasks:

- Meet monthly, or as needed, to pray for the mission and ministry of the Presbytery and to coordinate activities as needed in between Presbytery meetings.

Coordinating Team (CT)

Mission: The Coordinating Team is an Administrative Commission for coordination of the Presbytery. It exists to provide opportunities for networking among the Presbytery’s members and congregations, including the various committees and commissions of the Presbytery; to make time-sensitive decisions that must happen before the next meeting of Presbytery; and to work together to plan the meetings of Presbytery.

Members: CT is composed of the chairpersons (or alternates) of the Commission on Ministry, Commission on Preparation for Ministry, Finance and Property Commission, Worship

Networking Coordinators, Education Networking Coordinators, Mission Networking Coordinators, Committee on Representation and Participation, Personnel Committee, Presbyterian Women, the Treasurer, along with members of the Leadership Team. Members are chosen by their respective committee/commission. The Coordinating Team's Chairperson shall be nominated by the Committee on Representation and Participation and elected by the Presbytery for the term of one year and may be re-elected for two more terms. A called meeting of the Coordinating Team may be convened by any two of its members.

Tasks:

- Network between commissions and committees of the Presbytery in order to coordinate the Presbytery's mission and ministry.
- Foster the coordination and communication of the activities of Presbytery commissions and committees.
- Refer matters of information and concern to the commissions and committees of the Presbytery.
- Act on behalf of the Presbytery on matters that need to be addressed between presbytery meetings and which do not warrant calling a special presbytery meeting. These matters might include property decisions, loan approvals, significant personnel developments, or other time sensitive issues.
- Plan and prepare the docket for meetings of the Presbytery. In preparing the docket for Presbytery meetings, the Coordinating Team will consider:
 - Input from all commission, committee and work group chairpersons to ensure their needs and concerns are included in the planning process.
 - Interaction and involvement of presbytery commissioners through agenda and networking opportunities.
 - Discussion and education focused on issues of the larger church – General Assembly, Synod, congregational, and ecumenical.
 - Presbytery commissioner conversations relating to contemporary theological, ecclesiastical and societal issues.
 - Expressions of faith sharing and spiritual growth through worship.
 - The use of a consent agenda. No item is to be part of the consent agenda unless it has been submitted to Presbytery commissioners at least one week prior to Presbytery meeting for reading.
 - Adequate periods for new commissioner orientation and training.
- Grant permission as requested for a Presbyterian entity to celebrate the Sacrament of the Lord's Supper within the bounds of presbytery, providing the celebration is in keeping with W-3.6204, and report such authorization to the next meeting of Presbytery.
- Address such other matters as the Presbytery may request.

Worship Networking Coordinators (WNC)

Mission: to be a catalyst for developing and guiding worship resources and opportunities throughout the Presbytery of Santa Fe.

Members: WNC is composed of at least three members and serve in rotating classes. All are elected by the Presbytery.

Tasks:

- Form a task force for each Presbytery meeting to plan worship. This task force shall include members of the hosting congregation for the Winter and Summer meetings, and Presbytery leadership for the October annual meeting.
- Convene gatherings for worship elders, musicians and pastors from interested congregations to share worship resources and ideas, encouraging variety, diversity and creativity.
- Form task forces to respond to other worship related ideas and requests that come from congregations or the Presbytery.

Education Networking Coordinators (ENC)

Mission: to be a catalyst for Christian education and spiritual formation within the Presbytery of Santa Fe.

Members: ENC is composed of at least three persons and serve in rotating classes- All are elected by the Presbytery.

Tasks:

- To be a catalyst for education by providing education and nurturing programs at Presbytery meetings and/or other events, drawing on the variety of experience and expertise from both within and outside the Presbytery.
- Form task forces to plan events in response to ideas and requests that come from congregations or the Presbytery.
- Convene gatherings for education contacts and other interested parties from churches and the Presbytery to determine needs and interests for educational opportunities.
- Oversee grant requests and provide funding for youth and young adults within the Presbytery, and for leadership training involving youth and adults.
- Provide Stewardship educational opportunities for churches.

Mission Networking Coordinators (MNC)

Mission: to be a catalyst for mission and ministry within the Presbytery of Santa Fe.

Members: MNC is composed of at least three persons and serve in rotating classes- All are elected by the Presbytery.

Tasks:

- Convene gatherings of mission chairs and other interested persons to network with one another, sharing mission resources and ideas.
- Form task forces to respond to new mission opportunities identified by congregations or the Presbytery.

- Oversee grant requests to support mission work in the Presbytery, especially mission partnerships involving two or more congregations working together.
- Be a catalyst for mission by circulating information about denominational and ecumenical mission opportunities in which congregations may wish to participate (e.g. Mission Co-Worker Visits, Matthew 25 Initiative, Earth Care Congregations).

Commission on Ministry (COM)

Mission: to serve as pastor and counselor to the Ministers of the Word and Sacrament and Commissioned Pastors of the Presbytery; to facilitate the relations between congregations, Ministers of the Word and Sacrament, Commissioned Pastors, Certified Christian Educators and the Presbytery; and to settle difficulties on behalf of Presbytery when possible and expedient. (Book of Order G-3.0109b)

Members: COM is composed of eighteen members representing the fullness of diversity of the presbytery; they serve in three rotating classes of six persons and are elected by the Presbytery.

Tasks:

- Act upon calls issued by congregations, act upon calls for services of Ministers of the Word and Sacrament, receive and examine all Ministers of the Word and Sacrament who are transferring from other presbyteries, and present them to Presbytery.
- Act upon calls to Certified Christian Educators and provide a service of recognition of the call in the local congregation.
- Dissolve the Teaching Elder relationship in cases where the congregation and Teaching Elder concur.
- Provide for exit interviews of Ministers of the Word and Sacrament and Sessions upon the dissolution of call.
- Appoint moderators of congregational councils.
- As requested, dismiss Ministers of the Word and Sacrament to other presbyteries.
- Create and dissolve administrative commissions for the installation and/or ordination of Ministers of the Word and Sacrament and commissioning of Commissioned Pastors and the recognition of Certified Christian Educators.
- Approve contracts for interim or temporary service between congregational councils and interim Ministers of the Word and Sacrament.
- Approve Parish Associate relationships.
- Designate a Teaching Elder as Honorably Retired.
- Work with the council of a local church to prepare written contracts for Commissioned Pastors.
- Make a recommendation to Presbytery concerning the request of a Teaching Elder seeking release from the exercise of ordained office in those instances where no inquiry has been initiated pursuant to the Book of Discipline, against whom no charges have been filed, and who otherwise is in good standing. (Book of Order G-2.0507)
- Take a recommendation to Presbytery in the case of requests for reinstatement by Ministers of the Word and Sacrament who have been released from the office of

ministry pursuant to the paragraph above.

- Recommend to Presbytery annual adjustments in terms of minimum compensation for Ministers of the Word and Sacrament and Certified Christian Educators, and provide guidance to congregational councils for compensation of Commissioned Pastors.
- Take such other actions as Presbytery may request.

Commission on Preparation for Ministry (CPM)

Mission: to enter into covenant with those preparing to become Ministers of the Word and Sacrament, Commissioned Pastors, and Certified Christian Educators and with their councils and congregations; and to provide oversight to Inquirers and Candidates in matters relating to their preparation for ministry.

Members: CPM is composed of nine members representing the fullness of diversity of the Presbytery; they serve in three rotating classes of three persons and are elected by the Presbytery.

Tasks:

- Carry out the functions of Presbytery in relation to candidates for the office of Teaching Elder as found in the Book of Order G-2.06.
- Carry out the functions of Presbytery in relation to certifying Ruling Elders as ready to receive a commission, following the provisions of the Book of Order (G-2.10) and the commission's own procedures.
- Counsel and guide persons on the paths of inquiry, candidacy, and certification for the vocation of ministry.
- Give guidance to, and have oversight for, applicants and candidates for Certified Christian Educator as provided in the Book of Order G-2.1103.
- Take such other actions as the Presbytery may request.

Committee on Representation and Participation (CORP)

Mission: to assure that the Presbytery is served by the best and widest representation possible, while encouraging participation in the ministry, mission and work of the Presbytery by qualified persons from throughout the Presbytery.

Members: CORP is composed of nine members representing the fullness of diversity of the Presbytery; they serve in three rotating classes of three persons. ~~Members including the Chairperson~~ are nominated by the Coordinating Team and elected by the Presbytery. **The chair shall be nominated by the Moderator of the Presbytery from among the committee members and elected annually by the Presbytery.**

Tasks:

- Fulfill presbytery functions related to representation as designated in the Book of Order, G-3.0103.

- Identify and recruit qualified persons for nomination to serve as Presbytery officers.
- Identify and recruit qualified persons for nomination to serve on presbytery commissions and committees.
- Nominate the officers of the Presbytery, the members and chairperson(s) of the commissions and committees for the Presbytery at the annual meeting.
- Nominate Commissioners, Alternates and Advisory Delegates according to the bylaws of the Synod of the Southwest and the General Assembly.
- Provide nominations for other governing bodies and agencies of the Presbyterian Church (U.S.A.), as directed by the Presbytery.
- Address the need for nominations in any particular categories meriting increased representation, and advise presbytery annually of such representation.
- Ensure that, insofar as it is possible, appropriate representation and balance are maintained within the organizational structure of presbytery, bearing in mind the principles of unity in diversity in Book of Order F-1.0403.

Finance and Property Commission (F&P)

Mission: to provide fiduciary oversight of the financial and real assets of the Presbytery.

Members: F&P is composed of nine members representing the fullness of diversity of the Presbytery; they serve in three rotating classes of three members. All are elected by the Presbytery.

Tasks:

- Serve, in conjunction with the Ecclesial Officers, as the Board of Trustees of the Presbytery.
- Manage presbytery funds.
- Administer the budgets of Presbytery and provide for an audit of financial records at least every three years with annual reviews the years in between.
- Receive and consider financial appeals and recommend action to the Presbytery.
- Oversee any real property owned by the Presbytery and make provision for its maintenance.
- Function with the Ecclesial Officers as the Board of Trustees for the Presbytery, negotiating purchase or sale of any real property as appropriate.
- Take such other actions as the Presbytery may request.

Personnel Committee (PC)

Mission: to support a healthy work environment for employees of the Presbytery of Santa Fe.

Members: The committee is composed of six persons representing the fullness of the diversity of the Presbytery; they serve in three rotating classes of two persons. All are elected by the Presbytery.

Tasks:

- Ensure that position descriptions are current for all employees of the Presbytery. Review all position descriptions every three years and recommend changes to the Coordinating Team as required by the Presbytery's changing needs.
- Conduct an annual review of the Administrator and, in conjunction with the Coordinating Team, orchestrate a more comprehensive review every third year.
- Work with the Administrator to provide annual reviews for each employee of the Presbytery
- Enact policies and procedures that will contribute to the health and well-being of Presbytery staff and staff relationships, as they fulfill their Presbytery job functions.
- Support the Administrator in seeking to fill vacancies on the staff.
- Recommend annually to the Finance and Property Committee salary adjustments for staff members of the Presbytery.
- Review office staffing configuration and expenses every three years and recommend changes to Finance and Property as the Presbytery's needs evolve.
- Recommend annually to the Finance and Property Committee budgetary adjustments to office expense items.
- As detailed in the Manual of Operations, provide assistance as requested to any search committee for Presbytery staff.
- Take such other actions as the Presbytery may request.

New Business Committee

Mission: to review and make recommendations regarding any new business items, including resolutions, overtures and other legislation, which have not been referred to the Presbytery for its action by any of its commissions, committees, work groups, task forces, teams or commissioners.

Members: At each Stated Presbytery meeting, the Moderator shall appoint seven persons representing the fullness of the diversity of the Presbytery to serve as the New Business Committee. One shall be appointed Chair by the Moderator. The duration of their term of service is only for that particular meeting of the Presbytery.

Tasks: The New Business Committee of a presbytery meeting shall evaluate new agenda items presented to it by the Administrator. If the committee deems the agenda item(s) to be brought properly before the Presbytery, the item(s) will be considered under the "new business" section of the docket. Only items submitted to the Administrator no later than within the first hour of the start of the presbytery meeting at which the item is to be considered shall be referred to this committee.

Any item of legislation requiring action of the Presbytery and related directly to any item under consideration by the Presbytery (i.e., amendments, substitute motions) under its normal course of business shall not be subject to review or recommendation by the New Business Committee unless so referred by act of the Presbytery.

In its recommendation regarding action on a particular item, the New Business Committee may make one of three recommendations: Approval, Disapproval, or Referral to an Existing Committee for report to the next meeting of presbytery.

Items approved by the New Business Committee for presentation to the Presbytery shall be considered immediately preceding the close of the presbytery meetings, following a report by the New Business Committee.

Notwithstanding any of the foregoing, upon motion to consider an item which would otherwise be subject to review and recommendation by the New Business Committee, the commissioners present at the presbytery meeting, and at which quorum is present, may bypass this process and consider the item, provided at least three-quarters of those commissioners vote to do so.

Permanent Judicial Commission (PJC)

Mission: to provide judicial process within the jurisdiction of the Presbytery.

Members: The PJC is composed of seven members representing the fullness of diversity of the Presbytery, with one member elected by the Commission to serve as its chairperson. Terms and limits are defined in the Rules of Discipline in the Book of Order.

Tasks: Its responsibilities are limited to those defined in the Rules of Discipline, D-5.0000. The Commission reports its work directly to the Presbytery.

Special Administrative Review Committee (SARC)

Mission: to seek a fair and just conclusion upon learning of an irregularity of either commission or omission by a congregational council's moderator, a congregational council or a congregation falling under the jurisdiction of the Presbytery.

Members: When an irregularity described in the preceding paragraph occurs, the Moderator of Presbytery, in consultation with the Chairperson of the Commission on Ministry and the Stated Clerk, shall appoint five members representing the full diversity of the Presbytery to undertake Special Administrative Review under the authority given under G-3.0108 of the Book of Order. One member shall be appointed as chairperson by the Moderator.

Tasks: The committee shall follow G-3.0108 regarding the manner of review.

The Moderator of Presbytery shall report to the Commission on Ministry the reasons for such an appointment and the names of the committee members. This appointment shall also be reported at the next meeting of Presbytery.

The Special Administrative Review Committee shall report their progress and/or findings, in writing, to the Presbytery at each meeting during its existence.

If in the course of undertaking the review the Special Administrative Review Committee discovers that an irregularity or delinquency has occurred, it may "direct the lower council to

reconsider and take corrective action if matters are determined to be out of compliance.” (G-3.0108c)

The Special Administrative Review Committee may also seek review and correction by initiating judicial process as described in the Rules of Discipline.

Associated Ministry Groups

Associated Ministry Groups are groups which have a connection to the Presbytery, but which are not staffed by the Committee on Representation and Participation. Such groups include Presbyterian Women and may for example include racial ethnic affiliation groups, women’s groups, mission groups with one focus, etc.

- These Associated Ministry Groups report annually to the Coordinating Team of the Presbytery. The Coordinating Team welcomes the input from these groups regarding ways the Presbytery can best partner with them to strengthen and transform the congregations of this Presbytery.
- Each Associated Ministry Group shall annually submit a written report to the Administrator, to be included in the reports given to Presbytery at the Annual Meeting.
- Any budgetary requests shall come directly to the Coordinating Team for consideration.
- Additional groups may apply for recognition in this category by applying to the Coordinating Team. The CT will consider and make recommendation to the Presbytery, which would then vote to include the group as a self-governing extension of the Presbytery’s mission.
- The Associated Ministry Groups may initiate interaction with the Coordinating Team or with any committee or commission to explore common interests and to implement ministry jointly. They may send representatives to attend Coordinating Team meetings in person with prior arrangement.

Commissioners and Young Adult Advisory Delegates to the General Assembly

Commissioners and Youth Advisory Delegates to General Assembly shall be elected by the Presbytery at the annual meeting preceding the next biennial General Assembly.

- At the annual meeting of Presbytery preceding the next General Assembly, the Committee on Representation and Participation shall propose to Presbytery a slate of nominees. CORP shall take into consideration in making these nominations such criteria as: knowledge of issues before the church, attendance at Presbytery meetings as a commissioner, whether a commissioner has come from the same church within the last five years, whether the person has ever been a commissioner to General Assembly, and whether the person has demonstrated participation in the life of the Presbytery.
- Nominees will be introduced to the body by the person presenting the CORP report. That introduction may include biographical information about the nominees and any

pertinent information, but should not include an opportunity for the nominees to make election/campaign speeches during any Presbytery meeting.

Presbytery Staff

Presbytery staff includes all persons employed by Presbytery.

- The primary duties of the Administrator, Stated Clerk and various consultants are detailed in their position descriptions.
- The Personnel Committee shall conduct an annual review of staff positions, job descriptions and personnel performance.
- Presbytery staff shall not be eligible to be elected to or serve as a voting member of any Commission or Committee for three years following termination of service.

Amending or Suspending the Standing Rules

All sections of these Standing Rules shall be amended or suspended as follows:

- Anyone wishing to propose an amendment shall present the proposed amendment in writing to the Coordinating Team for its consideration prior to presenting the proposed amendment in writing to the Presbytery.
- Unless the Coordinating Team deems otherwise, all proposed amendments shall be presented to the Presbytery in writing as new business for a first reading, and shall then be voted upon at the subsequent meeting.
- Once proposed amendments have been presented to the Coordinating Team and to the Presbytery for first reading, they may be voted on at the next stated meeting of the Presbytery. Amendments must be passed by a two-thirds vote of commissioners.
- Any particular section may be suspended at any stated meeting of the Presbytery, at which a quorum is present, by a three-quarters vote of the voting members present.
- Any particular section may be suspended at a called meeting of the Presbytery, at which a quorum is present, by a three-quarters vote of the voting members present, provided the particular section to be suspended is related to, or affected by, matters included in the official call for the meeting.

#4c- Balance of Ruling Elder Commissioners

Addressing the Imbalance of Ruling Elder Commissioners to Presbytery in 2022 Comparison of Attendance between Minister of the Word and Sacrament (MWS) and Ruling Elder Commissioner (RE) for the Last Six Presbytery Meetings

Meeting	MWS	Ruling Elders
Feb 2021 <i>(online)</i>	59	47
Oct 2020 <i>(online)</i>	57	38
July 2020 <i>(online)</i>	53	46
Feb 2020	46	48
Oct 2019	45	42
June 2019	36	40
Total	296	261


Church	2020 Membership	Commissioners per SR	No. Additional for 2022	Total 2022 Commissioners
Albq Covenant	231	3		3
Albq First	702	5		5
Albq Immanuel*	107	1	1	2
Albq La Mesa*	175	2	1	3
Albq New Life	24	1		1
Albq Rio Grande	40	1		1
Albq Sandia*	978	5	1	6
Albq Second**	243	3	1	4
Albq Shepherd of the Valley	274	4		4
Albq St. Andrew	166	2		2
Angel Fire, United	22	1		1
Aztec	46	1		1
Belen, First	59	1		1
Chacon, El Rito	27	1		1
Chimayo, El Buen Pastor	41	1		1
Cuba	12	1		1
Dixon, Embudo United	44	1		1
Farmington, First	218	3		3
Gallup, Westminster	33	1		1
Grants, First	19	1		1
Jemez Springs, Community	34	1		1
Laguna, United	19	1		1
Las Vegas, First	78	1		1
Los Alamos, United	42	1		1
Magdalena, Community	8	1		1
Mora, First	10	1		1
Penasco, Emmanuel	37	1		1
Placitas, Las Placitas	140	2		2
Ranchos de Taos, Ranchos	45	1		1
Raton, First	34	1		1
Rio Rancho**	247	3	1	4
Santa Fe, First	316	4		4
Santa Fe, Westminster	75	1		1
Socorro, First	35	1		1
Taos, First**	110	1	1	2
Truchas, Smith Memorial	21	1		1
White Rock	27	1		1
Total	4739	62		68

*- exception approved Oct.2020

**-exception to be voted on Oct. 2021

#4d- Report of the Presbytery Statistics

2020 Presbytery Statistical Report

Presbytery	Santa Fe		
Address	217 Locust St NE, Albuquerque, NM 87102		
Phone	505-345-5657	Fax	505-345-6563
Email	admin@santafepresbytery.org		
Web Site	santafepresbytery.org		
			
Membership			
Prior Active Members	4898	Adjusted membership	4892
Gains		Losses	
Certificate	15	Certificate	22
Youth Professions	9	Deaths	102
Professions & Reaffirmations	61	Deleted for any Other Reason	114
Total Gains	85	Total Losses	238
Total Ending Active Members	4739		
Baptisms			
Presented by Others	4	Average Weekly Worship Attendance	1570
At Confirmation	0	Female Members	2758
All Other	2	Friends of the Congregation	1015
		Ruling Elders on Session	248
		Do you have Deacons? Yes / No	23 / 11
Age Distribution of Active Members			
25 & Under	318	People with Disabilities	
26 - 40	447	Hearing impairment	267
41 - 55	456	Sight impairment	58
56 - 70	861	Mobility impairment	187
Over 70	1402	Other impairment	142
Total Age Distribution	3484		
Christian Education			
Birth - 3	91	Grade 7	32
Age 4	67	Grade 8	32
Kindergarten	62	Grade 9	19
Grade 1	32	Grade 10	29
Grade 2	53	Grade 11	29
Grade 3	40	Grade 12	26
Grade 4	31	Young Adults	72
Grade 5	47	Over 25	730
Grade 6	44	Teachers/Officers	185
		Total Christian Education	1621
Racial Ethnic			
Asian/Pacific Islander/South Asian	30	Native American/Alaska Native/Indigenous	73
Black/African American/African	53	White	2030
Middle Eastern/North African	1	Multiracial	87
Hispanic/Latino-a	560		
		Total Racial Ethnic	2834
Financial Data			
Annual Income	9,422,044	Mission Expenses	621,578
Annual Expenses	8,031,903	Personnel Expenses	5,424,970
		Facilities Expenses	1,412,337



#4e- Session Records Review- Updated 2019 & 2020

Presbytery of Santa Fe 2021 Review of Session Records UPDATED: Sep 14, 2021

The Stated Clerk recommends:

That the following 2019 session records be approved without exception:

- *Albuquerque, Second
- *Ranchos de Taos
- *Truchas, Smith Memorial
- *White Rock

That the following 2019 session records be approved with minor exceptions:

- Belen, First
Missing minutes from Congregational meeting, installation of officers not listed, statistical report not included.

The Stated Clerk recommends:

That the following 2020 session records be approved without exception:

- *Albuquerque, Covenant
- *Albuquerque, Immanuel
- *Albuquerque, La Mesa
- *Albuquerque, New Life
- *Albuquerque, Sandia
- *Albuquerque, Shepherd
- *Albuquerque, St. Andrew
- *Chimayo, El Buen Pastor
- *Las Vegas, First United
- *Placitas, Las Placitas
- *Truchas, Smith Memorial (up to 9/16)

That the following 2020 session records be approved with minor exceptions:

- Albuquerque, First
Minutes of 06/23/2020 Session meeting were approved at two meetings, including 6/23 meeting, pg.146 & 150.
Membership entry by Affirmation of Faith vs. Book of Order G-1.0303(c)
Reaffirmation. Page 165.

- Belen, First
Missing minutes from Congregational meeting and statistical report not included.

Cuba Presbyterian Church

Prudence requires some form of independent financial review.

Jemez Springs Community

Unable to have Financial Review for 2019 due to complications with reviewer and church being closed.

Ranchos de Taos

Session approval of communion dates and adoption of budget not included.

Rio Rancho

No mention of examination & election of elders, no report of financial review, no staff compensation review, some regular actions not expressly stated

Santa Fe, First

Moderator not named: pg 1200 & 1215.

Westminster, Santa Fe

Pg. 639. How new members were received is not mentioned.

White Rock

Annual statistical report not included.

That the following 2020 session records be approved with major exceptions:

Albuquerque, Second

Report of annual financial review or audit is missing.

Evidence of adequate insurance is missing.

The following session 2020 records have not been received for approval

Albuquerque, Rio Grande (pending)

Angel Fire, United

Aztec

Chacon, El Rito

Dixon, Embudo

Farmington, First

Gallup, Westminster

Grants, First

Laguna, United

Los Alamos, United

Magdalena, Community

Mora, First

Penasco, Emmanuel

Raton, First

Rio Rancho (pending)

Socorro, First

Taos, First

#10- Commission on Preparation for Ministry Report

Commission on Preparation for Ministry Report

October 16, 2021

CPM has met online monthly, except in July, throughout 2021.

Actions on behalf of Presbytery:

- 1) CPM APPROVED to move Christin Moreland to the candidacy phase.

Other Actions:

- 1) CPM met with potential CRE inquirer Frank Shope, member at Sandia Presbyterian and former minister ordained by Southern Baptist conference, and made recommendations to begin the process.
- 2) CPM completed an annual consultation with Daniel Williams and approved Daniel to continue as a candidate. CPM is pursuing alternative means for Daniel to fulfill the requirement of clinical pastoral education.
- 3) CPM requests the transfer of inquirer Edward Lewis from Grace Presbytery to Santa Fe Presbytery.
- 4) CPM is considering changes to the process for commissioned ruling elders and commissioning elders to serve in specific capacities in the church are receiving the specified training.

#12- Commission on Ministry Report

Presbytery of Santa Fe Report of the Commission on Ministry (COM) October 16, 2021 by zoom teleconference

Since the last report to Presbytery on February 20, 2021, the Presbytery's Commission on Ministry (COM) met on Fridays, March 5, April 2, May 7, June 4, (skipped July) August 6, September 3, and October 1, 2021, by way of teleconference.

A. **ACTION REQUIRING A VOTE BY PRESBYTERY:** None

B. **ACTIONS TAKEN UNDER AUTHORITY AS A COMMISSION**
(No Presbytery Action Required)

1. **NEW PASTORS RECEIVED AND/OR ORDAINED AND/OR INSTALLED**

the Rev. Richard Holmes was installed as Pastor at the Las Placitas Presbyterian Church on February 28, 2021.

the Rev. Madeline Hart-Andersen, Called to Santa Fe, Westminster, was ordained on November 1, 2020, by the Presbytery of the Twin Cities Area at the Westminster Presbyterian Church in Minneapolis, MN. She was installed at Santa Fe, Westminster on July 25, 2021.

the Rev. Andrew Black was installed as Associate Pastor at the First Presbyterian Church in Santa Fe on September 19, 2021.

In March, 2021, COM received and welcomed into the Presbytery the Rev. Nancy Copeland-Peyton as of February 25, 2021.

In April, 2021, COM approved the Interim contract between Albuquerque, La Mesa, and the Rev. Judy Wellington, effective May 1.

2. **CONTRACTS APPROVED/DISSOLVED for Temporary Pastoral Positions:**

In March, 2021, COM approved the minimum rate of \$150 for pulpit supply, and specifically, the proposal from Shirley Sandoval at Chacon.

In May, 2021, COM approved an updated contract between Belen and the Rev. Jerry Kuyk.

In May, 2021, COM approved the Terms of Call for pastors as follows:
Belen with the Rev. Gerard Kuyk as Transitional (Interim) Pastor;
Ranchos de Taos with the Rev Richard Gould as Stated Supply;
Rio Grande with the Rev. Linda Roberts-Baca as Stated Supply;
Jemez Springs with the Rev. David Whiteley as Stated Supply;
FPC, Santa Fe with the Rev. Andrew Black as Parish Associate;

**ABQ St. Andrew with the Rev. Catherine Robinson as Parish Associate;
ABQ FPC with the Rev. Frank Yates as Parish Associate;
FPC, Socorro with Terry Buckman as Commissioned Pastor;**

And the following Pastoral Calls:

**The Rev. Sarah Chivington-Buck at ABQ Shepherd of the Valley
The Rev. Harry Eberts III at Santa Fe, First
The Rev. Seth Finch at ABQ Covenant
The Rev. Thomas Hart at ABQ Shepherd of the Valley
The Rev. Madeline Hart-Andersen at SF Westminster
The Rev. Drew Henry at ABQ Immanuel
The Rev. Doug Hucke at ABQ Sandia
The Rev. Lorelei Kay at Gallup
The Rev. William Konigsmark at Angel Fire, United
The Rev. Matthew Miller at ABQ First
The Rev. Kathryn Palmer at Las Vegas
The Rev. Stephanie Kremmel at ABQ First
The Rev. Jeff Pearson at ABQ Sandia
The Rev. Kathryn Westmoreland at Rio Rancho
The Rev. Robert Woodruff at ABQ Second
The Rev. Deborah Worley at White Rock**

In June, 2021, COM approved the Stated Supply contract between **Aztec** and the Rev. **Jerry Foust**.

In June, 2021, COM approved the request that **Albuquerque, Immanuel** and the Rev. **Drew Henry** extend their Designated Pastor contract for one year.

In August, 2021, COM approved the resignation of the Rev. **Lorelei Kay** from the pastoral position at **Gallup, Westminster**.

In August, 2021, COM approved the contract for a pastoral leadership team of the Rev. **Jeff Finch**, the Rev. **Laura Finch**, and the Rev. **Shannon Webster** at **Jemez Springs**.

In September, 2021, COM approved the Terms of Call to the Rev. **Richard Jeffrey Parker** at **Albuquerque, New Life**, approved by the Congregation scheduled for September 9, 2021, with the Pastor be begin on November 28, 2021.

In September, 2021, COM approved the Parish Associate contract between **Albuquerque, Immanuel** and the Rev. **Trey Hammond**.

In September, 2021, COM approved the Terms of Call for the Rev. **Andrew Black** as half-time Associate Pastor at **Santa Fe, First**.

3. CHANGE IN MINISTERIAL STATUS:

In March, 2021, COM approved the extension of the Interim contract of **Aztec** with **Charles Packard** from March to April 30, and Charles Packard's last Sunday there on April 11.

In April, 2021, COM approved the request of the Rev. **Mary Ann Banning** to transfer to the Presbytery of Peace River.

In April, 2021, COM approved the request of the Rev. **Charles Packard** to transfer (back) to the Presbytery of Western Colorado.

In April, 2021, COM noted that the Rev. **Carmen Retzlaff**, ELCA, is a new Parish Associate at **Camino da Vida**, and the Rev. **David Martinez** is leaving a Parish Associate position there.

In May, 2021, COM approved the plans of the Rev. **David Whiteley** to retire from **Jemez Springs Presbyterian Church** as of July 30, with his last Sunday as July 25

4. TRIENNIAL VISITS COMPLETED:

COM suspended triennial visits for this COVID-19 quarantine season until resuming as follows:

Laguna Pueblo on September 19, 2021;

White Rock Presbyterian Church on September 26, 2021

5. EXAMINATIONS APPROVED / EXIT INTERVIEWS CONDUCTED:

In February, COM approved the report of the exit interview on January 16, with the Rev. **Trey Hammond**, retiring from **ABQ La Mesa**.

In June, 2021, COM approved the report of the exit interview with the Rev. **Kay Huggins**.

In August, 2021, COM approved the report of the exit interview with the Rev. **Lorelei Kay** from **Gallup, Westminster**.

6. APPROVED MISSION STATEMENTS (MIF's) / JOB DESCRIPTIONS:

In May, 2021, COM approved the MIF for **Albuquerque, New Life Presbyterian Church**.

In May, 2021, COM approved an amended MIF for **Aztec**.

In June, 2021, COM approved the MIF for **Farmington**.

7. SESSION MODERATORS APPOINTED: COM has authorized the COM co-moderators to make these appointments which often happen between meetings of COM.

Aztec: In May, 2021, COM appointed **Trey Hammond** as Moderator of Session and in September, 2021, confirmed the appointment of **Jerry Foust** as Moderator of Session.

Grants: In February, 2021, COM appointed **Bill Humphreys** as Moderator of Session, then **Randy Pence** for September, 2021, and **Trey Hammond**, as of October, 2021.

Jemez Springs: In September, 2021, COM confirmed the appointment of **Laura Finch** as Moderator of Session.

Peñasco: In August, 2021, COM appointed **John Guthrie** as Moderator of Session.

Truchas, Smith Memorial and Chimayo, El Buen Pastor: In August, 2021, COM appointed **Bill Humphreys** as Moderator of Session following the July 31 departure of the Rev. **Ann Graham-Johnson**.

Westminster, Gallup: In August, 2021 COM appointed **Jerry Self**, as Moderator of Session.

8. ADDITIONAL ACTIONS:

In March, 2021, COM approved the request of the Rev. **Takako Terino** to serve Communion in worship at **Menaul School**.

In March, 2021, COM approved the request of the Rev. **Ted Mattie** to labor outside the bounds of this presbytery to celebrate a wedding in Colorado.

In June, 2021, COM approved a statement welcoming **ministers from other Presbyteries** to engage in ministry at **Ghost Ranch** as arranged with Ghost Ranch.

In August, 2021, COM approved the updated **Cuba, NM, Covenant of Mutual Ministry**, noting that **Patty Davison** has replaced the retiring **Karl Gustafson** in the rotation for worship leadership.

9. IN MEMORIUM

The Reverend Marney Wasserman passed into eternal life on April 19, 2021.

Elder Stephen Daniels, recently retired Commissioned Pastor at Peñasco, passed into eternal life on May 24, 2021.

The Reverend Dean Lewis passed into eternal life on June 14, 2021.

With the PCUSA Brief Statement of Faith, we rejoice that nothing in life nor in death can separate us from the Love of God. Thanks be to God.

COM NOTES: COM MEMBERS PRESENT FOR THE MEETING ARE EXCUSED FROM CONVERSATIONS AND ACTIONS RELATED TO THE CONGREGATIONS WHERE THEY ARE MEMBERS AND/OR SERVE.

At its September, 2021 meeting, COM adopted the proposal that the Presbytery's minimum Terms of Call will remain at \$43,500 for 2022, and increases will be announced in February each year for the following calendar year. Reminder: in November, 2019, COM approved the updated Terms of Call form.

In November, 2019, COM adopted the policy that executive checks should be conducted for all clergy coming into the presbytery, including retired clergy, along with distribution of "The guidelines for the Relations of Retired Pastors, POSF Sexual Misconduct Policy, Standards of Ethical Conduct, New Minister Information Form, and Criminal Background Check Authorization Form."

Monthly COM meetings include devotions led by an assigned member of COM, and the celebration of anniversaries of ordination for clergy members of the Presbytery and anniversary dates of the establishment of congregations!

The monthly meetings of COM regularly include training sessions to better equip COM members for the work of serving the Presbytery and its congregations, clergy, Commissioned Pastors, and leaders in congregations.

COM ROSTER: Class year, name, RE for ruling elders; MWS for Ministers of Word and Sacrament; (1st or 2nd term and start date for serving an unexpired term).

**2021 Bryan Beck RE (2) Judy Belvin RE (2) Trey Hammond MWS (1) (2/20/21)
Beth Miller RE (2+) (1:10/16) Catherine Robinson MWS (1) Frank Yates MWS (2)**

**2022 Bob Bos MWS (1) Georgia Ortiz MWS (1) John Sitler RE (2)
Terry Buckman (CP) (1) (2/22/2020) Elizabeth Morgan (RE) (1) (2/22/2020)
Virginia Watkins RE (1) (2/20/21)**

**2023 Margi Coxwell RE (1) (1/21) Seth Finch MWS (1)
Madeline Hart-Andersen MWS (1) (2/20/21) Kirsten Marr RE (1) (2/20/21)
Randy Pence MWS (1) (2/20/21) Jerry Self (MWS)**

**COM Staff Associate: Bill Humphreys MWS (2016)
wwhumphreys@aol.com (262) 853-4918
Presbytery Administrator: Tiffany Lo-Finch**

-0-0-0- end of COM report

#14- Committee on Representation and Participation Report

Presbytery of Santa Fe

Report of the Committee on Representation and Participation (CORP)

October 16, 2021

CORP members: Ginna Bairby (chair), Bonnie Crispin, Jeff Finch, Ann Graham-Johnson, Trey Hammond, Lou Ann Johnson, Tim Strongin, Marcia Ann Thorton, and Stephanie Urban

Names of nominees to be elected today:

Moderator-elect

Harry Eberts (MWS)

Coordinating Team Chair

Kathy Westmoreland (MWS)

Treasurer

Commission on Ministry

Class of 2024

Chair(s): Seth Finch and Catherine Robinson

1. Marty Bruner (RE)

2. Sarah Chivington-Buck (MWS)

3. John Guthrie (MWS)

4. Jeff Parkes (RE)

5. Catherine Robinson (MWS)

6. _____

Commission on Preparation for Ministry

Class of 2024

Chair(s):

1. Anna Medendorp (RE)

David Whiteley

2. Siobhan O'Connell-Croto (CP)

3. Guillermo Yela (MWS)

Class of 2023

1. Jim Collie (MWS)

Commission on Finance and Property

Class of 2024

Chair(s):

1. Bill Belvin (RE)

Kathy Rhoades

2. Susan Dougherty (RE)

3. Regan Stuecker

Personnel

Chair(s):

Susan Smith

Class of 2024

1. Randy Campbell

2. _____

Worship Networking

'24 Deb Worley (MWS)

Education Networking

'24 LouAnn Johnson (RE)

Mission Networking

'24 Roger Scott Powers (MWS)

Permanent Judicial Commission

Class of 2027

1. Trey Hammond (MWS)

2. Kathleen Jimenez (MWS)

3. June Lorenzo (RE)

Synod Commissioner

Class of 2023

1. Judy Belvin (MWS)

2. Trey Hammond (RE)

3. Ed Katzenberger (RE)

General Assembly Commissioners

Minister Commissioner

Elder Commissioner

Young Adult Advisory Delegate

Minister Commissioner Alternate

Elder Commissioner Alternate

Young Adult Advisory Delegate Alternate

2022- 225th Assembly

Ginna Bairby (MWS)

Conrad Rocha (RE)

Anwi Fomukong

Rob Woodruff (MWS)

Ben Wild (RE)

#14a- Addendum to CORP Report

Presbytery of Santa Fe



2022 MEMBERSHIP LIST OF ALL COMMITTEES AND COMMISSIONS

COMMISSION ON MINISTRY (COM)

Co-chairs (2022): Catherine Robinson, Seth Finch

COM Consultant: Bill Humphreys (MWS)

<u>Class of 2024</u>	<u>Class of 2023</u>	<u>Class of 2022</u>
Marty Bruner (RE, Abq La Mesa) Sarah Chivington-Buck (MWS, Abq, SOTV) John Guthrie (MWS, HR) Jeff Parkes (RE, Farmington) Catherine Robinson (MWS, Validated) <i>Vacancy</i> _____	Seth Finch (MWS, Abq Cov) Margi Coxwell (RE, SF Westminster) Madeline Hart- Andersen (MWS, SF Westminster) Kirsten Marr (RE, Abq, First) Randy Pence (MWS, HR) Jerry Self (MWS, HR)	Bob Bos (MWS, Validated) Terry Buckman (CP, Soc/Mag) Elizabeth Morgan (RE, Abq Imm) John Sitler (RE, Abq Imm) Virginia Watkins (RE, Placitas) <i>Vacancy</i> _____

COMMISSION ON PREPARATION FOR MINISTRY (CPM)

Chair (2022): David Whiteley

<u>Class of 2024</u>	<u>Class of 2023</u>	<u>Class of 2022</u>
Ann Mendendorp (RE, Abq First) Siobhan O'Connell-Croto (CP, Raton) Guillermo Yela (MWS, CdV)	Jim Collie (MWS, HR) Clara Storms (RE, Abq Cov) David Whiteley (MWS, HR)	Patty Davison (MWS, HR) Margaret Crawl (MWS, HR) Ken Cuthbertson (MWS, HR)

COMMISSION ON FINANCE AND PROPERTY (F&P)

Chair (2022): Kathy Rhoades

<u>Class of 2024</u>	<u>Class of 2023</u>	<u>Class of 2022</u>
Bill Belvin (RE, Abq La Mesa) Susan Dougherty (RE, Abq New Life) Regan Stuecker (Abq Sandia)	Bob Busch (RE, Abq St.A) Carol Cochran (RE, Abq Sandia) Judi Haines (RE, SF First)	Kathy Rhoades (RE, Abq First) Carolyn Rhodes (RE, Abq First)

WORSHIP NETWORKING COORDINATORS (WNC)

<u>Class of 2024</u>	<u>Class of 2023</u>	<u>Class of 2022</u>
Deb Worley (MWS, White Rock)	Ginna Bairby (MWS, Taos)	Katie Palmer (MWS, Las Vegas)

EDUCATION NETWORKING COORDINATORS (ENC)

<u>Class of 2024</u> Lou Ann Johnson (RE, Laguna)	<u>Class of 2023</u> Laura Finch (MWS, HR)	<u>Class of 2022</u> Tanya Blankinship (RE, Abq Cov)
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MISSION NETWORKING COORDINATORS (MNC)

<u>Class of 2024</u> Roger Scott Powers (MWS, Abq St.A)	<u>Class of 2023</u> Lorelei Kay (MWS, Gallup)	<u>Class of 2022</u> Lane Leckman (RE, Abq First)
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PERMANENT JUDICIAL COMMISSION (PJC)

<u>Class of 2027</u> Trey Hammond (MWS, HR) Kathleen Jimenez (MWS, HR) June Lorenzo (RE, Laguna)	<u>Class of 2025</u> Tom Hart (MWS, Abq SOTV) David Campbell (RE, Abq Cov)	<u>Class of 2023</u> Bob Bowersock (RE, Abq First) Marty Bruner (RE, Abq La Mesa)
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PERSONNEL COMMITTEE

Chair (2022): Susan Smith

<u>Class of 2024</u> Randy Campbell (MWS, HR) <u>Vacancy_____</u>	<u>Class of 2023</u> Mark Snell (RE, Abq Imm) Judith Todd (MWS, HR)*	<u>Class of 2022</u> Susan Smith (RE, Abq First) Nelson Capitan (RE, Laguna)
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COMMITTEE ON REPRESENTATION AND PARTICIPATION (CORP)

Chair (2022): Ginna Bairby

<u>Class of 2024</u> Bryan Beck (RE, Abq, SOTV) Siobhan O'Connell-Croto (CP, Raton) Tim Strongin (RE, Abq, Sandia)	<u>Class of 2023</u> Ginna Bairby (MWS, Taos) Stephanie Urban (MWS, Abq First) <u>Vacancy_____</u>	<u>Class of 2022</u> Bonnie Crispin (RE, Abq NL) Trey Hammond (MWS, Alb La Mesa) Marcia Ann Thornton (RE, Mag)
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COVENANT RELATIONSHIPS

Lutheran Advocacy Ministry, NM:

Class of 2023

Trey Hammond (MWS, HR)

Menaul School Board:

Class of 2023

Matthew Miller (MWS, Abq First)

Class of 2024

Vacancy_____

COMMISSIONERS TO SYNOD OF THE SOUTHWEST

<u>Class of 2023</u>	<u>Class of 2022</u>
Judy Belvin (RE, Abq La Mesa)	Peggy Barnett (RE, Abq SOTV)
Trey Hammond (MWS, HR)	Andrew Black (MWS, Abq First)
Ed Katzenberger (MWS, At-large)	Jennifer Holmes (RE, White Rock)

LEADERSHIP TEAM AND OFFICERS

Moderator: Clara Storms (RE, Abq Covenant)

Moderator-Elect: Harry Eberts (MWS, SF First)

Past Moderator: Kathy Westmoreland (MWS, Rio Rancho)

Coordinating Team Chair: Kathy Westmoreland (MWS, Rio Rancho)

Stated Clerk: Stephen Rhoades (RE, Abq First)

Associate Stated Clerk: Tiffany Lo-Finch (RE, Abq Cov)

Treasurer: *Vacancy*_____

#17- Administrative Commission to Gallup, Westminster

Preliminary Report of the Administrative Commission for Westminster Church, Gallup

The Commission worshipped with the congregation on Sunday, October 3 and stayed for lunch and conversation following the service that was moderated by Jerry Self. About 20 members of the congregation participated. A report from the accountant helped clarify the financial position of the congregation. The church does not have substantial reserves and is dependent on current giving. Concern was expressed that giving has dropped off since the departure of the pastor. At the present time, with no salaried staff, the church has been meeting expenses with a little to spare.

Following the meeting, ruling elders Serenea Robare and Tom Funk sent a letter to congregational members urging them to fulfill their 2021 pledges and to think seriously about their financial commitment for 2022.

It was reported that Rev Pence has agreed to serve as stated supply for up to six months. This information alleviated considerable anxiety about their ability to continue operating.

Those members in attendance agreed to meet again on Sunday, October 17 following worship to work on an Information Form for use in a future search for pastoral leadership. There was a general understanding that more needed to be determined about financial resources before deciding if a full-time pastorate was within reach.

The next meeting of the Commission acting as Session is planned for November 7 at 2 p.m. by Zoom.

-Submitted by Louis Knowles, Co-Chair for Presbytery meeting of October 16, 2021

#18- Camino de Vida Task Force

Proposal for an Administrative and Advocacy Commission for Camino de Vida

Background of Camino de Vida as relates to the timeliness of an Administrative Commission

The founding documents for the Camino de Vida, written in early 2009, called for interface between Camino de Vida and its sponsoring denominations, including the Rocky Mountain Synod of the Evangelical Lutheran Church of America (ELCA) and the Presbytery of Santa Fe of the PC(USA), to create a small advisory committee from the initiating denominations. The purpose of this committee was to communicate Camino's mission to sponsoring denominations' congregations, and encourage support. The committee expressly was advisory, absent any supervisory role.

The administrative link to the Rocky Mountain Synod and the Presbytery of Santa Fe was to be an Assistant to the Bishop of the Synod, and the Executive Presbyter of the Presbytery, respectively. Those individuals would also serve as co-supervisors to the founding missional pastor.

Since the departure of the Presbytery's Missional Presbyter in the spring of 2016, the dynamic interface between Camino de Vida and the Presbytery has suffered, notwithstanding the ongoing periodic meetings of the Advisory Committee of Camino de Vida. The Commission on Ministry (COM) has considered this situation a few years ago and again this year, and it has concluded that it lacks resources to be the primary and operational link of Camino de Vida to the Presbytery. As Camino is a mission of the Presbytery, another potential liaison would be the Mission Networking Committee, but it too is without the capacity to have full-time engagement with Camino.

Absent a dedicated ongoing interface between Camino de Vida and the Presbytery, we find that the missional pastor's salary hasn't had annual adjustments as typically occurs for counterparts who are serving in installed in chartered congregations, and that the missional pastor hasn't had a sabbatical in 12 years of service, a provision which COM directs congregations to incorporate every 7th year of service.

Recognizing this connectivity void between Camino de Vida and the Presbytery, some members of the Advisory Committee have conversed with COM, Mission Networking, the Moderator and the Stated Clerk. The shared conclusion is that at this time the best solution for an administrative linkage between Camino de Vida and the Presbytery is an Administrative Commission (AC), which intentionally would be termed an Administrative and Advocacy Commission (AAC). The AAC would handle administrative matters between Camino and the Presbytery, and likewise serve as an advocate for the Camino de Vida and its missional pastor.

While there have been instances historically where the idea of an AC has carried a corrective or punitive tone, ACs are much broader. For example, pastors are installed through the vehicle of an AC. The Coordinating Team of the Presbytery is explicitly defined as an AC. The COM, the Commission on Preparation for Ministry, and the Finance and Property Commission are likewise ACs of the presbytery.

The charge to the Camino de Vida AAC would include maintaining and building the existing relationships with the Presbytery, and increasing understanding within the Presbytery concerning the Camino de Vida outreach mission ministry among first-generation immigrants in Albuquerque, and the broader Latino/a and Hispanic communities here. The AAC would also work side-by-side with ELCA counterparts, to foster the success of Camino de Vida's mission.

Motion to authorize and charge to an Administrative Commission

1. An Administrative Commission be created, in this instance being termed and Administrative and Advocacy Commission (AAC) consisting of 3-5 people from the Presbytery of Santa Fe. As outlined in the Presbytery's Standing Rules, members will serve in rotating classes of 3 years, with a maximum service of 6 consecutive years.
2. The AAC's purpose is to be the administrative and advocacy connection for Camino de Vida and its missional pastor to the Presbytery. The AAC will interface primarily through the Commission on Ministry (COM), though also collaborate with the Mission Networking Committee, as appropriate. Matters regarding funding of Camino de Vida and its missional pastor will be coordinated with the Finance and Property Commission (F&P). Sabbatical arrangements will be coordinated with COM.
3. Camino de Vida, a non-chartered fellowship under the auspices of the Rocky Mountain Synod of the ELCA and the Presbytery of Santa Fe, has its own Steering Committee (Comité Directivo). However, as a type of New Church Development, Camino de Vida's Steering Committee is not vested with the authority normally assigned to a Session. The AAC for Camino de Vida, for the foreseeable future, therefore will assume Session-related responsibilities where such capacity benefits Camino de Vida and its missional pastor.
4. The AAC will have the ability to act on behalf of the Presbytery in ecumenical matters relating to the ELCA, including activities and function of the ministry, training and development.
5. The AAC is charged with proposing adjustments to the missional pastor's salary, overseeing the budget of Camino de Vida, and proposing sabbaticals for the missional pastor, in concert with F&P and COM, and bringing those initiatives to fruition. Substantive actions of the AAC will be reported at the subsequent meeting of the Presbytery.

#20- Coordinating Team

Coordinating Team Report October 16, 2021

Action for the Presbytery:

- To elect CT's nominees to serve on the Committee on Representation and Participation:
Class of 2024:
Bryan Beck (RE)
Siobhan O'Connell-Croto (CP)
Tim Strongin (RE)

The Coordinating Team has held three stated meetings on March 11, May 13, and August 12, 2021. CT also held a called meeting on August 2, 2021.

Actions Taken on Behalf of the Presbytery:

1. At its March meeting, CT APPROVED that the June Presbytery meeting will be virtual only. At its May meeting, CT APPROVED suspending Line 61 of the Standing Rules "Presbytery shall hold three *stated* meetings each year.", canceling the June Stated Presbytery meeting, and for WNC to plan a worship with emphasis on Juneteenth and possibly include a guest preacher for the June 20th collaborative worship service.
2. CT APPROVED the following loan certification from Presbyterian Investment and Loan Program to Covenant Presbyterian Church, Albuquerque. Stated Clerk Stephen Rhoades is authorized to sign as the Secretary of the Corporation of the Presbytery of Santa Fe.

RESOLVED, the Covenant Presbyterian Church U.S.A in Albuquerque, New Mexico ("Church") located at 9315 Candelaria Rd NE, Albuquerque, NM 87112 has applied for a loan as follows from the Presbyterian Church (U.S.A.) Investment and Loan Program, Inc. ("Lender") funded by Endowment Funded Loans: Amount of Loan: \$80,000.00

FURTHER RESOLVED, The Presbytery of Santa Fe, a New Mexico nonprofit corporation, ("Presbytery") having received and reviewed the Loan application of the Church, a member in good standing of this Presbytery, approves the Loan application, and guarantees the repayment of principal and interest on the loan to the Lender as described above. The officers of the Presbytery as listed on the attached Certificate of Incumbency marked Exhibit A are authorized to sign a guarantee and any and all documents of this loan as authorized agents of the Presbytery.

3. CT APPROVED two grant applications from New Life Presbyterian Albuquerque for Restricted Funds grants from the General Assembly to be presented to the Synod for

approval. One application is to improve the church property to include a community garden and the other is to support the church's Random Sacks of Kindness program that helps feed those experiencing homelessness.

4. CT ELECTED Rev. Matthew Miller to serve on the Board of Trustees of Menaul School.
5. At its called meeting on August 2nd, the Presbytery's Coordinating Team AUTHORIZED an Administrative Commission of 5 members to interview, investigate, discern and take action, on behalf of the Presbytery, pursuant to G-3.0109b of the Book of Order, involving WPC in the following areas:
 - determine and develop the leadership capabilities of members of the congregation of WPC to act in leadership and staff roles of the church;
 - train, counsel and develop the leadership capabilities of the two remaining members of the Session of WPC for their role as session members;
 - investigate the operation of the church financial function, including the office of treasurer, to determine the full and complete financial reports of assets and liabilities and income and expenses for the present year for WPC; and,
 - assume original jurisdiction over the existing Session of WPC with full power of a session for WPC.

The full wording of the Charge and Authority of the AC is available upon request.

CT APPOINTED the following persons to serve as members of the Administrative Commission:

Teaching Elder Louis Knowles, HR
Teaching Elder David Martinez
Ruling Elder Elizabeth Morgan
Ruling Elder Jeffrey Smith
Ruling Elder June Lorenzo

6. CT APPROVED to forego an in-person meeting and make the October annual meeting online only; and to provide appropriate compensation to Ghost Ranch based on the event contract.

Other Actions:

1. In March, CT appointed an In-Person Meeting Task Force to establish guidance to determine if a Presbytery meeting will be in-person or remain virtual. The Task Force surveyed members of the Presbytery to inform its recommendations.
2. CT discussed the need for church treasurer training and to have church treasurers meet to review financial records and complete the requirement under the *Book of Order*.

Jane Stringfellow, Coordinating Team Chairman
Presbytery of Santa Fe

#20a- Coordinating Team Action Regarding 2021 Digital Presbytery Meetings

COORDINATING TEAM MOTIONS REGARDING ANY REQUIRED DIGITAL CALENDAR YEAR 2021 STATED PRESBYTERY MEETINGS

RESOLVED, due to the COVID-19 pandemic and public health emergency orders issued by civil authorities, an in-person meeting for the February 2021 Stated Presbytery Meeting is not possible and these orders may extend to the June 2021 Stated Presbytery Meeting and possibly the October 2021 Stated Annual Presbytery Meeting.

RESOLVED, the Coordinating Team, as a commission of and on behalf of the Presbytery, hereby finds and authorizes Calls to be issued for the February 2021 Stated Presbytery Meeting and the June 2021 and October 2021 Stated Presbytery Meetings (as necessary) to be virtual or digital meetings by electronic means.

RESOLVED, FURTHER, that the Coordinating Team, as a commission of and on behalf of the Presbytery, finds under this public health emergency that it should act in lieu of the Presbytery in suspending certain Bylaws and Standing Rules of the Presbytery for any applicable digital Stated Presbytery Meetings for the calendar year 2021.

THEREFORE, the Coordinating Team finds that the following Bylaws and Standing Rules of the Presbytery should be, and hereby are, waived and suspended for purposes of the digital February 2021 Stated Presbytery Meeting and any required digital June 2021 and October 2021 Stated Presbytery Meetings (as necessary):

1. Bylaws:

- a. Article VII – Meetings of the Presbytery – paragraph 6a – Presbytery meetings in-person
- b. Article XII – Amendments to, and Suspension of, Bylaws – By Presbytery with prior notice

2. Standing Rules:

a. Stated Meetings, Called Meetings, Attendance and Minutes – Lines 84-85 – Presbytery meetings shall be in-person; Lines 134-135 -- New Business submitted by Commissioners during first hour of the Presbytery meeting

b. New Business Committee – Line 665 – At the Presbytery Meeting, Moderator appoints New Business Committee; Lines 672-674 – New Business submitted to the Administrator during the Presbytery meeting

c. Amending or Suspending the Standing Rules – Lines 775-776 – Suspension of the Standing Rules by the Presbytery at a meeting

#60- Finance and Property Committee Report

COMMISSION ON FINANCE AND PROPERTY Report

October 16, 2021

For Presbytery Action:

- RECEIVE financial reports ([#62](#), [67](#), [68](#) under consent agenda)
- RECEIVE the 2020 financial review ([#60a](#) under consent agenda)
- RECOMMEND: Approval of the 2022 Budget ([#61](#))
- RECOMMEND: Approval of the Finance and Property Spending Policy Disbursement Proposal.

DRAFT

Finance and Property Spending Policy Disbursement Proposal

The Finance and Property Commission has been setting aside the amount of money per year allowed by the Presbytery approved Spending Policy for the past three years.

The current balance in this account is \$135,380.

Proposal

This proposal is to determine the method of disbursing from this account for special projects and other initiatives of the Presbytery.

An ad hoc committee made up of 6 persons (one from COM, one from CPM, one from F & P, the moderator or moderator elect, and two at large members (one Minister of the Word and Sacrament and one Ruling Elder) would meet to determine how best to use these resources. Each committee appoints their representative and the moderator appoints the two at large members.

The charge of this ad hoc committee would be to receive, consider and recommend funding requests, and bring them to Finance and Property Commission for final consideration.

These projects could be multi year projects, however each individual calendar year should not exceed \$40,000. No funding is currently available for any projects expected to last longer than three years.

F&P held meetings on June 25 and August 23, 2021.

Actions Taken On Behalf of Presbytery:

- Approved a request from First Presbyterian Church, Raton to sell the property on 6th Street.
- Approved a request from First Presbyterian Socorro to sell unused land.

For Information:

- Finance and Property has reviewed the detail financials with Financial Assistant, Chad Poole and reviewed the investment portfolio with the financial advisor.
- F&P has reviewed the Presbytery's insurance policies and adjusted the property coverage at the Camino de Vida property. The Church Mutual umbrella policy of the Presbytery and associated churches will continue, and the full cost of the policy will be included in the annual budget.
- The commission recommends that churches in the Presbytery of Santa Fe have an insurance policy of at least \$1 million and \$3 million aggregate, include officers/directors/trustee protection of at least \$500,000, include sexual misconduct liability, and include additional protection for childcare. The commission also recommends that all churches have an additional umbrella policy.
- F&P decided that Per Capita will remain the same for 2022, \$35 per person.

#60a- 2020 Financial Review

**PRESBYTERY OF SANTA FE
FINANCIAL STATEMENTS
For the Year Ended December 31, 2020 With Comparative Totals for 2019**

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ERICK ROBINSON

CPA, PLLC

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

The Board of Trustees
The Presbytery of Santa Fe
Albuquerque, New Mexico

We have reviewed the accompanying financial statements of the Presbytery of Santa Fe (a nonprofit organization), which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of entity management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Supplementary Information

The 2020 supplementary information as identified in the table of contents is presented for purposes of Summarized Comparative Information additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The

supplementary information has been subjected to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on such information.

Summarized Comparative Information

We previously audited the Presbytery of Santa Fe's 2019 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 17, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2019 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Erick Robinson, CPA, PLLC
Lufkin, TX
August 19, 2021

PRESBYTERY OF SANTA FE
STATEMENT OF FINANCIAL POSITION
As of December 31, 2020, With Comparative Totals For 2019

	<u>Notes</u>	<u>2020 Totals</u>	<u>2019 Totals</u>
ASSETS			
Current assets			
Cash and cash equivalents	C	\$ 250,051	208,544
Investments	D, E	2,813,951	2,633,045
Receivables		3,028	10,362
Prepaid expenses		8,476	6,407
Total current assets		<u>3,075,506</u>	<u>2,858,358</u>
Property and equipment, net	F	969,224	984,057
TOTAL ASSETS		<u>\$ 4,044,730</u>	<u>3,842,415</u>
LIABILITIES AND NET ASSETS			
Current liabilities:			
Accounts payable		\$ 28	2,503
Payroll liabilities		3,946	4,016
Total current liabilities		<u>3,974</u>	<u>6,519</u>
Total liabilities		3,974	6,519
Net Assets:			
Without donor restrictions:			
Undesignated		933,052	816,609
Board designated	J	1,069,948	1,001,037
Net investment in property and equipment		969,224	984,057
Total without donor restrictions		<u>2,972,224</u>	<u>2,801,703</u>
With donor restrictions	J	1,068,532	1,034,193
Total net assets		<u>4,040,756</u>	<u>3,835,896</u>
TOTAL LIABILITIES AND NET ASSETS		<u>\$ 4,044,730</u>	<u>3,842,415</u>

SEE INDEPENDENT ACCOUNTANT'S REVIEW REPORT
The accompanying notes are an integral part of these financial statements.

PRESBYTERY OF SANTA FE
STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2020, With Comparative Totals For 2019

	Notes	Without Donor Restrictions	With Donor Restrictions	2020 Totals	2019 Totals
REVENUE					
Mission support	\$	275,661	-	275,661	382,235
Designated and restricted income		312,569	55,682	368,251	270,994
Per capita assessments		144,418	-	144,418	165,757
Investment income	D	38,641	-	38,641	43,729
Interest income	D	4,047	-	4,047	5,566
Other income		31,541	-	31,541	160
Net assets released from restrictions		37,538	(37,538)	-	-
Total revenue		844,415	18,144	862,559	868,441
EXPENDITURES					
Program		596,080	-	596,080	575,868
Per capita		154,888	-	154,888	167,086
General & administrative		65,161	-	65,161	72,078
Total Operating Expenses		816,129	-	816,129	815,032
Change in net assets before unrealized gains/(losses)		28,286	18,144	46,430	53,409
Net realized/unrealized gains/(losses) in investments	D	142,235	16,195	158,430	262,946
Change in net assets		170,521	34,339	204,860	316,355
Net assets, beginning		2,801,703	1,034,193	3,835,896	3,519,541
Net assets, ending	\$	2,972,224	1,068,532	4,040,756	3,835,896

SEE INDEPENDENT ACCOUNTANT'S REVIEW REPORT
The accompanying notes are an integral part of these financial statements.

PRESBYTERY OF SANTA FE
STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended December 31, 2020, With Comparative Totals For 2019

	Mission and Committees	Per Capita	General & Administrative	2020 Total	2019 Total
Personnel expense:					
Salaries	\$ 80,219	37,024	6,171	123,414	127,458
Payroll taxes	7,002	3,232	539	10,773	11,336
Pension benefits	8,941	4,127	688	13,756	19,973
Total salaries and related expenses	96,162	44,383	7,398	147,943	158,767
Direct program expenses:					
Mission	370,986	-	-	370,986	322,175
Per capita expense	-	85,706	21,427	107,133	112,251
CdV expense	80,800	-	-	80,800	81,448
Youth	28,841	-	-	28,841	44,238
Meetings	2,348	3,521	-	5,869	6,808
Committees	3,616	1,205	1,205	6,026	14,856
New Church development	-	-	-	-	-
Investment expense	-	-	20,199	20,199	19,729
Travel	463	178	71	712	189
Professional services	-	-	4,340	4,340	6,510
Telephone	2,125	1,181	1,417	4,723	4,080
Office rent	3,600	1,800	1,800	7,200	7,200
Pastors/candidates	-	-	-	-	-
Office supplies	861	4,016	861	5,738	8,400
Insurance	-	5,795	-	5,795	6,274
Repairs and maintenance	-	-	34	34	726
Communications	-	-	-	-	125
Dues and subscriptions	225	1,050	225	1,500	2,000
Bank charges	-	-	3,157	3,157	827
Continuing education	120	120	60	300	300
Interest expense	-	-	-	-	-
Bad debt expense	-	-	-	-	3,296
Total general expenses	493,985	104,572	54,796	653,353	641,432
Total expenses before depreciation	590,147	148,955	62,194	801,296	800,199
Depreciation	5,933	5,933	2,967	14,833	14,833
Total expenses	\$ 596,080	154,888	65,161	816,129	815,032

SEE INDEPENDENT ACCOUNTANT'S REVIEW REPORT
The accompanying notes are an integral part of these financial statements.

PRESBYTERY OF SANTA FE
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2020, With Comparative Totals For 2019

	<u>2020</u>	<u>2019</u>
Cash Flows From Operating Activities:		
Cash received from:		
Mission support	\$ 282,995	386,799
Per Capita assessments	144,418	165,757
Designated and restricted income	368,251	270,994
Investment income	38,641	43,729
Interest income	4,047	5,566
Other income	31,541	160
Subtotal cash received	<u>869,893</u>	<u>873,005</u>
Cash paid to:		
Personnel and related activities	(785,710)	(775,413)
Investment expense	(20,199)	(19,729)
Subtotal cash used in operations	<u>(805,909)</u>	<u>(795,142)</u>
Net cash provided/(used) by operating activities	<u>63,984</u>	<u>77,863</u>
Cash Flows From Investing Activities:		
Cash used to purchase investments	(42,673)	(49,153)
Cash received from sale of investments	20,196	19,730
Net cash provided/(used) by investing activities	<u>(22,477)</u>	<u>(29,423)</u>
Net increase/(decrease) in cash balance	41,507	48,440
Beginning cash balance	<u>208,544</u>	<u>160,104</u>
Ending cash balance	\$ <u><u>250,051</u></u>	<u>208,544</u>
Reconciliation of Change in Net Assets To Cash Provided by Operating Activities		
Change in net assets	\$ 204,860	316,355
Adjustments for:		
Depreciation expense	14,833	14,833
Unrealized (gain) loss from investments	(158,430)	(262,946)
Changes in operating assets and liabilities		
(Increase)/decrease in receivables	7,334	4,564
(Increase)/decrease in prepaid expenses	(2,069)	3,443
(Decrease)/increase in payables	(2,475)	1,864
(Decrease)/increase in accrued liabilities	<u>(69)</u>	<u>(250)</u>
Net cash provided by operating activities	\$ <u><u>63,984</u></u>	<u>77,863</u>

SEE INDEPENDENT ACCOUNTANT'S REVIEW REPORT
The accompanying notes are an integral part of these financial statements.

PRESBYTERY OF SANTA FE
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2020 With Comparative Totals for 2019

NOTE A – NATURE OF OPERATIONS

The Presbytery of Santa Fe (Presbytery) is a religious, charitable, non-profit organization, which began operations in 1973 and serves as a governing body over the Presbyterian churches in a geographic area in New Mexico. The Presbytery is governed by the Synod of the Southwest (Synod), which is in turn governed by the Presbyterian Church (USA).

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Presbytery have been prepared on the accrual basis. Under the accrual method of accounting, revenues are recognized when earned rather than when received and expenses are recognized when the related liability is incurred rather than when paid.

The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

1) Classes of Net Assets:

The Presbytery reports information regarding its financial position and activities based on the existence or absence of restrictions imposed by donor or grantors. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor or grantor restrictions, including net assets that have been designated by the Board of Trustees for a particular purpose or as a board-designated endowment fund. Net assets without donor restrictions represent the investment in unrestricted assets and the investment in property and equipment, less accumulated depreciation and amortization.

Net Assets with Donor Restrictions

Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions expire by passage of time or can be fulfilled and removed by actions of the Conference pursuant to those stipulations. Donor imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

2) Fair Value of Measurements:

Fair Value Measurements – The Presbytery has adopted ASC 820-10 which provides a framework for measuring fair value and requires additional disclosure about use of fair value measurements in an effort to make the measurement more consistent and comparable.

As defined in ASC 820-10, fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In

PRESBYTERY OF SANTA FE
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determining fair value, the Presbytery uses various methods including market, income, and cost approaches. Based on these approaches, the Presbytery often utilizes certain assumptions that market participants would use in pricing the asset or liability, including assumptions about risk and or the risks inherent in the inputs to the valuation technique. These inputs can be readily observable, market corroborated, or generally unobservable inputs. The Presbytery utilized valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs. Based on the observability of the inputs used in the valuation techniques the Presbytery is required to provide the following information according to the fair value hierarchy. The fair value hierarchy ranks the quality and reliability of the information used to determine fair values. Financial assets and liabilities carried at fair value will be classified and disclosed in one of the following three categories:

Level 1 – Valuations for assets and liabilities traded in active exchange markets, such as the New York Stock Exchange. Level 1 also includes U.S. Treasury and federal agency securities and federal agency mortgage-backed securities, which are traded by dealers or brokers in active markets. Valuations are obtained from readily available pricing sources for market transactions involving identical assets or liabilities.

Level 2 – Valuations for assets and liabilities traded in less active dealer or broker markets. Valuations are obtained from third-party pricing services for identical or similar assets or liabilities.

Level 3 – Valuations for assets and liabilities that are derived from other valuation methodologies, including option pricing models, discounted cash flow models and similar techniques, and not based on market exchange, dealer, or broker traded transactions. Level 3 valuations incorporate certain assumptions and projections in determining the fair value assigned to such assets or liabilities.

Following is a description of valuation methodologies used for assets and liabilities recorded at fair value:

Mutual funds and fixed income balances – based on quoted market prices.

Investments and loan program and charitable remainder trust – based on inputs derived principally from or corroborated by observable market data by correlation or other means.

Charitable remainder trust – Based on the estimated PV of future receipts with an average rate of return of 4.08%.

The following table summarizes the valuation of the Presbytery's financial instruments by the above FASB ASC 820-10 categories as of December 31:

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Description	Level 1	Level 2	Level 3	Total
Money Market Funds	\$ 3,625	-	-	3,625
Mutual funds & Exchange-traded products	1,807,541	-	-	1,807,541
Corporate Fixed Income	448	-	-	448
Investment and loan program	-	471,801	-	471,801
Charitable remainder trust	-	-	530,536	530,536
Total	<u>\$ 1,811,614</u>	<u>471,801</u>	<u>530,536</u>	<u>2,813,951</u>

The table below reconciles the beginning and ending balances for the year ended December 31, 2020 for assets measured at fair value on a recurring basis using significant unobservable inputs (Level 3):

Balance, beginning of year	\$ 514,341
Realized gains/(losses)	-
Unrealized gains/(losses) relating to instruments still held at the reporting date	16,195
Purchases, sales, issuances, and settlements (net)	-
Balance, end of year	<u>\$ 530,536</u>

Fair values of assets and liabilities measured on a recurring basis at December 31, 2019 are as follows:

Description	Level 1	Level 2	Level 3	Total
Money Market Funds	\$ 70,272	-	-	70,272
Mutual funds & Exchange-traded products	1,580,165	-	-	1,580,165
Corporate Fixed Income	500	-	-	500
Investment and loan program	-	467,767	-	467,767
Charitable remainder trust	-	-	514,341	514,341
Total	<u>\$ 1,650,937</u>	<u>467,767</u>	<u>514,341</u>	<u>2,633,045</u>

The table below reconciles the beginning and ending balances for the year ended December 31, 2019 for assets measured at fair value on a recurring basis using significant unobservable inputs (Level 3):

Balance, beginning of year	\$ 505,188
Realized gains/(losses)	-
Unrealized gains/(losses) relating to instruments still held at the reporting date	9,153
Purchases, sales, issuances, and settlements (net)	-
Balance, end of year	<u>\$ 514,341</u>

3) Cash and Cash Equivalents:

For purposes of the statement of financial position and the statement of cash flows, cash and cash equivalents consist of cash and other highly liquid resources, such as investments in certificates of deposit and money market funds, with an original maturity of three months or less when purchased.

PRESBYTERY OF SANTA FE
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2020 With Comparative Totals for 2019

4) Investments:

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values based on quoted prices in active markets in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by donors are reported as increases in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

5) Property & Equipment:

The Presbytery capitalizes all expenditures in excess of \$5,000 for property and equipment at cost. Contributed property and equipment, if no appraisal exists at the time of the donation, the notice of value from the County Assessor of the county in which the property is located shall be the amount recorded in the books. Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. If donors stipulate how long the assets must be used, the contributions are recorded as restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as unrestricted support. Routine repairs and maintenance are expensed as incurred. Depreciation is computed using the straight-line method over the assets estimated useful life.

6) Impairment of Long-Lived Assets:

The Presbytery accounts for long-lived assets in accordance with the provisions of FASB ASC 360-10 and subsections. FASB ASC 360-10 requires that long-lived assets be reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the fair value of the assets. Assets to be disposed of are reported at the lower of the carrying amount or the fair value less costs to sell. Management does not believe impairment indicators are present as of December 31, 2020.

7) Charitable Remainder Trusts:

Charitable Remainder Trusts represents the Presbytery's interest in various irrevocable trusts held by the Presbyterian Foundation. In accordance with FASB ASC 958-300-14, the interests have been measured at fair value by using the estimated present value of the future receipts with an expected rate of return of 4.08%. See Note E for additional information.

8) Revenue Recognition:

The Presbytery primarily receives its revenue in the form of contributions from churches and individual donors. Contributions received are recorded as either support with donor restrictions or without donor restrictions depending on the existence and/or nature of any donor restrictions. Support that is not restricted by the donor is reported as an increase in net assets without donor restrictions. All other

PRESBYTERY OF SANTA FE
NOTES TO FINANCIAL STATEMENTS
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donor restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. When restrictions are fulfilled in the same reporting period as the contribution is received, the Presbytery presents such contributions in the net assets without donor restrictions.

Gifts of land, buildings, equipment and other long-lived assets are also reported as revenues and net assets without donor restrictions, unless subject to time restrictions or other donor stipulations. Absent explicit donor stipulations for the length of time long-lived assets must be held, expirations of restrictions resulting in reclassification of net assets with donor restrictions to net assets without donor restrictions are reported when the long-lived assets are placed in service.

Contribution income is recorded when cash is received or when ownership of donated assets is transferred. Bequests are recorded as income at the time the Home has an established right to the bequest and the proceeds are measurable. Expenses are recorded when incurred in accordance with the accrual basis of accounting.

9) Fund Accounting:

To ensure observance of limitations and restrictions placed on the use of resources available to the Presbytery, the accounts of the Presbytery are maintained in accordance with the principles of fund accounting. This is a procedure by which resources for various purposes are classified for accounting and reporting purposes into funds established according to their nature and purpose. Separate accounts are maintained for each fund; in the accompanying financial statements, funds that have similar characteristics have been recorded and reported by fund group.

10) Functional Expenses:

For the year ended December 31, 2020, the costs of providing the various programs and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

11) Income Taxes:

The Presbytery is exempt through a group exemption with the Presbyterian Church (USA) from income tax under Section 501 (c) (3) of the U.S. Internal Revenue Code and comparable state law, and contributions to it are tax deductible within the limitations prescribed by the code. The Presbyter has been classified as a publicly supported organization that is not a private foundation under Section 509 (a) of the code.

Contributions to the Presbytery qualify for the charitable contributions deduction to the extent provided by Section 170 of the Internal Revenue Code. No unrelated business income taxes were due for the year. The Presbytery is not required to file Form 990 or any other type of annual IRS tax form. Currently, the 2017, 2018 and 2019 tax years are open and subject to examination by the Internal Revenue Service and New Mexico Taxation and Revenue Department. However, the Presbytery is not currently under audit

PRESBYTERY OF SANTA FE
NOTES TO FINANCIAL STATEMENTS
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nor has the Presbytery been contacted by any of these jurisdictions.

The Presbytery has adopted the provisions of FASB ASC 740-10. Under ASC 740-10, an organization must recognize the tax benefit/liability associated with any uncertain tax positions taken by the organization when it is more likely than not the position will be sustained by review of the taxing authority. An analysis performed by management during the year ended December 31, 2020 of the Presbytery's tax positions revealed no positions that met the requirements for disclosure as identified by ASC 740-10.

12) Use of Estimates:

The process of preparing financial statements—modified cash basis, a comprehensive basis of accounting other than generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

13) Other matters:

All gains and losses arising from the sale, collection, or other disposition of investments and other non-cash assets are accounted for in the fund that owned the assets. Ordinary income from investments, receivables, and the like is accounted for in the fund owning the assets.

14) Comparative Information:

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with the modified cash basis of accounting. Accordingly, such information should be read in conjunction with the Presbytery's financial statements for the year ended December 31, 2019, from which the summarized information was derived.

Certain accounts in the prior year financial statements may have been reclassified for comparative purposes to conform with the presentation in the current year-end financial statements. Net assets are unchanged due to these reclassifications.

15) New Accounting Pronouncement:

On August 18, 2016, FASB issued ASU2016-14, *Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities*. The update addresses the complexity and understandability of net asset classification, deficient in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The Presbytery has adjusted the presentation of these statements accordingly. The ASU has been applied retrospectively to all periods presented.

PRESBYTERY OF SANTA FE
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2020 With Comparative Totals for 2019

NOTE C – CASH AND CASH EQUIVALENTS

Cash consists of the following at December 31:

Type	2020	2019
Cash - Unrestricted		
Cash on hand	\$ 119	57
Cash in bank	<u>249,932</u>	<u>208,487</u>
Total cash and cash equivalents	<u>\$ 250,051</u>	<u>208,544</u>

The Presbytery maintains its cash balances in one financial institution located in New Mexico. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. As of December 31, 2020 and 2019 all of the Presbytery's cash balances were covered by FDIC insurance. The Presbytery maintains its cash balances with high quality financial institutions which the organization believes limits any custodial credit risk to an acceptable level.

NOTE D – INVESTMENTS

Investments are stated at fair value for marketable debt and equity securities. Investments consist of the following:

Type	2020		2019	
	Fair Value	Cost	Fair Value	Cost
Presbyterian Church Investment and				
Loan Program	\$ 471,801	471,801	467,767	467,767
Money Market Funds	3,625	3,625	70,272	70,272
Corporate Fixed Income	448	448	500	500
Mutual funds & Exchange-traded products	1,807,541	1,385,808	1,580,165	1,272,144
Charitable Remainder Trust	530,536	530,536	514,341	514,341
Total investments	<u>\$ 2,813,951</u>	<u>2,392,218</u>	<u>2,633,045</u>	<u>2,325,024</u>

Investments consist of amounts held by one brokerage companies and funds held by the Presbyterian Church Investment and Loan Program, Inc. They are presented in the financial statements in the aggregate at the current market value. Market risk could occur and is dependent on the future changes in market prices of the various investments held.

Investment activity for the years ended December 31, 2020 and 2019 were as follows:

	2020	2019
Fair value at beginning of year	\$ 2,633,045	2,340,675
Investment income	14,734	23,680
Net realized and unrealized gains/(losses)	186,369	288,419
Fees	<u>(18,723)</u>	<u>(18,287)</u>
Net investment income	182,380	293,812
Distributions	<u>(1,474)</u>	<u>(1,442)</u>
Fair value at end of year	<u>\$ 2,813,951</u>	<u>2,633,045</u>

PRESBYTERY OF SANTA FE
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2020 With Comparative Totals for 2019

NOTE E – CHARITABLE REMAINDER TRUST

Charitable remainder trusts represent the Presbytery's interest in various irrevocable trusts held by the Presbyterian Foundation. In accordance with FASB ASC 958-300-14, the interests have been measured at fair value by using the fair value of the assets contributed to the trust.

The Presbytery is the beneficiary of three perpetual charitable trusts held by the Presbyterian Foundation. Each of the trusts is irrevocable with the original gift of the trust being restricted in perpetuity. The Presbytery is entitled to a portion of the annual income earned on the trust's accounts in accordance with the terms of the individual trusts. The income received from the trusts is purpose restricted based on donor stipulations. As a result, the income portion of the interests has been recorded as net assets with donor restrictions. Changes in the value of the trusts have been reported in the statement of activities as increases/decreases in net assets with donor restrictions.

The Presbytery is an income beneficiary of the following endowments and memorial funds.

<u>Account</u>	<u>Income to Presbytery</u>	<u>FMV of fund assets</u>	<u>Income received in 2020</u>	<u>Estimated present value of future cash flows</u>
Willis Depke Endowment	100%	\$ 140,537	5,059	124,020
Ruth Stewart Memorial Fund	100%	442,884	15,943	390,619
Jane Arp Memorial Fund	100%	18,012	648	15,897
		<u>\$ 601,433</u>	<u>21,650</u>	<u>530,536</u>

NOTE F – PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at December 31:

<u>Type</u>	<u>2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>2020</u>
Land	\$ 657,586	-	-	657,586
Building	375,158	-	-	375,158
Equipment	31,432	-	-	31,432
Furniture and fixtures	12,535	-	-	12,535
Total property and equipment	1,076,711	-	-	1,076,711
Less accumulated depreciation	(92,653)	(14,833)	-	(107,486)
Property and equipment, Net	<u>\$ 984,058</u>	<u>(14,833)</u>	<u>-</u>	<u>969,225</u>

Depreciation expense for the years ended December 31, 2020 and 2019 was \$14,833 and \$14,833, respectively.

NOTE G – DUE TO AFFILIATED ORGANIZATIONS

The Presbytery receives funds under an obligation to remit to various affiliated organizations outside and within the Presbyterian Church organization and accordingly, is reflected as a liability in the accompanying statement of financial position.

PRESBYTERY OF SANTA FE
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2020 With Comparative Totals for 2019

NOTE H – LEASES – RELATED PARTY

On June 1, 2016 the Presbytery entered into a five-year lease for office space with First Presbyterian Church of Albuquerque for \$600 a month. First Presbyterian Church of Albuquerque is a member of the Presbytery.

Minimum lease payments for the next five years are as follow:

Year Ended December 31	Amount
2021	\$ 3,000
2022	-
2023	-
2024	-
2025	-
	<u>\$ 3,000</u>

Rent expense for the year ended December 31, 2017 was \$7,200.

The Presbytery leases property in the Sandia Mountains to Sandia Mountain Retreats under a five-year lease for \$1 a year. The lease was renewed for five years in 2016.

The Presbytery has also entered into a lease with the County of Rio Arriba for the Truchas Volunteer Fire Department building and a senior citizens center. The lease was dated February 2005 and is for a term of 40 years with a rent payment of \$1 a year.

The Presbytery leases building to the Truchas Service Center, Inc., Truchas, New Mexico. The lease was dated January 1, 1995 and is for a term of 25 years with a rent payment of \$1 a year.

The Presbytery leases property and building to Health Center of Northern New Mexico in Espanola, New Mexico. The lease dated June 30, 1993 is for term of 30 years with a rent payment of \$1 a year.

NOTE I – CLASSIFICATIONS OF NET ASSETS

Without Donor Restrictions - Board Designated – The Presbytery maintains board-designated funds for specific purposes. Board-designated funds are classified as a type of unrestricted net assets. The Presbytery's board designated funds are listed on page 17.

With Donor Restrictions – The Presbytery maintains donor-designated funds for specific purposes. The Presbytery's donor designated funds are listed on page 18.

NOTE J – ECONOMIC DEPENDENCY

Contributions are the Presbytery's primary source of support, making up 91% and 94% of all revenues and support during the fiscal year ended December 31, 2020 and 2019, respectively. The Presbytery expects these contributions to continue into the foreseeable future. However, if a significant portion of these funds are not continued, the Presbytery's ability to continue all programs would be diminished.

PRESBYTERY OF SANTA FE
NOTES TO FINANCIAL STATEMENTS
For the Year Ended December 31, 2020 With Comparative Totals for 2019

NOTE K – PENSION AND HEALTH PLAN

Eligible employees of the Presbytery participate in an employer-paid, defined contribution pension and healthcare plan administered by the Board of Pensions of the Presbyterian Church (USA). Contributions and costs are determined as 36.5% of each employee's compensation (11% related to the pension plan and 24.5% related to the healthcare plan and 1% related to death and disability benefits). Highmark Blue Cross/Blue Shield administers the healthcare plan.

Eligible employees of the Presbytery may also participate in a retirement savings plan available through the Board of Pensions of the Presbyterian Church (USA) and administered by the Fidelity Group of Investments.

Under terms of both plans, pastors who work at least 20 hours per week (1,000 hours per year) are automatically enrolled in the defined contribution pension/healthcare plan and may choose to make contributions to the retirement savings account, once they have completed a 90-day probationary period which begins on their first date of employment. Any employee can choose to make contributions to the retirement savings account.

Contributions made on behalf of the Presbytery's employees for both retirement and employee benefits for the years ended December 31, 2020 and 2019 were \$13,756 and \$19,972, respectively.

NOTE L – LIQUIDITY

The Presbytery's financial assets available within one year of the balance sheet date for general expenditures are as follows:

	<u>Total</u>
Cash and cash equivalents	\$ 250,051
Investments	1,214,883
Receivables	3,028
Prepaid expenses	8,476
Total	<u>\$ 1,476,438</u>

Amounts already appropriated from either the donor-restricted endowment or quasi-endowment (board designated) for general expenditure within one year of the balance sheet date have not been subtracted as unavailable. As part of the Presbytery's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

NOTE M – SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the statement of assets, liabilities and net assets – modified cash basis date but before the financial statements are issued. The Presbytery recognizes in the financial statements the effects of all subsequent events that provide additional evidence about conditions that existed at the date of the statement of financial position, including the estimates inherent in the process of preparing the financial statements. The Presbytery's financial statements do not recognize subsequent events that provide evidence about conditions that did not exist at the date of the statement of financial position, but arose after the statement of financial position date and before financial statements are available to be issued. The Presbytery has evaluated subsequent events through August 19, 2021 which is the date the financial statements were available to be issued.

PRESBYTERY OF SANTA FE
SCHEDULE OF DESIGNATED NET ASSETS
For The Year Ended December 31, 2020

	<u>2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>2020</u>
Administrative				
Termination Package Reserve	\$ 14,980	-	-	14,980
Internet Café Carryover	3,003	-	-	3,003
CAT Website Grant	1,683	-	-	1,683
Council Commission - Special Relationships	1,348	-	-	1,348
Audit Reserve	1,853	-	1,853	-
Council Comm - Congregational Development	373	-	-	373
Web Page	244	-	-	244
Designated Mission Reserves				
CE Training	1,445	-	-	1,445
COM Training	579	-	-	579
Immigrant Relief Fund	200	-	-	200
Urban Hispanic Mission	4,223	-	-	4,223
UCCC Farmington	(5)	-	6	(11)
Candidate Fund Designated	4,098	-	-	4,098
Campus Ministry Program	12,390	-	-	12,390
Matthew 25 Grant	-	7,500	3,518	3,982
CdV - 2ndPC Grant	-	10,000	10,000	-
Cdv Kitchen Remodel	300	-	-	300
Reserves				
Program Reserve	311,582	-	-	311,582
Ecclesial Judicial Reserve	15,295	-	-	15,295
Presbytery Legal Expenses	22,242	-	-	22,242
Church in Crisis Reserve	344,580	-	-	344,580
Per Capita Reserve	65,532	-	-	65,532
Capital Expenditure Replacement	32,527	-	5,579	26,948
MPF Staff	53,397	-	-	53,397
Farmington Principal Reserve	62,709	-	-	62,709
Mt Taylor Sale	120,146	-	4,690	115,456
YAV Individual Fundraising	-	3,370	-	3,370
	<u>\$ 1,074,724</u>	<u>20,870</u>	<u>25,646</u>	<u>1,069,948</u>

SEE INDEPENDENT ACCOUNTANT'S REVIEW REPORT.

PRESBYTERY OF SANTA FE
SCHEDULE OF NET ASSETS WITH DONOR RESTRICTIONS
For The Year Ended December 31, 2020

	2019	Additions	Deletions	2020
Administrative				
Admin Continuing Education	\$ 336	300	-	636
In/Out	1,626	-	-	1,626
In/Out Native American Part.	313	-	-	313
In/Out Admin	-	4,828	4,825	3
In/Out Books	(524)	2,786	1,876	386
Per Capita Advance Payments	3,481	1,563	5,044	-
Presbytery Meeting 1	-	1,902	1,902	-
Presbytery Meeting 2	-	181	113	68
Presbytery Meeting 3	-	5,110	5,110	-
Mission in Cuba				
Trip to Cuba	130	-	-	130
Cuba Travel Fund	732	1,000	-	1,732
Mission Education				
Mental Health Events	2,000	-	-	2,000
Higher Education Consultant	172	-	-	172
Restoring Creation Grant	900	-	-	900
Other Missions				
Presbytery Projects	263	-	-	263
Presbyterian Student Fellowship	8,268	-	8,268	-
Self Development of People	82	-	-	82
Native American Conversations	1,755	-	-	1,755
NCD/Redevelopment				
Evangelism	455	-	-	455
Santa Fe NCD	20,165	-	-	20,165
NCD Santa Fe First Donation	18,000	-	-	18,000
JHH PSF NCD	39,522	-	-	39,522
JHH PSF NCD Santa Fe	5,113	-	-	5,113
Pastors/CLP/Candidates				
NM Ministry Project/Garrett	18,986	-	-	18,986
Candidates Fund	21,485	-	-	21,485
Women Candidate Scholars	4,420	-	-	4,420
Jicarita Cluster CLP Classes	5,044	120	-	5,164
Pastor Emergency Fund	5,001	100	-	5,101
Presbytery of Santa Fe Missions				
VIM YARS	9,947	-	-	9,947
Hunger Action Enabler	12,070	34	-	12,104
Peace Offering	25,972	5,937	10,000	21,909
Hunger Relief PSF	18,985	1,306	-	20,291
Hunger Relief Outside PSF	4,201	426	-	4,627
Work Camp Expenses	7,222	-	-	7,222
JE Arp Endowment	1,129	648	-	1,777
R E Stewart Endowment	229,116	15,943	-	245,059
CdV Reserve				
CdV Reserve	2,301	-	-	2,301
Youth				
Triennium	12,965	2,000	-	14,965
Youth Bequest	2,902	-	-	2,902
Camp Loma Verde	-	400	400	-
Youth Mid-High Retreats	300	-	-	300
Senior High Retreats	725	-	-	725
Youth Connection	33,709	11,098	-	44,807
Youth Mission	583	-	-	583
Total	\$ 519,852	55,682	37,538	537,996

SEE INDEPENDENT ACCOUNTANT'S REVIEW REPORT.

#61- 2022 Proposed Budget

Presbytery of Santa Fe - F&P Proposed Budget - DRAFT Budget			Report # 61
Proposed Budget 2022			
	<u>Budget 2021</u>	<u>Proposed Budget 2022</u>	<u>notes</u>
Income:			
Presbytery Per Capita	99,429	96,059	\$20.27 x 4739
Synod Per Capita	28,164	27,250	\$5.75 x 4739
GA Per Capita	43,837	42,556	\$8.98 x 4739
Total Billed Per Capita	171,430	165,865	\$35 x 4739
Minus Non-Payment of Per Capita	-32,000	-32,000	
Total Per Capita	139,430	133,865	
Mission:			
Unified Mission Giving	155,000	145,000	82%
GA Mission Giving	23,780	22,195	13%
Synod Mission Giving	9,146	8,536	5%
Stewardship & MWVS Giving	6,000	6,000	
Total Mission	193,926	181,731	
ELCA support CdV	31,500	31,500	
PoSf support CdV	25,000	25,000	
CdV Support Total	56,500	56,500	
YAV Support:			
PCUSA	25,000	7,500	based on 3 YAVs
Local Congregations	1,500	4,500	
Placement Agencies	18,180	30,000	
YAV Individual Fundraising	6,667	12,000	
YAV Group Fundraising	3,333	1,500	
YAV Totals	54,680	55,500	
Total Income	444,536	427,596	
Expenses:			
Per Capita Expenses			
Synod Per Capita	28,164	27,250	
GA Per Capita	43,837	42,556	
Per Capita Total	72,001	69,806	
Mission Support			
Unified Synod Support	9,146	8,536	
Unified GA Support	23,780	22,195	
PCUSA Support Total	32,926	30,731	
Presbytery Mission			
CdV Salary/Support			
Camino Salary, Housing, BOP	72,478	72,478	
Camino Mileage	1,800	1,800	
Camino Continuing Ed	1,250	1,250	
Camino Professional Expenses	1,800	1,800	
Camino Program Support	4,500	4,500	
CdV Total	81,828	81,828	
YAV Expenses			
YAV Coordinator (salary pkg)	36,250	37,588	
YAV Stipends	8,956	14,085	stipends+insurance
YAV Program Expenses	18,992	18,710	
YAV Total	64,198	70,383	
Youth Expenses			

Presbytery of Santa Fe - F&P Proposed Budget - DRAFT Budget			Report # 61
Proposed Budget 2022			
	<u>Budget 2021</u>	<u>Proposed Budget 2022</u>	<u>notes</u>
Youth Coor Support	10,000	10,500	
Youth Program	2,000	2,000	
Triennium	2,000	2,000	
Youth Total	14,000	14,000	
Mission Support for Churches:			
Cuba	680	680	
Embudo, Dixon	1,164	1,164	
Emmanuel, Penasco	892	892	
Laguna	5,400	5,400	
Total Mission Support Churches	8,136	8,136	
Menaul Historical Library	500	500	
NM Conf of Churches	2,000	2,000	
Presbyterian Women	500	500	
Other Missions of the Presbytery	3,000	3,000	
Total Presbytery Mission	171,162	177,347	
Staff, Office, Committees Expenses			
Administrator/Assoc. Stated Clerk	51,420	53,720	
Administr Travel & Prof Expenses	2,500	2,500	
Administrative Assistant	14,640	7,920	
Financial Assistant	11,000	13,000	
Communications Specialist	5,000	-	
Cleaning Person	4,907	4,907	
Employer Share Payroll Taxes	12,000	12,000	
Stated Clerk	16,800	16,800	
SC Vouchered Expenses	2,000	2,000	
COM Associate	8,760	8,760	
Chaplain	4,500	4,500	
Expenses for Coordinators/Consultants	2,000	2,000	
Staff Total	135,527	128,107	
Audit/Review	3,000	3,000	
Insurance	5,500	12,900	
Rent	7,200	7,200	
Office expenses & Supplies	5,500	5,500	
Legal Fees	2,000	2,000	
Telephone & Internet	3,840	3,840	
Web Services	1,500	1,500	
Workman Comp	1,600	1,600	
Office Expense Total	30,140	37,540	
Meetings of Presbytery	10,000	10,000	
Finance & Property Comm	200	200	
Committee on Ministry	7,000	7,000	
Committee on Rep/Partic	200	200	
CPM/CLP	4,000	4,000	
Coordinating Team	250	250	
Education Networking Committee	4,000	4,000	
GA Commissioner Expenses	500	500	
Leadership Team	200	200	
Mission Networking Committee	4,000	4,000	
Moderator/Elect	1,000	1,000	
Personnel Committee	750	750	
Perm Judicial Comm	200	200	

Presbytery of Santa Fe - F&P Proposed Budget - DRAFT Budget			Report # 61
Proposed Budget 2022			
	<u>Budget 2021</u>	<u>Proposed Budget 2022</u>	<u>notes</u>
Presbytery Task Forces	4,000	4,000	
Worship Networking Committee	1,200	1,200	
Presbytery Committees Total	27,500	27,500	
Total Staff, Office, Committee	203,167	203,147	
Total Expenses	479,256	481,031	
Surplus/ (Deficit)	(34,720)	(53,435)	
Add 3% Net Investment Transfer	45,000		
Net Budgeted Cash Flow	10,280		

#62- Per Capita and Mission Giving Report- October 2021

January 1 through October 7, 2021

Compiled 10/7/2021

<u>CHURCH NAME</u>	<u>2021 PER CAPITA APPMT</u>	<u>PER CAPITA PAID</u>	<u>MISSION PLEDGE</u>	<u>MISSION PAID</u>	<u>THEOLOGICAL ED FUND</u>	<u>TOTAL OTHER MISSION</u>
ALBUQUERQUE						
CAMINO DE VIDA						
COVENANT	8,015	8,015.00				1,442.89
FIRST	25,165	25,165.00		30,000.00	500.00	13,257.55
IMMANUEL	3,920	3,920.00		13,312.53		200.00
LA MESA	6,370			13,650.01		2,020.18
NEW LIFE	840	840.00				
RIO GRANDE	1,540	1,540.00		500.00		
SANDIA	34,580	6,382.00		3,750.03		
SECOND	8,715	6,300.00		7,500.00	50.00	3,775.20
SHEPHERD OF THE VALLEY	9,590	4,795.00		7,474.97		7,738.85
ST ANDREW	5,880	5,880.00		13,125.01		5,090.00
ANGEL FIRE	735	735.00		2,123.65		
AZTEC	2,310	1,347.50		1,575.00		608.65
BELEN	2,555					
CHACON	945	945.00		530.00		
CHIMAYO	1,435					
CUBA	455					106.00
DATIL	140					
DIXON	1,610	1,610.00		1,584.00		598.00
FARMINGTON, FIRST	7,875	7,875.00		7,362.00		5,945.14
GALLUP	1,785					
GRANTS	735	735.00		375.01		181.00
JEMEZ SPRINGS	1,015					
LAGUNA	665	665.00				369.63
LAS VEGAS	2,800	2,800.00		1,200.00		1,189.00
LOS ALAMOS, UNITED	1,470	1,470.00		1,530.00		
MAGDALENA	245					
MORA	350	1,365.00		700.00		
PENASCO	1,330	1,330.00				110.00
PLACITAS	4,865	3,648.75		700.00		932.50
RANCHOS DE TAOS	1,855	1,391.25				
RATON	875	875.00				
RIO RANCHO	8,925	5,219.00				
SANTA FE, FIRST	11,865	11,865.00		7,500.00		3,675.00
SANTA FE, WESTMINSTER	3,115	3,115.00		4,900.00		1,206.00
SOCORRO	1,260	1,260.00		2,333.32	150.00	449.35
TAOS	3,850	3,850.00				
TRUCHAS	770	770.00				
WHITE ROCK	980			5,208.75		3,600.00
TOTAL	171,430	115,708.50	0.00	126,934.28	700.00	52,494.94

*These churches have received hardship permission from the Stated Clerk to remit their Per Capita in Payments

Other Mission - includes offerings (denominational and presbytery), Camino de Vida Ministry, Menaul School, PDA, ECO, and Hunger.

#67- Profit & Loss Budget vs Actual- October 4, 2021

10/04/21

Presbytery of Santa Fe Profit & Loss Budget vs. Actual January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4089 · uncategorized	3,000.00			
4162TEM · Teaching Elders Mission	4,630.00	3,655.00	975.00	126.7%
4060SYN · Synod Mission Giving	5,845.57	9,146.00	-3,300.43	63.9%
4060GA · GA Mission Giving	15,172.30	23,780.00	-8,607.70	63.8%
4095 · YAV Income				
4095SSW · 4095 YAV Income SYDSW	0.00	583.35	-583.35	0.0%
4095 · YAV Income - Other	0.00			
4095LC · 4095 Local Congregations	6,100.00	4,500.00	1,600.00	135.6%
4095GFR · 4095 Group Fund Raising	6,835.87	625.00	6,210.87	1,093.7%
4095PC · 4095 PC(USA)	7,500.00	17,708.35	-10,208.35	42.4%
4095C22 · Class 2021-22	7,613.83	5,000.00	2,613.83	152.3%
4095WP · Work Placement	10,000.00	12,500.00	-2,500.00	80.0%
4095PSF · 4095 PSF · Salary Support	10,000.00	10,000.04	-0.04	100.0%
Total 4095 · YAV Income	48,049.70	50,916.74	-2,867.04	94.4%
4081CdV · CdV Staff Support				
4081SS · CdV Salary Support from CdV	2,000.00			
4081PCG · Staff Support-Presby. Congregat	17,550.03	25,000.00	-7,449.97	70.2%
4081ELC · Staff Support-ELCA				
4081off · CdV Offering Salary Support	0.00	19,000.00	-19,000.00	0.0%
4081CNG · Staff Support ELCA Congregation	870.00	2,500.00	-1,630.00	34.8%
4081RMS · Staff Support-RMS	29,579.68	10,000.00	19,579.68	295.8%
Total 4081ELC · Staff Support-ELCA	30,449.68	31,500.00	-1,050.32	96.7%
Total 4081CdV · CdV Staff Support	49,999.71	56,500.00	-6,500.29	88.5%
4040 · Per Capita from churches	112,873.50	139,430.00	-26,556.50	81.0%
4000 · Mission Income				
4082CdV · CdV Support- Presbytery				
4082PCG · Program Support Presby. Congre				
4082INC · PSF Cong. Giving for Program	2,000.00			
Total 4082PCG · Program Support Presby. Congre	2,000.00			
4060cdv · CdV Program PSF/Ruth Stewart	3,949.70			
4082CNG · Program Support ELCA Congregatn	5,587.00			
Total 4082CdV · CdV Support- Presbytery	11,536.70			
4060 · Unified Mission Support				
4061S-L · Mission giving other	3,750.03	5,000.00	-1,249.97	75.0%
4060PSF · Presbytery Mission Funds	97,624.71	150,000.00	-52,375.29	65.1%
Total 4060 · Unified Mission Support	101,374.74	155,000.00	-53,625.26	65.4%
Total 4000 · Mission Income	112,911.44	155,000.00	-42,088.56	72.8%
Total Income	352,482.22	438,427.74	-85,945.52	80.4%
Gross Profit	352,482.22	438,427.74	-85,945.52	80.4%
Expense				
4001 · Reconciliation Discrepancies	0.00			
9999999 · TO BE CORRECTED	0.00			
105 · CdV Yela Professional Exp				
6573 · Camino de Vida Mileage/Travel	0.00	1,800.00	-1,800.00	0.0%
6576 · Camino de Vida Continuing Ed	0.00	1,250.00	-1,250.00	0.0%
6577 · Camino de Vida Professional Exp	201.72	1,800.00	-1,598.28	11.2%
Total 105 · CdV Yela Professional Exp	201.72	4,850.00	-4,648.28	4.2%
106 · Youth				
6053yth · Youth Program	458.87	2,000.00	-1,541.13	22.9%
6053595 · Triennium Savings	2,000.00	2,000.00	0.00	100.0%
Total 106 · Youth	2,458.87	4,000.00	-1,541.13	61.5%
103 · Synod Mission Support	5,785.39	9,146.00	-3,360.61	63.3%
100 · Mission expense				
5235men · Menaul School Scholarships	0.00	0.00	0.00	0.0%
5236pw · Presbyterian Women	0.00	500.00	-500.00	0.0%
6053HYS · Jhn Hyson Property Expenses				
6053inc · Jhn Hyson Prop Reimbursements	-3,447.98			
6053HYS · Jhn Hyson Property Expenses - Other	3,535.60			
Total 6053HYS · Jhn Hyson Property Expenses	87.62			
5235mhl · Menaul Historical Library	500.00	500.00	0.00	100.0%

10/04/21

Presbytery of Santa Fe
Profit & Loss Budget vs. Actual
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
6570CdV · Camino de Vida Program Expense				
6574 · CdV · Other	2,000.00			
6570CdV · Camino de Vida Program Expense - Other	3,375.00	4,500.00	-1,125.00	75.0%
Total 6570CdV · Camino de Vida Program Expense	5,375.00	4,500.00	875.00	119.4%
Total 100 · Mission expense	5,962.62	5,500.00	462.62	108.4%
202 · Committees				
6053mod · Moderator/Mod-elect Expenses	0.00	1,000.00	-1,000.00	0.0%
6053pj · Permanent Judicial Commission	0.00	200.00	-200.00	0.0%
6053cor · Committee on Rep/Participation	0.00	200.00	-200.00	0.0%
6053LT · Leadership Team	0.00	200.00	-200.00	0.0%
6053CT · Coordinating Team	0.00	250.00	-250.00	0.0%
6053PC · Personnel Committee	0.00	750.00	-750.00	0.0%
6053GAC · GA Commissioner Expenses	0.00	500.00	-500.00	0.0%
6053cpm · CPM/CLP Committee Expenses	99.00	4,000.00	-3,901.00	2.5%
6053cfr · F&P Committee Expense	107.04	200.00	-92.96	53.5%
6053ttr · Presbytery Task Force	187.50	4,000.00	-3,812.50	4.7%
6053ENC · Education Network Committee	250.00	4,000.00	-3,750.00	6.3%
6053WNC · Worship Networking Committee	525.00	1,200.00	-675.00	43.8%
6053MNC · Mission Network Committee	1,350.00	4,000.00	-2,650.00	33.8%
6053com · Committee on Ministry Expense	3,723.68	7,000.00	-3,276.32	53.2%
Total 202 · Committees	6,242.22	27,500.00	-21,257.78	22.7%
108 · ABQ YAV				
6055606 · YAV Expenses				
6055606 YAV Program Curriculum	0.00	93.75	-93.75	0.0%
6055606 YAV Travel to Site	0.00	0.00	0.00	0.0%
6055606 YAV Retreats	0.00	1,187.50	-1,187.50	0.0%
6055606 YAV Contingency	0.00	208.31	-208.31	0.0%
6055606 YAV Recruitment	0.00	416.69	-416.69	0.0%
6055606 YAV Spiritual Direction	20.00	275.00	-255.00	7.3%
6055606 YAV - 1 on 1	102.55	312.50	-209.95	32.8%
6055606 YAV Community Days	188.56	875.00	-686.44	21.5%
6055606 YAV Program	589.34			
6055606 YAV Admin	688.34	1,125.00	-436.66	61.2%
6055606 YAV Orientation	1,037.61	500.00	537.61	207.5%
6055606 YAV Housing				
6055606 YAV Housing - Other	0.00	4,575.00	-4,575.00	0.0%
6055606 YAV House Maintenance	259.02			
6055606 YAV House Utilities	302.80	1,950.00	-1,647.20	15.5%
6055606 YAV House Rent	3,150.00			
Total 6055606 YAV Housing	3,711.82	6,525.00	-2,813.18	56.9%
Total 6055606 · YAV Expenses	6,338.22	11,518.75	-5,180.53	55.0%
Total 108 · ABQ YAV	6,338.22	11,518.75	-5,180.53	55.0%
102 · GA Mission Support	8,173.02	23,780.00	-15,606.98	34.4%
201 · Admin/Office Expense				
5015adm · Audit Expense	0.00	3,000.00	-3,000.00	0.0%
201 · Admin/Office Expense - Other	0.00	0.00	0.00	0.0%
5130adm · Legal Fees	0.00	2,000.00	-2,000.00	0.0%
6022 · Workers Compensation Insurance	8.00	1,600.00	-1,592.00	0.5%
5310erf · Equipment Replacement Fund	92.75	0.00	92.75	100.0%
5061adm · Insurance	441.00	5,500.00	-5,059.00	8.0%
5131adm · Internet Cafes	475.11	0.00	475.11	100.0%
5144adm · Web Services	1,089.05	1,500.00	-430.95	71.3%
5143adm · Telephone	3,334.07	3,840.00	-505.93	86.8%
5129adm · Office Expenses & Supplies	4,963.08	5,500.00	-536.92	90.2%
5091adm · Office Rent	6,000.00	7,200.00	-1,200.00	83.3%
Total 201 · Admin/Office Expense	16,383.06	30,140.00	-13,756.94	54.4%
101 · Mission support - Churches				
5235cub · Cuba Presbyterian Church	765.00	680.00	85.00	112.5%
5235pen · Penasco, Emmanuel	892.00	892.00	0.00	100.0%
5235dix · Dixon, Embudo	1,164.00	1,164.00	0.00	100.0%
5235lag · Laguna United	5,400.00	5,400.00	0.00	100.0%
5235 YAV	10,000.00	10,000.00	0.00	100.0%
Total 101 · Mission support - Churches	18,221.00	18,136.00	85.00	100.5%

10/04/21

Presbytery of Santa Fe
Profit & Loss Budget vs. Actual
January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
104 · Camino de Vida Payroll				
6065145 · Camino de Vida 403B	675.00	900.00	-225.00	75.0%
6065160 · Camino de Vida Dental Insurance	1,800.00	1,200.00	600.00	150.0%
6065127 · Camino de Vida SECA	2,770.38	3,694.00	-923.62	75.0%
6065150 · Camino de Vida Board of Pension	13,729.68	18,393.00	-4,663.32	74.6%
6065126 · Camino de Vida Housing	15,682.50	20,910.00	-5,227.50	75.0%
6065125 · Camino de Vida Salary	20,535.84	27,381.00	-6,845.16	75.0%
Total 104 · Camino de Vida Payroll	55,193.40	72,478.00	-17,284.60	76.2%
200 · Per Capita Expense				
6053gov · Meetings of Presbytery	0.00	10,000.00	-10,000.00	0.0%
5210nmc · NM Conf of Churches Dues	2,000.00	2,000.00	0.00	100.0%
6560PC · Payroll Expenses				
6055229 · Expenses Coordinator/Consultant	0.00	2,000.00	-2,000.00	0.0%
6055223 · SC Travel & Prof Expenses	784.21	2,000.00	-1,215.79	39.2%
6055224 · Chaplain	3,375.00	4,500.00	-1,125.00	75.0%
6036115 · COM Consultant	6,570.00	8,760.00	-2,190.00	75.0%
6055221 · Stated Clerk-Salary	12,600.00	16,800.00	-4,200.00	75.0%
Total 6560PC · Payroll Expenses	23,329.21	34,060.00	-10,730.79	68.5%
2410ssw · per capita to Synod	24,490.02	28,164.00	-3,673.98	87.0%
2470ga · per capita to GA	32,988.03	43,837.00	-10,848.97	75.3%
Total 200 · Per Capita Expense	82,807.26	118,061.00	-35,253.74	70.1%
107 · Salaries				
6055525 · Administrator Continuing Ed	0.00	300.00	-300.00	0.0%
6055611 · YAV Coordinator Mileage	0.00	0.00	0.00	0.0%
6560000 · Payroll Expenses-work comp fee	13.50			
6055520 · Administrator Travel&Prof Expenses	32.75	2,500.00	-2,467.25	1.3%
6055606 YAV Continuing Ed	186.47	875.00	-688.53	21.3%
6055601 · YAV/Youth Health Insurance	398.52	710.00	-311.48	56.1%
6055510 · Administrator Medical	662.16	1,790.00	-1,127.84	37.0%
6055542 · Admin Assistant 403b	900.00	1,200.00	-300.00	75.0%
6055610 · YAV Pension	1,312.38	1,749.84	-437.46	75.0%
6055609 · YAV Intern payroll	2,250.00	5,156.25	-2,906.25	43.6%
6055507 · Adminidtrstor 403 (b)	2,721.78	3,630.00	-908.22	75.0%
6020137 · Social Media Coordinator	3,240.00	4,320.00	-1,080.00	75.0%
6010110 · Cleaning Person Salary	3,330.00	4,907.00	-1,577.00	67.9%
6055613 · YAV/Youth Coord Benefit	3,658.77	7,416.66	-3,757.89	49.3%
6055540 · Administrative assistant	5,439.00	13,440.00	-8,001.00	40.5%
6036 · Employer Share Payroll Taxes	7,590.04	12,000.00	-4,409.96	63.3%
6010136 · Financial Assistant	9,750.06	13,000.00	-3,249.94	75.0%
6055600 · YAV/Youth Coordinator Salary	27,562.50	36,750.00	-9,187.50	75.0%
6055500 · Administrator Salary	34,500.06	46,000.00	-11,499.94	75.0%
Total 107 · Salaries	103,547.99	155,744.75	-52,196.76	66.5%
Total Expense	311,314.77	480,854.50	-169,539.73	64.7%
Net Ordinary Income	41,167.45	-42,426.76	83,594.21	-97.0%
Other Income/Expense				
Other Income				
4080 · Other Income	0.00	11,000.00	-11,000.00	0.0%
4085 · Gain/Loss on Sale of Investment	0.00	0.00	0.00	0.0%
4083000 · Interest Earned				
4083000 · Interest Earned - Other	0.00	3,500.00	-3,500.00	0.0%
4083400 · Interest Earned-PILP	1,484.94	5,000.00	-3,515.06	29.7%
Total 4083000 · Interest Earned	1,484.94	8,500.00	-7,015.06	17.5%
4090600 · Passthrough-Msn Partners	8,335.00	0.00	8,335.00	100.0%
4090400 · Designated Acct Income	9,113.83	0.00	9,113.83	100.0%
4090300 · Donor Restricted Income	24,973.05	0.00	24,973.05	100.0%
4084000 · Dividend Income	26,234.20	45,000.00	-18,765.80	58.3%
4090500 · Passthru- Offerings, DMS, ECO	45,510.51	0.00	45,510.51	100.0%
4085150 · Unrealized Investment Gain	217,734.82	0.00	217,734.82	100.0%
Total Other Income	333,386.35	64,500.00	268,886.35	516.9%

10/04/21

Presbytery of Santa Fe
Profit & Loss Budget vs. Actual
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Other Expense				
bank error	-1.02			
5010003 · PayPal Fee	310.89	800.00	-489.11	38.9%
5010000 · Bank Charges	483.51	720.00	-236.49	67.2%
5010600 · TRANSFER Msn Partners	8,335.00	0.00	8,335.00	100.0%
5010400 · TRANSFER Designated	9,113.83	0.00	9,113.83	100.0%
5010001 · Investment Account Charges	18,457.23	20,000.00	-1,542.77	92.3%
5010300 · TRANSFER Donor restricted	24,973.05	0.00	24,973.05	100.0%
5010500 · TRANSFER - offerings, DMS, ECO	45,510.51	0.00	45,510.51	100.0%
5010150 · Unrealized Investment Loss	76,475.28	0.00	76,475.28	100.0%
Total Other Expense	183,658.28	21,520.00	162,138.28	853.4%
Net Other Income	149,728.07	42,980.00	106,748.07	348.4%
Net Income	190,895.52	553.24	190,342.28	34,505.0%

#68- Balance Sheet- Oct 4, 2021

10/04/21

Presbytery of Santa Fe Balance Sheet As of September 30, 2021

	Sep 30, 21	Sep 30, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1010000 · Business checking	296,339.71	226,401.36	69,938.35
1020000 · Petty cash	119.30	119.30	0.00
1040000 · Paypal	1,047.43	414.87	632.56
Total Checking/Savings	297,506.44	226,935.53	70,570.91
Accounts Receivable			
1110 · Accounts receivable	11,918.23	2,894.70	9,023.53
Total Accounts Receivable	11,918.23	2,894.70	9,023.53
Other Current Assets			
1060000 · Raymond James	1,960,650.39	1,623,259.05	337,391.34
111000 · Pres Investment & Loan Prgrm			
111MMF · DARMF100074	472,558.21	469,898.43	2,659.78
111000 · Pres Investment & Loan Prgrm - Other	728.17	0.00	728.17
Total 111000 · Pres Investment & Loan Prgrm	473,286.38	469,898.43	3,387.95
1299000 · Undeposited Funds	-1,072.51	0.00	-1,072.51
13000 · Prepaid expenses	8,476.00	6,407.00	2,069.00
Total Other Current Assets	2,441,340.26	2,099,564.48	341,775.78
Total Current Assets	2,750,764.93	2,329,394.71	421,370.22
Fixed Assets			
15000 · Furniture and Equipment	43,967.00	43,967.00	0.00
1500000 · Land	657,586.00	657,586.00	0.00
1501000 · Building	375,157.77	375,157.77	0.00
1506000 · Accumulated Depreciation	-107,487.26	-92,653.77	-14,833.49
Total Fixed Assets	969,223.51	984,057.00	-14,833.49
Other Assets			
1950000 · Pres Fndn CharRemainderTrust	530,536.11	514,341.19	16,194.92
Total Other Assets	530,536.11	514,341.19	16,194.92
TOTAL ASSETS	4,250,524.55	3,827,792.90	422,731.65
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2010 · Accounts payable			
2000100 · Accounts Payable	0.00	2,040.00	-2,040.00
Total 2010 · Accounts payable	0.00	2,040.00	-2,040.00
Total Accounts Payable	0.00	2,040.00	-2,040.00
Credit Cards			
Citi Card	0.00	343.79	-343.79
Total Credit Cards	0.00	343.79	-343.79
Other Current Liabilities			
2100000 · Payroll Liabilities	3,649.16	3,482.29	166.87
2111 · Direct Deposit Liabilities	157.43	157.43	0.00
2225 · Paycheck Protection Program Ln	0.00	31,540.00	-31,540.00
300 · Restricted Funds			
300a · Administrative Accounts			
2004-SY · Admin Cont. Ed Carryover	636.01	336.01	300.00
2086000 · In/Out-invoices & Reimb			
Native American Participation	313.46	313.46	0.00
2086000 · In/Out-invoices & Reimb - Other	1,626.24	1,626.24	0.00
Total 2086000 · In/Out-invoices & Reimb	1,939.70	1,939.70	0.00

10/04/21

Presbytery of Santa Fe
Balance Sheet
As of September 30, 2021

	Sep 30, 21	Sep 30, 20	\$ Change
2086001 · In/Out Books & Calendars	323.64	-25.37	349.01
2086003 · In/Out Admin	2.77	2.77	0.00
2094 · Per Capita Advance Pay	498.76	1,379.25	-880.49
2141PM3 · Presbytery Meeting 3	-6,110.00	0.00	-6,110.00
300a · Administrative Accounts - Other	11.00	0.00	11.00
Total 300a · Administrative Accounts	-2,698.12	3,632.36	-6,330.48
300cmns · Mission in Cuba			
2028cub · Trip to Cuba	130.00	130.00	0.00
2029 · Cuba Travel Fund	1,732.50	1,732.50	0.00
Total 300cmns · Mission in Cuba	1,862.50	1,862.50	0.00
300me · Mission Education			
2038 · Mental Health Events	2,000.00	2,000.00	0.00
2072 · Higher Education Consult	171.99	171.99	0.00
2093 · Restoring Creation Grant	900.00	900.00	0.00
Total 300me · Mission Education	3,071.99	3,071.99	0.00
300msn · Other Mission			
2047 · Presbytery Projects	263.44	263.44	0.00
2112sdp · Self Development of People	81.62	81.62	0.00
2120NAC · Native American Conversations	1,755.00	1,755.00	0.00
Total 300msn · Other Mission	2,100.06	2,100.06	0.00
300ncd · NCD/Redevelopment			
2045 · Evangelism	455.03	455.03	0.00
2069 · Santa Fe Presbytery NCD	20,164.88	20,164.88	0.00
2091 · NCD-SFe First Donation	18,000.00	18,000.00	0.00
2121 · JH&H PSF NCD	39,521.52	39,521.52	0.00
2125 · JHH PSF NCD Santa Fe	5,113.32	5,113.32	0.00
Total 300ncd · NCD/Redevelopment	83,254.75	83,254.75	0.00
300pcc · Pastors/CLP/Candidates			
2055 · CLP Restricted Fund/Garrett	18,985.95	18,985.95	0.00
2071 · Candidates Fund	21,943.41	21,485.41	458.00
2073 · Women Candidate Scholars	4,420.19	4,420.19	0.00
2074 · Jicarita Cluster CLP Classes	5,164.22	5,044.22	120.00
2084 · Pastor's Emergency Fund	7,001.39	5,001.39	2,000.00
Total 300pcc · Pastors/CLP/Candidates	57,515.16	54,937.16	2,578.00
300psfm · PoSF Mission			
2049 · VIM YARS	9,947.40	9,947.40	0.00
2051 · Hunger Action Enabler	12,189.14	12,104.14	85.00
2077 · Peace offering	22,076.41	27,306.01	-5,229.60
2082 · Hunger Relief PSF	20,504.19	20,190.32	313.87
2083 · Hunger Relief Outside PSF	4,697.63	4,602.38	95.25
2089 · Work Camp Expenses	7,222.13	7,222.13	0.00
2111a · J. E. Arp Endow	2,260.48	1,614.89	645.59
2111s · R.E. Stewart Endow	252,995.41	241,071.40	11,924.01
Total 300psfm · PoSF Mission	331,892.79	324,058.67	7,834.12
300swR · CdV Reserve	2,301.21	2,301.21	0.00
300yth · Youth			
2075 · Triennium	16,965.04	12,965.04	4,000.00
2113beq · bequest-secondary educ only	2,901.80	2,901.80	0.00
2113mhr · Mid High Retreats	300.00	300.00	0.00
2113shr · Senior High Retreat	725.00	725.00	0.00
2113YM · Youth Mission	582.40	582.40	0.00
Total 300yth · Youth	21,474.24	17,474.24	4,000.00
Total 300 · Restricted Funds	500,774.58	492,692.94	8,081.64

10/04/21

Presbytery of Santa Fe
Balance Sheet
As of September 30, 2021

	Sep 30, 21	Sep 30, 20	\$ Change
400 · Designated Funds			
400adm · Administrative			
1301 · Termination Package Reserve	14,980.17	14,980.17	0.00
1304 · Prepaid Insurance (Umbrella)	-2,506.00	-6,589.00	4,083.00
1305 · Prepaid Insurance (Multi-Peril)	-5,163.00	-369.00	-4,794.00
2000 · Web Page	470.90	243.83	227.07
2001adm · Internet cafe carryover	3,003.19	3,003.19	0.00
2001CAT · CAT Website Grant	1,683.00	1,683.00	0.00
2002 · Council Comm- Congreg. Dev	372.75	372.75	0.00
2003 · Council Comm-Special ReInships	1,347.75	1,347.75	0.00
Total 400adm · Administrative	14,188.76	14,672.69	-483.93
400dmr · Designated Mission Reserve			
2015 · CE Training	1,444.50	1,444.50	0.00
2016 · COM Training	578.96	578.96	0.00
2017IR · Immigrant Relief Fund	200.00	200.00	0.00
2022 · Urban Hispanic Mission	4,222.53	4,222.53	0.00
2023 · Farmington United (treasury bal.)	0.00	-5.00	5.00
2028 · Candidate Fund/Designated	2,664.01	4,099.01	-1,435.00
2098 · Campus Ministry Program	12,390.05	12,390.05	0.00
2160CdV · CdV Kitchen Remodel	300.00	300.00	0.00
2163CdV · Matthew 25 Grant	0.00	5,206.19	-5,206.19
2164GNT · CdV - 2ndPC Grant	0.00	2,653.55	-2,653.55
Total 400dmr · Designated Mission Reserve	21,800.05	31,089.79	-9,289.74
400res · Reserves			
2031 · Program Reserve	311,582.49	311,582.49	0.00
2032 · Ecclesial Judicial Reserve	15,294.71	15,294.71	0.00
2033 · Presbytery Legal Expenses	22,241.58	22,241.58	0.00
2034 · Church in Crisis Reserve	344,580.14	344,580.14	0.00
2035 · Per Capita Reserve	65,531.75	65,531.75	0.00
2036 · Capital Expend Replace	26,064.55	26,948.37	-883.82
2041 · MPF Staff Restricted Fund	53,397.16	53,397.16	0.00
2046 · Farmington Principal Reserve	62,709.34	62,709.34	0.00
2049MT · Mt. Taylor Property Sale	115,455.95	120,145.64	-4,689.69
2055YAV · YAV Individual Fund Raising	1,000.00	4,250.00	-3,250.00
2113YAV · ABQ YAV	44,806.91	44,806.91	0.00
Total 400res · Reserves	1,062,664.58	1,071,488.09	-8,823.51
Total 400 · Designated Funds	1,098,653.39	1,117,250.57	-18,597.18
500 · Fiduciary Accounts			
2470gam · GA Mission			
2470345 · Theological Education Fund	115.00	0.00	115.00
2470dms · Directed Mission Support			
D506007 · Adeney-Risakotta	1,200.00	0.00	1,200.00
Total 2470dms · Directed Mission Support	1,200.00	0.00	1,200.00
2470eco · Extra Commitment Opportunities			
E200535 · Dori Hjalmarson	800.00	0.00	800.00
Total 2470eco · Extra Commitment Opportunities	800.00	0.00	800.00
2470JOY · Christmas Joy Offering	1,655.00	0.00	1,655.00
2470OGH · One Great Hour of Sharing	6,389.72	0.00	6,389.72
2470pda · Disaster Relief			
2470GD · Gen Disaster Relief DR000148	1,000.00	0.00	1,000.00
2470Gen · General Relief/PDA DR000148	200.00	0.00	200.00
2470USH · US Hurricane Response DR000169	500.00	0.00	500.00
Total 2470pda · Disaster Relief	1,700.00	0.00	1,700.00
2470PEA · Peace & Global Witness	122.50	0.00	122.50
2470PEN · Pentecost Offering	7,080.22	0.00	7,080.22
Total 2470gam · GA Mission	19,062.44	0.00	19,062.44
Total 500 · Fiduciary Accounts	19,062.44	0.00	19,062.44

10/04/21

Presbytery of Santa Fe
Balance Sheet
As of September 30, 2021

	Sep 30, 21	Sep 30, 20	\$ Change
600 · Fiduciary Accounts-Prebytery			
4060pm · Presbytery Mission			
4060350 · Cuba offering	7,525.00	0.00	7,525.00
4060FTF · Family-to-Family	13,480.79	24,862.88	-11,382.09
4060NAM · Native American Ministries	1,208.08	1,208.08	0.00
4060RGF · Rio Grande Food Project	375.00	0.00	375.00
Total 4060pm · Presbytery Mission	22,588.87	26,070.96	-3,482.09
Total 600 · Fiduciary Accounts-Prebytery	22,588.87	26,070.96	-3,482.09
Total Other Current Liabilities	1,644,885.87	1,671,194.19	-26,308.32
Total Current Liabilities	1,644,885.87	1,673,577.98	-28,692.11
Total Liabilities	1,644,885.87	1,673,577.98	-28,692.11
Equity			
3001 · Opening Bal Equity	1,110,461.12	1,110,461.12	0.00
3010 · Unrestrict (retained earnings)	1,275,656.67	854,130.99	421,525.68
3050 · Unrealized Gain/Loss	16,194.92	262,946.03	-246,751.11
Net Income	203,325.97	-73,323.22	276,649.19
Total Equity	2,605,638.68	2,154,214.92	451,423.76
TOTAL LIABILITIES & EQUITY	4,250,524.55	3,827,792.90	422,731.65

#AR- 2021 Annual Reports

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PRESBYTERY OF SANTA FE
2021 ANNUAL REPORTS TO PRESBYTERY OF SANTA FE

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MODERATOR'S REPORT

October 2021

What happens to one happens to us all. We can starve together or feast together.

Robin Wall Kimmerer, American Environmentalist.

What began in March 2020 as an adrenaline powered response to the pandemic, in 2021 grew into a test of our patience and living with uncertainty. The measures that were so clear in 2020- nothing in person, masks, hand washing (always a clear winner in my book, pandemic or not), physical distancing, learning to Zoom and record and live stream, entered a gray area as more people were vaccinated, yet not all, as the risks, while lower were not gone.

For the Presbytery (and for me as moderator), this meant hard questions about in person meetings vs. hybrid meetings. When in June we had very little business to do, a time when we might otherwise provide education and community building time, the decision was made that over Zoom things that work in congregations would not be as effective as in person, and that we were becoming weary of look at folks on a screen, so Coordinating Team decided not to have a Presbytery meeting in June.

But meanwhile other aspects of our life together continued. I Zoomed in to commission Siobhan O'Connell-Croto to serve our congregation in Raton. I also Zoomed in to install the Rev. Richard Holmes as pastor at Las Placitas. In late July, I was able to install The Rev. Madeleine Hart-Anderson at Westminster Santa Fe in person! Then in September I installed The Rev. Andrew Black as Associate at First Santa Fe, again in person. Those last two helped me not feel so much like a "virtual moderator".

Throughout this time, we have had a sense that we are in this together. The collaborative worship services that saw us through August of this year, continued to provide a significant way for us to be connected, and I am grateful for the ongoing commitment of friends and colleagues who made that happen each week, even while navigating their own church's reopening. In this time we were committed that we would indeed "feast together", each being fed by each other through the Holy Spirit.

As you will see in the other reports, the creative Spirit continues to be at work among us, in Mission, in learning, in building a connectedness that we might not have even attempted had it not been for the pandemic. These were not what I had in mind when I chose "Expanding the Table" as our theme as a Presbytery for this year, but they have served that purpose.

As I prepare to close out my time as moderator, I have begun a work that will continue after my term is over. I am working with a small group of folks (June Lorenzo, Rev. Judy Wellington, Nelson Capitan, and Rev. Lorelei Kay) to work toward a response and actions regarding the role of Presbyterians in the early years of the Albuquerque Indian School. We have just begun this work, but hope to have more to report in the coming months.

I am grateful to have had the privilege of serving as moderator, even if not in person. As we move forward, I close with this words from the apostle Paul:

“⁹ For God, whom I serve with my spirit by announcing the gospel of his Son, is my witness that without ceasing I remember you always in my prayers, ¹⁰ asking that by God’s will I may somehow at last succeed in coming to you. ¹¹ For I am longing to see you so that I may share with you some spiritual gift to strengthen you— ¹² or rather so that we may be mutually encouraged by each other’s faith, both yours and mine.”
Romans 1: 9-12

Serving Christ’s Church with you,

Rev. Kathy Barlow Westmoreland, moderator

STATED CLERK'S REPORT

We are meeting once again virtually by electronic means as we enter a second full year of the COVID-19 pandemic in this country and around the world. So how are you feeling right now— anxious or calm, scared or assured, lonely or in community.

In these pandemic times, we should respond like Paul, “So we do not lose heart. Even though our outer nature is wasting away, our inner nature is being renewed day by day. For this slight momentary affliction is preparing us for an eternal weight of glory beyond all measure, because we look not at what can be seen but at what cannot be seen; for what can be seen is temporary, but what cannot be seen is eternal.” 2 Cor. 4:16-18 (NRSV).

Therefore, I feel like shouting “We are still here.” Our pastors are still proclaiming the Word and spreading the Gospel of Jesus Christ. Our musicians are still raising their voices and instruments in song. Our teachers are still teaching, children and adults alike. Our congregations are still attending, either physically or electronically. Our missions and programs continue from year to year. Our presbytery is still here.

What we thought were temporary measures in 2020 are now transforming us slowly into the church of the future, but it is happening now right before our eyes. What we perceived as extraordinary, but only for a short time, has changed into something more permanent.

For the presbytery, we had one virtual meeting in February and cancelled the June meeting completely as it was not absolutely vital. The Presbytery leadership continued to meet as a Leadership Team or Coordinating Team on Zoom. Committee, commission and team meetings continued on Zoom. Presbytery officers and staff communicated with each other by telephone and email.

Recently, the Presbytery office opened part-time and some committees have started meeting in-person or in a hybrid style with both in person and electronic attendance.

I continue to be grateful and thankful for the extraordinary assistance and support of our Administrator and Associate Stated Clerk, Tiffany Lo-Finch

and Administrative Assistant, Marie Elena Miller to me and the functions of the office of Stated Clerk during these unprecedented times. Between the three of us, we manage to accomplish the many tasks, duties and facets of the office of the Stated Clerk.

Likewise, I am amazed and thankful for all of the different Clerks of Session of the various congregations of the presbytery that perform their roles and duties so diligently and enable us in the Presbytery staff to provide the necessary information and data to the national church. Thank you.

Looking to the future with hope, I look forward to working with each member congregation of this Presbytery and with each one of you, both clergy and lay.

Please continue to pray for me as we continue on this journey together with Jesus Christ as our guide and with our destination assured, with God's help. Even a world-wide pandemic cannot stop us.

Grace and peace,

Stephen Rhoades
Stated Clerk
Presbytery of Santa Fe
October 16, 2021

COMMISSION ON PREPARATION FOR MINISTRY

The Commission fulfilled its two-fold mission this year by (1) providing oversight of our three active Inquirers and Candidates as they prepare for ministry and (2) discerning a new process of training those preparing to become Commissioned Pastors/Commissioned Ruling Elders (CP/CPE).

We started the year with a Zoom retreat to community with our nine members and introduce our new moderator Rev. David Whiteley. Member Ken Cuthbertson led us in worship and Staff Resource Bill Humphreys led us in a review and discussion of our mission and tasks. Associate Stated Clerk Tiffany Finch who agreed to serve as the Commission's secretary also participated.

We met once a month by Zoom for most of year with one hybrid in-person meeting in June. We spent most of our meetings providing support and oversight to our Inquirer and Candidates or discussing the creation of a new format for training CP/CPE.si

At the time of this report, we have completed two annual consultations. We are pleased to report that Kristen Moreland has completed her Inquirer phase and became a Candidate this summer while she completes her second year at Pittsburg Theological Seminary. Candidate Daniel Williams who graduated from Austin Seminary five years ago has been functioning as an Associate Pastor at Central Presbyterian Church and seeking to complete his CPE requirement. We worked with Daniel and his pastoral supervisor to create a means for "counting" his pastoral work at the church as a fulfillment of our CPE requirement. When the report is finished, Daniel will be certified ready to receive a call and be ordained probably as his current church. We plan to conduct an annual consultation before the end of the year with our third Candidate Patrick Kiptum who graduated from San Francisco Theological Seminary but is lacking his CPE requirement.

We are developing a new way of training for CP/CPE in cooperation with COM. Instead of spending three years studying to become a certified CP/CPE, the idea is to create a "merit badge" system of pastoral responsibilities or tasks that can be completed by Elders while serving a church. We have churches in need of Session Moderators and Elders who could earn a "polity merit badge" so they could lead a session meeting. We have churches in need of Preachers to fill the pulpit on a regular basis and Elders who could earn a "preaching merit badge" so they could fill the pulpit at their own or other churches. We have churches in need of Worship Leaders to offer the Sacraments and Elders who could earn a "worship & sacraments merit badge" to provide communion or offer baptisms. We have churches in need of Christian Education and Elders who could earn a "teaching merit badge" so they could lead bible studies in local churches. We have congregations in need of Pastoral Care and Elders who could earn a "spiritual care merit badge" so they could visit people at home or hospital offering support and prayer.

Ideally, the training for these “merit badges” will be offered on-line and in-person in a cohort group setting. Mentoring would also be a part of the training with seasoned pastors working with elders to share ideas, offer support and engage in meaningful discussion. Elders can choose to complete one or all of the “merit badges” and serve a local church in a variety of ways. If interested they could also seek to become certified through online courses at one of our seminaries. If you want to learn more, please contact David Whiteley (ddwhiteley@comcast.net or 505-934-5567).

Respectfully Submitted,

Rev. David Whiteley, CPM Moderator

COMMISSION ON MINISTRY

The Commission on Ministry (COM) from October, 2020, to October, 2021, was comprised of Bryan Beck, Judy Belvin, Trey Hammond, Beth Miller, Catherine Robinson and Frank Yates in the Class of 2021; Bob Bos, Terry Buckman, Elizabeth Morgan, Georgia Ortiz, John Sitler, and Virginia Watkins in the Class of 2022; and Margi Coxwell, Seth Finch, Madeline Hart-Andersen, Kirsten Marr, Randy Pence and Jerry Self in the Class of 2023, with Catherine Robinson and Seth Finch serving as co-chairpersons. The work of COM was supported by Bill Humphreys, COM staff consultant, and Tiffany Lo-Finch as Presbytery administrator. COM is grateful for their guidance, efforts and assistance in the work of the Commission.

COM sought to fulfill its diverse duties and tasks to support, nurture and supervise the Ministers of Word and Sacrament and Commissioned Pastors of this presbytery, whether they serve as parish pastors or in validated ministries, are honorably retired or members-at-large; to assist, educate and guide the congregations of this Presbytery, especially in times of pastoral transitions; and to oversee, encourage, mediate and sometimes intervene in the relationship between parish pastors and the congregations and institutions they seek to serve. These responsibilities are great, humbling and challenging as COM hopes to provide a balance of care and guidance to the churches and clergy of this Presbytery.

The usual practice of triennial visits with teams of COM members meeting in person with a third of the Presbytery's Sessions and their pastoral leadership was suspended due to mitigation practices in this time of COVID-19.

In recent years the commission had assigned a liaison to each church in the presbytery to keep in touch with the life of the congregation between triennial visits. In this year, 2021, COM modified this model to assign 3- or 4-member teams of COM members for this support connection. Each team can decide how best to maintain this contact and keep the full commission informed about the life of the congregations and therefore, of the Presbytery.

As a commission, COM takes seriously its obligation to examine new Ministers of Word and Sacrament applying for membership within the Presbytery, releasing Ministers of Word and Sacrament to other presbyteries, supporting our Commissioned Pastors in their diverse roles and duties, and reviewing annual reports of the work of our Members-at-Large. COM rejoices especially in the late 2020 calls to ministers: Angel Fire United, Placitas, Las Placitas, and Santa Fe, Westminster, and in mid-2021, Santa Fe, First, and the installation services of the Rev. Richard Holmes, the Rev. Madeline Hart-Andersen, and the Rev. Andrew Black, respectively.

COM met monthly with the exception of July; all were by teleconference with the exception of the June experiment of meeting with some members in person at the Presbytery office and others by zoom! The agenda for each meeting included reports from COM members with different areas of responsibility, increased discussion time for churches needing care, reports from COM liaisons supporting PNCs and Sessions of churches in leadership transition, prayers for churches, pastors and situations needing care, and lifting up joys and concerns of the clergy and ruling elders of the Presbytery.

Among our always-significant actions was the decision to adopt new minimum terms of call for 2022 after keeping the minimum terms the same for the previous two years of COVID-19 quarantine issues. Concerns related to the quarantine also got in the way of the more usual orientation for new and continuing members of COM. Plans are in progress now for more robust orientation programs early in 2022. COM continues to explore models of pastoral leadership for congregations whose resources make practical the services of worship leaders and pastoral care providers at less, sometimes considerably-less than full time.

One of the high points of our monthly meetings is reviewing the anniversaries of the formation of each church and the ordination of each Minister of Word and Sacrament for that month and sending post cards addressed to each one in honor of their ordination.

COM performed the necessary administrative tasks of reviewing and approving Mission Studies, MIFs, and terms of call, and appointing moderators to church sessions when needed.

As Co-Moderators, we thank the hard working, dedicated members of COM for volunteering their energy, intelligence, imagination and love through their labor in service to the work of this presbytery. It was a joy to observe the sacrificial service of the members of COM and to witness the inspired work of the various churches throughout the Presbytery as they continue to contribute to the mission of Jesus Christ and the proclaiming of God's spirited presence in this world.

Respectfully submitted,

Catherine Robinson, Co-Moderator

Seth Finch, Co-Moderator

Bill Humphreys, COM Staff Consultant

PRESBYTERIAN WOMEN

Horizons's PW Bible Study Being Offered Monthly on Zoom: Susan Smith continues to facilitate the study which has been offered on Zoom on the third Monday of each month at 5:30. Participants from congregations throughout the presbytery participate. The 2020-21 study was "Into the Light: Finding Hope through Prayers of Lament," and the 2021-22 study is "What My Grandmothers Taught Me: Learning from the Women in Matthew's Genealogy of Jesus."

Engagement with PW of the Synod of the Southwest: An important factor in sustaining the work PW of Santa Fe Presbytery during this pandemic year was maintaining strong connections to the leadership of the synod and participating in opportunities offered by other presbyteries (Grand Canyon and De Cristo) in the synod. Santa Fe Presbytery has a strong presence on the synod coordinating team. Susan Smith is serving as Moderator and Carol Marr is serving as treasurer. Nancy Thomas (co-moderator of the presbytery PW) continues to represent the presbytery at the synod coordinating team meetings on Zoom. The synod is sponsoring a Zoom book discussion using *Braiding Sweet Grass* beginning on November 2 at 9:30.

Farsijana Adeney-Risakotta, PCUSA Mission Coworker in Indonesia Zoom on Her Work with HAS Co-Op: On February 18 invitations were extended to Presbyterian Women and others in Santa Fe Presbytery to hear more about a fair trade products project aimed at economic justice opportunities. Farsijana initiated the project, which received funds from the 2019 PW Thank Offering.

April 26, 2021, Zoom Session Addressing the Status of PW in the Presbytery: Persons from congregations in the presbytery with a broad range of experience (local, presbytery, synod, national) with PW across the decades engaged in a discussion on what is happening in local settings and on how Santa Fe Presbytery PW might move forward with its work. A follow-up is planned to further consider feedback and insights:

- How PW can stress who we are as we work for social, economic and racial justice
- How specific outcomes as a result of special offerings (Thank Offering and Birthday Offering) tell this story
- The scope of what PW offers to the church at large as we reframe our reality
- What kinds of mission outreach opportunities might be offered at the presbytery level
- Lessons we can learn from the history of PW beginning in the 1770s

Churchwide Gathering of Presbyterian Women of PC(USA) Held Virtually on August 4, 5, 2021: More than 200 women from throughout the PC(USA) joined in a virtual gathering that included business meetings and a plenary and worship gathering. **Kathy Reeves** was elected as moderator and **Kathleen Keefer** was elected as vice moderator for 2022-2024. A budget of \$7,594,000 was approved for 2022-24, reflecting a decrease of 1,508,870 from the 2019-21 budget.

The theme was “Rejoice in Hope.” Rhashell Hunter (past director of Presbyterian Mission Agency’s Racial Equity and Women’s Intercultural Ministry) and Diane Moffett (president and executive director of Presbyterian Mission Agency) brought inspiring messages. Each of them utilized the imperatives from Matthew 25 on “inasmuch” themes as a call to action by PW to carry out their purposes through mission and ministry.

A resolution was approved to update language regarding people of color to reflect terms used by the PC(USA) General Assembly (including updating “racial ethnic” to “women of color” A resolution was not approved to change the word “kingdom” to “kin-dom” in PW usage to also reflect language used by the PC(USA) General Assembly.

Nancy Thomas served as voting representative from Santa Fe Presbytery, and Susan Smith served as voting representative from Synod of the Southwest.

Birthday and Thank Offerings: Presbyterian Women PC(USA) continues to support two special offerings each year through contributions from local congregations. In 2021 the fall Thank Offering awarded \$333,710 to 12 recipients, 40% of them related to health ministries. The spring Birthday Offering selects 5 projects and allocates \$75,000-\$150,000 to each in areas related to agriculture, child care, community organization, criminal justice, drug counseling, economic justice, elderly, employment, homelessness, literacy, violence, and women’s concerns.

CUBA WORK GROUP

Members of the Cuba Work Group for 2020-21 included representatives from partner churches: Bryan and Janice Beck (Shepherd of the Valley PC), Bill Eklund (First Presbyterian, Santa Fe), Howard Paul, Anna and Jack Torres (Second PC), Herman and Frances Santillanes (Cuba PC), Kathy Westmoreland (Rio Rancho PC), Susan Keil Smith (moderator), Virginia Watkins (Las Placitas PC). Trip participants are always invited to participate in the Cuba Work Group, as interest and schedules allow.

There were no partner trips planned for 2020 or 2021, since travel was restricted due to COVID-19.

Bryan and Janice Beck, Bill Eklund, Howard Paul, Susan Keil Smith, Kathy Westmoreland and Rob Woodruff represented the Presbytery of Santa Fe partnerships at the Cuba Partners Network virtual gathering held on September 24-25, 2021.

The Presbytery of Santa Fe continues to affirm and support its partnership with the Synod of Cuba. Churches and groups in the Presbytery of Santa Fe with partner churches in Cuba include: Shepherd of the Valley (ABQ) with San Nicolas de Bari; First Presbyterian (Santa Fe) with Sagua la Grande; First Presbyterian (Cuba) & Las Placitas (Placitas) with Sabanilla; Rio Rancho Presbyterian with Caibarien; Jicarita Cluster/Westminster, Santa Fe with Placetas; Second PC (ABQ) with Central PC in Matanzas.

The Cuba Special Offering goal for 2020 was \$15,000. Offerings went directly through the Cuba Partners Network. Since there were no face to face meetings or opportunities to share experiences with churches personally, an appeal from the Cuba Partners Network was sent to partners in 2021. Individuals and churches from the Presbytery of Santa Fe contributed a total of over \$37,300 in support of the Synod of the Presbyterian Reformed Church of Cuba and to individual partner churches. Many thanks to the Cuba PC, FPC of Albuquerque, FPC of Santa Fe, FPC of Farmington, La Mesa PC, Second PC, Shepherd of the Valley PC and Westminster PC, Santa Fe. All the funds were sent through the Cuba Partners Network. Apologies in advance if any of the donors have been missed.

The Goals of the Cuba Work Group for 2020-21 will include: expansion/strengthening of partnerships. the Cuba Special Offering and a particular focus on advocacy. If you are interested in learning more about the advocacy efforts, please contact Susan Keil Smith at susankeil1246@gmail.com.

Interested persons may view segments of the Virtual Gathering on You Tube, using the following links:

[Friday 1](#) (30 mins) the Cuban reality as spoken by the Cuban leaders

[Friday 2](#) (30 mins) and advocacy background from Catherine Gordon of the PC(USA)

[Saturday 1](#) (2 hours) videos of Remedios, Luyano. Information about the seminary, remembering Dean Lewis, followed by worship.

With peace, hope and gratitude on behalf of the Cuba Work Group,
Susan Keil Smith, coordinator.

YOUTH & YOUNG ADULT MINISTRY

When I was invited to preach at Las Vegas United Presbyterian Church this summer, I reflected on the story of the boy who brought the bread that fed the masses in the parable of Jesus feeding the 5000. If you don't remember that boy, it's because he only appears in the gospel of John. I marvel at the courage of that boy, that instead of convincing himself that what he has won't be enough, he still comes forward with the gifts he has to share. In the face of a world in which scarcity feels so common, it is challenging to live into fullness and abundance.

And yet, that is our call. And so we have strove to move forward with presbytery youth ministries in new ways this year, even with the clouds of uncertainty ever-present. Safety dictated that we postpone events that we had hoped we'd be able to lead, like our Doctrine of Discovery service learning trip. Youth availability impacted other plans, like our planned day of service at the Rio Grande Food Project. But, virtual events like youth trivia nights and game nights proved successful as ways to connect our youth even in times where physical presence isn't possible.

Youth leaders from across the presbytery have faithfully gathered via Zoom once a month to connect, share stories from their churches, discuss future possibilities, and most importantly, feel supported in this challenging and vital work. Recently, we convened a group of youth to help us plan the year ahead, asking them: "What presbytery youth events have been your favorites in the past? What would you prioritize in the year ahead, knowing that so much is still uncertain?" And it is exciting to see ownership from those youth, as they are currently planning a virtual game night (October 24th) wherein they are the hosts!

In addition to ongoing virtual spaces for youth to gather, we have some in-person gatherings upcoming, most notably a condensed version of our Fall Retreat with the Austin College AActivators on November 20th. Instead of our normal multi-day event, we will have a shortened day-long event at Rio Rancho Presbyterian Church. We are excited to host youth from around the presbytery again, as well as our longtime friends at Austin College, while also recognizing the additional concerns that accompany an overnight event, and consequently limit our time to a day together.

In July of 2022, we expect to take a youth delegation to the Presbyterian Youth Triennium, hosted at the Indianapolis Convention Center (a change from longtime host Purdue University). While there are MANY questions regarding COVID-19 protocols, safety, and the alterations that come with the change of venue, we are excited to be able to start looking forward to this event, and building our delegation of high-school aged youth from around the Presbytery. Applications are now available, and we will be working to finalize our delegation group prior to Christmas, so that youth and churches can plan events to fundraise and teambuild in the early months of 2022! I'll happily

answer any questions that may come up for churches or families as they consider sending their youths to Triennium.

Finally, I ask for your prayers for our young people. You might not always see them in church, but our youth continue to bring faith and hope into this world, despite the incredible challenges they face. They refuse to give in to the sense of scarcity, that what they have to bring might not be enough--they challenge us to bring ourselves, and what we have, and to trust God to walk alongside us on the journey, no matter what it may bring.

Submitted by Luke M. Rembold, Youth and Young Adult Ministry Coordinator,
Presbytery of Santa Fe

ALBUQUERQUE YOUNG ADULT VOLUNTEER PROGRAM

It was supposed to be a quiet year for the ABQYAV program. When the PCUSA YAV office determined that sites wouldn't run for the 2020-2021 program year, we knew that the pandemic had claimed one more piece of life and vitality from us. Without YAVs on site, our community and presbytery loses just a little energy, enthusiasm, and excitement. And yet, despite the sense of loss and grief in not being able to offer to YAVs this transformative experience, the ABQYAV board got to work to use this unexpected break well.

While disappointing to not have YAVs, there was still much work to be done. In some ways, a break three years into a new program served as a unique sabbatical, an opportunity for reflection to change and develop our programming and process. Over the course of the past year, we have developed a new tagline (*Encounter Transformation*), written a local manual of operations, and developed long-term recruitment relationships with conference centers and college groups. With the help of local church members, we installed a new concrete patio behind the YAV house, and continue to enhance the YAV house property with other landscaping projects. With the denominational Louisville YAV office understaffed, we offered our gifts in rewriting the YAV handbook, continued to build relationships with sibling YAV sites around the world, and offered our gifts to cover recruiting gaps. While certainly a different experience, this past year has yielded unique fruits we might never have otherwise had the time or opportunity to develop.

That said, it was with great excitement that we welcomed our newest cohort of YAVs to Albuquerque in late August. Emma, Peter, and Savannah are just a month into their experience, and yet their presence is already palpable, their gifts and energy already making a difference in our communities. While some of our programming is still limited as a result of COVID-19, we have already been able to explore so many pieces of what it means to be in this new place, from the history of the Doctrine of Discovery to the close relationship between land and spirituality. This fall, we'll have the opportunity to join our sibling site in Tucson on our annual border delegation to Douglas and Agua Prieta with Presbyterian border ministry partner Frontera de Cristo. We look forward to continuing to explore New Mexico, and visit our churches throughout the presbytery, in the months to come!

This year also marks an important benchmark for the ABQYAV program, as we approach our 5th birthday! While you may have seen the letter I sent out to individual churches, we are inviting congregants, churches, and other friends of the program to donate as led in honor of that 5th birthday--\$5, \$50, \$500....even \$5000! We have already seen incredible response and are grateful for the many gifts this presbytery provides for this program. This anniversary is also an opportunity for us to give thanks to those who planned, dreamed, and fought for Albuquerque as a YAV site for years

before I arrived. For those that don't know, so much of this program exists because of the tireless efforts of Nicole Stansifer (Covenant Presbyterian) and Drew Henry (Immanuel Presbyterian), both YAV alums who saw the potential for the ABQYAV program, and worked to make that dream a reality. And, as always, I am thankful for board members past and present, who continue to accompany this program with grace, sharing their talents and wisdom, and giving selflessly of themselves.

If your church is interested in learning more about the ABQYAV program, or would be interested in a visit (in-person, or virtual), please don't hesitate. This YAV site is lucky (and unique) to be situated with such a close relationship with the Presbytery, and we are grateful for our relationships with each of you!

Submitted by Luke M. Rembold, ABQYAV Site Coordinator, Presbytery of Santa Fe

MISSION NETWORKING COORDINATORS

Mission Networking Annual Report to Presbytery – Oct. 2021

2021 Mission Networking Coordinators:

Rev. Lorelei Kay, revloleleikay@gmail.com, (505) 905-3247

Dr. Lane Leckman, alleckman@earthlink.net, (505) 280-9644

Rev. Roger Scott Powers, pastor.standrewabq@aol.com, (505) 881-9626

Family-to-Family Fund

As of Oct. 5, 2021, the presbytery has distributed more than \$48,000 among 97 households in need. **If you know of a family who has experienced financial hardship due to a person's loss of income during the COVID-19 pandemic, please let them know that they can apply for assistance through the Presbytery website.** The Family-to-Family Fund can help with rent, bill payments, childcare, tuition, or other necessities up to \$500.

Mission Networking Gatherings

This year the MNC hosted four Zoom gatherings of Mission Chairs and other interested persons from congregations across Santa Fe Presbytery (Jan. 14, Apr. 22, Aug. 5, Oct. 7). These gatherings provide opportunities for mutual support, sharing, networking, and learning from one another. Mission partnerships between congregations working in similar mission areas are encouraged where mutually beneficial. We have shared information with one another about the presbytery's partnership with Lutheran Advocacy Ministry, border ministry in El Paso/Juarez, medical debt cancellation, police reform, Afghan refugee resettlement, feeding programs, partnering with schools, and the Family-to-Family Fund, among other topics. **The next Mission Networking Gathering is scheduled for Thursday, January 13, 2022, at 6:30 p.m. via Zoom.**

The PC(USA) Matthew 25 Initiative

At the February 20 presbytery meeting, the MNC brought forward a motion that the Presbytery of Santa Fe become a Matthew 25 Presbytery, pledging to encourage 20% or more of our congregations to become Matthew 25 churches and embrace these areas of focus (Building Congregational Vitality, Dismantling Structural Racism, Eradicating Systemic Poverty). The Presbytery approved the motion, thereby joining the 59 other presbyteries that had already signed on to the Matthew 25 Initiative.

To date, 7 congregations in our presbytery and the ABQ YAV Site have joined the Matthew 25 Initiative:

- | | |
|--------------------------------|----------------------------|
| -- St. Andrew in Albuquerque | -- First Pres. in Santa Fe |
| -- Second Pres. in Albuquerque | -- Westminster in Santa Fe |
| -- First Pres. in Farmington | -- White Rock |
| -- First United in Las Vegas | |

2021 MNC Expenditures

As of October 12, the MNC has expended:

\$1200 to the Catron County Food Bank in Datil, NM

\$150 Presbytery dues to the Cuba Partners Network

EDUCATION NETWORKING COORDINATORS

Education Networking Coordinators are Lou Ann Johnson, Tanya Blankinship, and Laura Finch.

In 2020, the Education Networking Committee sponsored an educational course on Anti-Racism and Privilege that was held October 15-November 19th via Zoom. Each week featured a different guest speaker who provided both personal testimony, data and understanding of systemic conditions, and suggested ways in which we can do something to improve them. The course was coordinated by Rev. Rob Woodruff.

In 2021 the ENC provided a stipend to Rev. Shannon Webster for serving as the keynote speaker for the Stewardship Team's Stewardship Fair on April 24, 2021.

PERSONNEL COMMITTEE

The Personnel Committee has met with members of the staff of the Presbytery and continues to evaluate the position descriptions. Based on the proposed recommendations from the Task Force, the committee will continue to assess the needs for support within the context of the work necessary to assist the Administrator and support her role. Given the extenuating circumstances of the last 18 months, further assessments of positions and office use will be forthcoming.

At this time, the committee has affirmed the work that is being done by the part time staff: Administrative Assistant: Marie Elena Miller, Stated Clerk: Stephen Rhoades, Associate for the Commission on Ministry: Bill Humphreys and Chaplain: Takako Terino. The committee plans to meet with the Financial Assistant: Chad Poole and the Communications Specialist: Claire Lewis in the near future.

The committee also wants to affirm the work of the full time staff, Administrator: Tiffany Lo-Finch and Young Adult Volunteer Coordinator: Luke Rembold. Luke's work includes quarter time working with youth and young adults within the Presbytery of Santa Fe.

Committee members include: Randy Campbell, Nelson Capitan, Toby Montoya, Susan Keil Smith, Mark Snell and Judith Todd. We are grateful for the opportunity to serve in this capacity as our work contributes to the vitality of the presbytery.

Submitted by Susan Keil Smith

NECROLOGY REPORT

Presbytery of Santa Fe October 2021

Teaching Elders	Date Ordained	Date of Death
Rev. Margaret Welton	May, 4, 1974	May 2020
Rev J. Phillip Preston	June 29, 1985	October 25, 2020
Rev. Robert Boughton	June 26, 1955	January 25, 2021
Rev. Marney Wasserman	September 5, 1976	April 19, 2021
Rev. Dean Lewis	April 5, 1953	June 14, 2021
Ruling Elders	Date Ordained	Date of Death
Albuquerque, Covenant		
Barbara Learsch	January 9, 1985	December 11, 2020
Albuquerque, First		
Caroline Beaumont	January 4, 1976	September 22, 2020
Sandra Duran	-	November 28, 2020
Anita Oderman	January 22, 2006	December 16, 2020
Albuquerque, Immanuel		
Al Heckes	December 30, 1962	October 17, 2020
Bill Geck	January 27, 1952	February 23, 2021
Albuquerque, New Life		
Carol Holland	June 1976	November 1, 2020
Kathy Garland	-	January 2021
Herb Hughes	1972	July 3, 2021
Pat Sutton	January 1976	July 17, 2021
Albuquerque, Rio Grande		
Ms. Michael Taylor	September 25, 2019	June 18, 2021
Albuquerque, Second		
Frank Salazar	December 29, 1968	November 18, 2020
Robert Romero	January 29, 2007	July 31, 2021
Albuquerque, Shepherd of the Valley		
Lester Cannain	-	January 2, 2021
Robert Miller	-	January 21, 2021
Edison Bitsui	-	June 13, 2021
Aztec		
Gary Ryan	January 26, 2014	Sept. 21, 2020
Barry Cooper	January 1985	June 15, 2021

Belen, First

Donn Thompson
 June Pottinger
 Doug Spain
 Bob Moran

January 23, 1972
 1984
 January 4, 1976
 May 20, 2001

August 25, 2020
 September 11, 2020
 March 19, 2021
 August 20, 2021

Farmington, First

James Meisner
 Eluid Ortega
 Richard Greenaker

January 13, 2008
 January 26, 1975
 January 14, 1996

February 27, 2021
 April 30, 2021
 August 1, 2021

Grants, First

Pat Allen

January 24, 1993

April 8, 2021

Las Vegas

John Detterick (CRE)
 Joyce Litherland

December 9, 1979

February 16, 2021
 May 11, 2021

Rio Rancho

William Claybrook
 Joanne Thornton

January 20, 1990
 January 15, 1986

March 5, 2021
 April 10, 2021

Santa Fe, First

Thomas Edward Paalman
 Sarah Miller
 Patricia Luiken

-
 -
 January 13, 2008

March 29, 2021
 June 3, 2021
 August 12, 2021

Socorro, First

Georgia Seery
 Jean Stanton

January 25, 1981
 November 3, 1974

August 10, 2020
 August 27, 2020

Taos, First

Dulcinea Romero
 Kathleen Mills
 Stephen Daniels (CRE)

February 5, 1978
 October 9, 2011
 1991

March 4, 2021
 April 5, 2021
 May 24, 2021

If you know of an elder or minister that was not included on this list, please let Stephen Rhoades, States Clerk, know.